

VILLAGE OF INDIAN HEAD PARK, ILLINOIS
201 Acacia Drive
Indian Head Park, Illinois 60525

BOARD OF TRUSTEES
REGULAR MEETING MINUTES

September 8, 2022

“Pursuant to 5ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”

CALL TO ORDER: Mayor Hinshaw

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, September 8, 2022, at the Municipal Facility, 201 Acacia Drive, and was convened at 7:00 P.M. by Mayor Hinshaw.

ROLL CALL: Sharon Allison, Village Clerk

PRESENT (and constituting a quorum):

- Mayor Tom Hinshaw
- Trustee Eileen Donnersberger
- Trustee Charles Eck
- Trustee Rita Farrell-Mayer
- Trustee Shawn Kennedy
- Trustee Christian Metz
- Trustee Brenda O’Laughlin

ALSO PRESENT:

- John DuRocher, Village Administrator
- Andy Ferrini, Assistant Village Administrator
- Patrick Brankin, General Counsel, Schain, Banks, Kenny & Schwartz
- Michael Kurinec, Police Chief
- Justin Fuller, Water Superintendent
- Lisa Bujak, Deputy Village Clerk
- David Karaffa, Cable Station Manager

ABSENT:

- Maureen Garcia, Village Treasurer

VISITORS:

Approximately 15-17 Residents and Guests

MAYOR'S REPORT:

Wolf Road Update: Many questions have arisen since the June 7, 2022, Board Meeting at which time the construction of Wolf Road was discussed. Several diagrams of possible reconstruction of Wolf Road were displayed.

The Update on the Corridor Advisory Committee (CAC): Before the CAC can be established to have meetings and gather more community input, the Public Involvement Plan (PIP) must be approved by the Village and County Boards. Our Village engineering firm, Strand, is still working to get a general amendment to the Inter-Governmental Agreement (IGA) prepared. This will include the new addition for the work of the public involvement subconsultant. Once the general agreement is ready, it will be sent to the Village and County Boards so that both Boards can review and approve the agreement.

After the County approval of the general amendment to the IGA, we would begin preparing the PIP and coordinating with the Illinois Department of Transportation (IDOT). After the PIP has been approved by IDOT, the plan today is to hold the first CAC meeting in 2023.

The public meeting comment responses are still being reviewed by the County. We will be responding to everyone with a newsletter and a few letters all at the same time. The process is that we wait until all the comments, responses, petitions, etc., have been submitted to IDOT in the Draft Project Development Report before making the comments public. The County and the Village have stated that they intend to include the participation of a representative of the Wolf Road Advocacy Group as part of the CAC.

Sidewalks: 4 Main Areas in the Village's Sidewalk Master Plan:

Plainfield Road and Wolf Road: Both are County roads and both are in a Phase 1 Study. The County has stated that they will not be pursuing a 5-lane alternative for Plainfield Road.

Acacia Drive: The northern half of the Acacia Drive sidewalk project is 99% completed.

Joliet Road: We are waiting for the state approval to begin Phase 1 for a sidewalk along Joliet Road.

Acacia Drive Update: Final paving should be completed in a week or two. Landscaping will be completed in October. This Board has committed to make sure Acacia Drive looks good when completed.

I-294 Tollway Update: The Joliet Road northbound I-294 ramp will be closed through September 21 for bridge work. Noise walls along the tollway remain on schedule for completion by the end of the year.

Public Works Update: At the end of the August Public Works Committee meeting, Thomas Brannen, an intern and Village resident, gave a wonderful presentation about a tree inventory project that he has been working on this summer. Thomas suggested that we consider forming a Tree and Landscaping Committee for the public right-of-way. I have asked Trustee Kennedy to prepare this possibility to be presented to the Board for approval.

Cook County Property Tax Revenue: There has been a delay in our receipt of the Cook County property tax revenue. Because of this delay, the County offered a bridge loan to help those villages who need assistance. We did not apply for the bridge loan, mostly due to the hard work of the Finance Committee, staff and Board in getting our finances in a solid position.

PUBLIC COMMENTS:

Resident Concerns:

A resident requested that the diagrams of possible construction of Wolf Road be available on the Village website.

A resident questioned where the sidewalk on Joliet Road would be placed. Mayor Hinshaw stated that this issue is still under Study. There are 3 towns that are involved—Countryside, Willow Springs, and Indian Head Park. The sidewalk will likely run east from Wolf Road to East End Avenue. However, nothing is definite at this point.

A resident read a letter from several other residents that have been very concerned by several 65-foot semi-trucks that are speeding through residential streets sometimes as early as 5:00 A.M. Damage has been done to light posts, grass, and barriers. This has happened during August and September during tollway construction. The residents want to warn neighbors about this safety issue.

CONSENT AGENDA:

Motion to Approve Consent Agenda as Established moved by Trustee Kennedy; seconded by Trustee-Farrell-Mayer.

- A. Approval of the Regular Meeting Minutes of August 11, 2022
- B. Approval of Preliminary Financial Report—Month Ending August 31, 2022

Preliminary Financial Report was presented by Trustee Metz in the absence of Treasurer Maureen Garcia:

Cash on Hand on July 31, 2022, was \$3,312,969.97

Payables for August 2022 amounted to \$371,077.11

Total Revenues for August 2022 amounted to \$139,806.09

Ending Balance on August 31, 2022, was \$3,081,698.95

- C. Resolution 04-2022—Release of Closed Session Minutes

Motion carried by roll call vote (6-0). Trustees Donnersberger, Eck, Farrell -Mayer, Kennedy, Metz, and O’Laughlin voted Yay. No Nay votes.

NEW BUSINESS:

- A. **APPROVAL OF PAYABLES FOR THE PERIOD ENDING AUGUST 31, 2022, IN THE AMOUNT OF \$371,077.11**

A motion to approve the payables for the period ending August 31, 2022, in the amount of \$371,077.11 was moved by Trustee Metz; seconded by Trustee O’Laughlin.

Village Administrator DuRocher presented highlights of the individual amounts of checks paid as presented in the Financial Summary. Much of the checks were paid to Strand Associates and Thomas Engineering, the Village of Countryside for water, and Galls for ballistic (bullet-proof)vests.

Motion carried by roll call vote (6-0). Trustees Donnersberger, Eck, Farrell-Mayer, Kennedy, Metz, and O’Laughlin voted Yay. No Nay votes.

B. ORDINANCE 2022-25—SPECIAL USE SHED –6588 SHABBONA ROAD

A motion to pass Ordinance 2022-25 granting a Special Use for a Shed at 6588 Shabbona Road was moved by Trustee Farrell-Mayer; seconded by Trustee Eck.

Assistant Administrator Ferrini explained that this request for a special use shed had not been approved in a prior vote at the Planning and Zoning Committee. After extensive discussion among the Board, it was determined that more information is needed regarding this and similar situations. Thus, it was decided to send this request back to the Planning and Zoning Committee.

A Substitute Motion to refer Ordinance 2022-25 for a Special Use Shed at 6588 Shabbona Road to go back to the Planning and Zoning Committee was moved by Trustee Eck; seconded by Trustee Donnersberger.

Motion carried by roll call vote (4-2). Trustees Donnersberger, Eck, Farrell-Mayer and O’Laughlin voted Yay. Trustees Kennedy and Metz voted Nay.

C. ORDINANCE 2022-26—SPECIAL USE SHED—6616 OSCEOLA

A motion to pass Ordinance 2022-26, granting a Special Use for a Shed at 6616 Osceola was moved by Trustee Farrell-Mayer; seconded by Trustee Eck. Assistant Village Administrator Ferrini explained that the owner of the property (in attendance) had conformed to all conditions to allow for a Special Use.

Motion passed by roll call vote (5-1). Trustees Donnersberger, Eck, Farrell-Mayer, Kennedy, and O’Laughlin voted Yay. Trustee Metz voted Nay.

D. ORDINANCE 2022-28—SPECIAL USE SHED—6543 COCHISE

A motion to pass Ordinance 2022-28 granting a Special Use for a Shed at 6543 Cochise was moved by Trustee Farrell-Mayer; seconded by Trustee Eck.

The shed in question has not yet been built. The Board felt that no yet-to-be-built sheds should be coming before the Board since the original Ordinance clearly states so.

The motion failed to pass by roll call vote ((1-5). Trustee Eck voted Yay. Trustees Donnersberger, Farrell-Mayer, Kennedy, Metz, and O’Laughlin voted Nay.

E. ORDINANCE 2022-29—SPECIAL USE SHED—6324 PONTIAC

A motion to pass Ordinance 2022-29 granting a Special Use for a Shed at 6324 Pontiac was moved by Trustee Eck; seconded by Trustee Farrell-Mayer.

The shed in question has not yet been built. The Board felt that no yet-to-be-built sheds should be coming before the Board since the original Ordinance clearly states so.

Motion failed to pass by roll call vote (1-5). Trustee Eck voted Yay. Trustee Donnersberger, Farrell-Mayer, Kennedy, Metz and O’Laughlin voted Nay.

F. ORDINANCE 2022-30—SPECIAL USE SHED—6529 COCHISE

A motion to pass Ordinance 2022-30 granting a Special Use for a shed at 6529 Cochise was moved by Trustee Eck; seconded by Trustee Farrell-Mayer.

The homeowner (in attendance) explained that the shed currently in use replaced an old shed that was dilapidated 14 years ago. The current shed is 14 years old

Motion carried by roll call vote (5-1). Trustees Donnersberger, Eck, Farrell-Mayer, Kennedy, and O’Laughlin voted Yay. Trustee Metz voted Nay.

G. TASK ORDER 22-03 AMENDMENT—WATER MAIN PROJECT

A motion to approve an amendment to Task Order 22-03 from Strand Associates increasing the Task Order amount by \$40,000 to a total of \$123,900. This is due to an increase in the scope of services for the repairs to the water main replacement project. Moved by Trustee Kennedy; seconded by Trustee Metz.

Administrator DuRocher explained the reason for the increase of \$40,000 to Strand, the engineering firm that designs plans for water projects in the Village. In this Task Order, Roofers Road has been added to the project. Also, a newer type of repair material will be used as a result to a high increase in cost of ductile iron which has been used in the past. Justin Fuller, Water Superintendent, assisted in explaining the Water Main Replacement Project.

Motion carried by roll call vote (6-0). Trustees Donnersberger, Eck, Farrell-Mayer, Kennedy, Metz, and O’Laughlin voted Yay. No Nay votes.

H. TASK ORDER 21-04 AMENDMENT—PUMP STATION

A motion to approve an amendment to Task Order 21-04 from Strand Associates increasing the Task Order from \$97,400 to \$108,900, an increase of \$11, 900. This is due to an increase in the scope of services for the repairs to the Water Main Replacement Project. Moved by Trustee Kennedy; seconded by Trustee Metz.

Administrator DuRocher explained there will be an increase of the scope of the repair/construction services, including outside water supplies, during the Water Main Replacement Project.

Motion approved by roll call vote (6-0). Trustees Donnersberger, Eck, Farrell-Mayer, Kennedy, Metz, and O’Laughlin voted Yay. No Nay votes.

I. TASK ORDER 22-05—FACILITIES STUDY

A motion to approve Task Order 22-05, a Task Order from Strand Associates to conduct a facilities study for the Village in an amount not to exceed \$47,000 moved by Trustee Farrell-Mayer; seconded by Trustee Kennedy.

Village Administrator DuRocher explained that the time has come for a Facilities Study to take place after much discussion over the past years over the value and future use of the Heritage Center. It has expanded to include the Village Hall and the Public Works building. Strand Engineering Firm will be determining repair,

replace or removal of these individual buildings.

Resolution passed by roll call vote (5-0-1). Trustees Donnersberger, Eck, Farrell-Mayer, Kennedy, and Metz voted Yay. No Nay votes. Trustee O’Laughlin abstained.

J. ORDINANCE 2022-33—AWARD OF BID—KEYLESS ENTRY OF VILLAGE HALL

A motion to pass Ordinance 2022-33 awarding the bid for a keyless access system to Midwest Integrated Systems for \$66,413 was moved by Trustee Kennedy; seconded by Trustee Farrell-Mayer.

Assistant Administrator Ferrini presented information regarding keyless entry of the Village Hall and the Public Works Building. This issue had been in the budget of the 2021-2022 year before the pandemic shutdown. It is being brought up again now. There were numerous questions about a bid presented by Midwest Integrated Solutions. The Board requested more information; it agreed to provide written questions within the next week to be answered at the October Board Meeting.

A motion to continue a vote on Ordinance 2022-33 until the October Board Meeting was moved by Trustee Kennedy; seconded by Trustee Donnersberger.

Motion passed by roll call vote (6-0). Trustees Donnersberger, Eck, Farrell-Mayer, Kennedy, Metz, and O’Laughlin voted Yay. No Nay votes.

K. ORDINANCE 2022-34—ESTABLISHMENT OF THE RANK OF COMMANDER JOB DESCRIPTION

A motion to pass Ordinance 2022-34 creating the rank of Police Commander was moved by Trustee O’Laughlin; seconded by Trustee Eck.

Chief of Police Kurinec spoke to the issue of creating the rank of Police Commander. He stated that he needs additional help since the Village currently does not have a Deputy Chief. (A Deputy Chief must be a 5-year full-time Village-paid employee for this position which we do not have at this time.) Thus, the need for a #2 position as Commander. Chief Kurinec feels that the Village needs an officer who will be training for development and leadership for the future.

Motion passed by roll call vote (6-0). Trustees Donnersberger, Eck, Farrell-Mayer, Kennedy, Metz and O’Laughlin voted Yay. No Nay votes.

L. RESOLUTION 05-22—TEMPORARY USE OF ALCOHOL IN BLACKHAWK PARK

A motion to pass Resolution 05-22 allowing for the temporary use of alcohol at Blackhawk Park made by Trustee O’Laughlin; seconded by Trustee Eck.

Trustee O’Laughlin announced that A Movie in the Park would take place on Saturday, September 17. Since the large movie screen would be in place, she recommended that it could be used on Sunday, September 18, as an adult-night-out by showing the Chicago Bears—Green Bay Packers football game. Permission has been granted. Since this is possible, the Village would need to grant Temporary Use of Alcohol in Blackhawk Park.

Resolution passed by roll call vote (6-0). Trustees Donnersberger, Eck, Farrell-Mayer, Kennedy, Metz and O’Laughlin voted Yay. No Nay votes.

REPORTS

Trustee Donnersberger: The Economic Development Committee is still struggling with issues related to the façade at the Triangle and the strip along Joliet Road. The lot that had been considered for the sale of cannabis is no longer available (no longer for sale by the owner).

Trustee Kennedy: The last Cruise night of the season will be held on Monday, September 12. The Annual Car Show will be held on Sunday, September 25.

Referring to the Mayor’s Report, Trustee Kennedy stated that the formation of a Tree and Landscape Committee sounds exciting. Thanks to Thomas Brannen for his leadership.

Trustee Metz: Trustee Metz requested an opportunity to make a “public announcement.” As a person who has spent his working life in the masonry and brick business, he urged people to not paint their brick houses. Bricks need to “breathe.” Use stain instead.

Trustee O’Laughlin: Trustee O’Laughlin spoke to leaders on the I-294 project. She was told that the sound wall would be complete by December and there may be a multi-use path under the Plainfield bridge (not requested by IHP). The tollway team will also be working on improving the landscaping, particularly in open spots that might be dangerous for children. It was reported that some of the trash in the creek had been tossed there by MWRD’s work crew. This will be taken care of after completion of the project.

IHP and SEASPAR would be showing “The Sound of Music” as their Movie in the Park on September 17. The Bears—Packers football game will be shown in the park on September 18 at 7:00 P.M.

Trustee Farrell-Mayer: No Report

Trustee Eck: Trustee Eck requested an explanation from Administrator DuRocher of the Fire and Police Commission. DuRocher said that the Commission is a separate, independent, public body of 3 residents who are considered to be Officers of the Village, are bonded, are under statute of the state of Illinois, and are active in their training. Their main tasks involve the hiring, disciplining, and firing of full-time police officers. They have their own attorney who assists them primarily on personnel matters, usually in closed session. Minutes must be taken at their meetings.

Village Clerk: No Report

Village Attorney: No Report

Village Administrator DuRocher: The Village has received the Distinguished Budget Presentation Award for the 6th year in a row, thanks to the Finance Committee and Argelia Garbacz, our Village Finance Manager. The Storm Water Management Report which took place in 45 Acres will be reviewed at the October Board Meeting. A new Village sign will need to be replaced in front of the Village Hall. DuRocher asked that Board Members be thinking of what kind of sign they favor.

Assistant Administrator Ferrini: Leaf Vacuuming will begin next month: The week of October 31, the week of November 14, and the week of November 28. A request was made to stack leaves up to the street but not on the street.

Police Chief Kurinec: Chief stated that there were 608 calls of various needs during the month of August. Of interest: Burr Ridge had 3 cars stolen on September 6.

Two IHP officers rescued an unconscious person in a car in the parking lot of Walgreens. NARCAN was administered.

Camera status—we are still waiting for more information.

PUBLIC COMMENTS:

A resident asked about what progress is being made at the Triangle.

A resident requested information in regards to transparency of grants that the Village applies for—acceptance or rejection.

A resident asked about the status of a building on Joliet and Vine roads. Trustee Donnersberger stated that the owner has decided not to build, has taken the property off the sales listing, because building materials have skyrocketed in price. She pointed out that there are dead trees on the lot. The Village will look into the tree issue.

A resident questioned about homes that received variances for sheds that were built prior to the expected clarification of the Sheds Ordinance.

Trustee O’Laughlin commented that the trailer parked in the Triangle that had been used for inoculations during the pandemic is still there. Administrator DuRocher said that it would be removed by September 30.

ADJORNMENT:

At 9:29 P.M. Trustee Eck moved to adjourn the Meeting; seconded by Trustee Farrell Mayer.

Motion carried by voice vote.

Meeting adjourned.

Respectfully submitted,

**Sharon Allison
Village Clerk**