

VILLAGE OF INDIAN HEAD PARK, ILLINOIS
201 Acacia Drive
Indian Head Park, Illinois 60525

BOARD OF TRUSTEES
REGULAR MEETING MINUTES

August 11, 2022

“Pursuant to 5ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”

CALL TO ORDER: Mayor Hinshaw

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, August 11, 2022, at the Municipal Facility, 201 Acacia Drive, and was convened at 7:00 P.M. by Mayor Hinshaw.

ROLL CALL: Sharon Allison, Village Clerk

PRESENT (and constituting a quorum):

- Mayor Tom Hinshaw
- Trustee Eileen Donnersberger
- Trustee Charles Eck
- Trustee Shawn Kennedy
- Trustee Christian Metz
- Trustee Brenda O’Laughlin

ALSO PRESENT:

- John DuRocher, Village Administrator
- Andy Ferrini, Assistant Village Administrator
- Patrick Brankin, General Counsel, Schain, Banks, Kenny & Schwartz
- Michael Kurinec, Police Chief
- David Karaffa, Cable Station Manager
- Lisa Bujak, Deputy Village Clerk

ABSENT:

- Trustee Rita Farrell-Mayer
- Maureen Garcia, Village Treasurer

VISITORS:

Approximately 15-20 Residents and Guests

MAYOR'S REPORT:

Wolf Road Update: The Village Board has heard the residents about having more community involvement on the Wolf Road project. So, we, along with the County will be creating a Corridor Advisory Committee (CAC) as part of a new Public Involvement Plan (PIP). Our village engineering firm Strand is working with the public involvement sub-consultant who worked on the Plainfield Road Phase I presentation, to scope out the specifics of what the PIP will look like. This has taken longer than anticipated because Strand wants to be as thorough as possible with the plans. Therefore, we are looking to be ready for the Village's October Board Meeting for the amendment to the Strand and Village agreement and the revised County and Village IGA with this new scope.

After that, it would go to the County's November Board Meeting. After the County approval, we would begin preparing the PIP and coordinating with Illinois Department of Transportation (IDOT). After the PIP has been approved by IDOT, we will hold the first CAC meeting in early 2023.

In September Strand is also mailing responses to the public meeting comments. The final summary report, including all public comments will be sent to IDOT as part of the approval process, at which point the comments become public.

The County and the Village have stated that they intend to include the participation of the Wolf Road Advocacy Group as part of the CAC and when the PIP is being developed.

Sidewalks: 4 Main Areas in the Village's Sidewalk Master Plan:

Plainfield Road and Wolf Road: Both are County roads and both are in a Phase 1 Study. The County has stated that they will not be pursuing a 5-lane alternative for Plainfield Road.

Acacia Drive: The northern half of the Acacia Drive sidewalk project is back on track (after the union strike) and should be completed this year. There will be a new sidewalk connecting Acacia Drive to Blackhawk Park added this summer.

Joliet Road: We are waiting for the state approval to begin Phase 1 for a sidewalk along Joliet Road.

Acacia Drive Update: The curbs should be completed next week, weather permitting. Final paving should be completed in mid-September. Landscaping in October. This Board has committed to make sure Acacia Drive looks good when completed.

I-294 Tollway Update: The bridge over Joliet Road is 66% completed. The Joliet Road northbound I-294 on-ramp will be closed for 15 days at the end of August and into September. Traffic on the I-55 flyover bridge will shift to the newly-constructed portion of the bridge in September. The Plainfield Road bridge is nearly 50% completed and the traffic has shifted to the new southern section.

SWEARING-IN CEREMONY OF POLICE OFFICER:

Trustee Brenda O'Laughlin presided at the Swearing-In Ceremony of Officer Martin Milas as a full-time member of the Indian Head Park Police Department.

PUBLIC COMMENTS:

Resident Concerns:

A resident inquired about the make-up of the PIP. Who will be representatives? Who will represent home-owners most affected? Village Administrator DuRocher noted that the advisory groups are not even in the formation process yet. However, he gave an example that the Public Involvement Plan for Plainfield Road was established, with the local village managers providing input but that the Corridor Advisory Committee has yet to be established. It is expected that it will be established this summer. The Plainfield Road Corridor Study recommends that it be 3 lanes with a bike path and a sidewalk, also curbs and gutters.

A resident wondered about excess water after rain that was pooling on the west side of the Plainfield Bridge on the Burr Ridge side. She also questioned the possibility of a generator being installed at the 111 Building of Wilshire Green. Assistant Administrator Ferrini stated that a permit has not been requested.

A resident questioned the effectiveness of the drainage study that has recently been conducted by Thomas Engineering. She also questioned the creek situation at the south end of the village and the messy condition under the bridges that is often left behind by the construction crews.

A resident brought attention to the Flagg Creek border of the western edge of IHP. Currently, due to road construction and removal of foliage, an “island of sludge” has formed along the creek’s route. How can this be mitigated in order to stabilize the soil? She would like to see a commitment from the Village to improve the landscaping of this border as it has committed to improve the landscaping of Acacia after its recent road construction projects.

A resident questioned whether there has been any interest in movement to open a cannabis-selling business in IHP. In recent months 2 businesses had questioned the Village, but they did not express further interest.

A resident questioned whether the Village had intent to give a large amount of money to the owners of the Indian Head Park Plaza shops for the refurbishing of the buildings’ façade. Trustee Donnersberger confirmed that this topic has been discussed at the Economic Development Committee meetings of the past few months. There is no intent to pay for the façade. However, other options are being investigated.

CONSENT AGENDA:

Motion to Approve Consent Agenda established moved by Trustee Kennedy; seconded by Trustee O’Laughlin.

- A. Approval of the Regular Meeting Minutes of July 14, 2022
- B. Approval of Preliminary Financial Report—Month Ending July 31, 2022

Preliminary Financial Report was presented by Trustee Metz in the absence of Treasurer Maureen Garcia:

Cash on Hand on June 30, 2022, was \$3,272,240.93

Payables for July 2022 amounted to \$523,426.11

Total Revenues for July 2022 amounted to \$564,155.15

Ending Balance on July 31, 2022, was \$3,312,969.97

- C. Appointment of Noreen Costelloe as the Chair of the Planning and Zoning Commission for a one-year term ending August 2023
- D. Appointment of Michael Vitale to the Fire and Police Commission for a three-year term ending

Motion carried by roll call vote (5-0). Trustees Donnersberger, Eck, Kennedy, Metz, and O’Laughlin voted Yay. No Nay votes. Trustee Farrell-Mayer was absent.

NEW BUSINESS:

A. APPROVAL OF INDIVIDUAL CHECKS PAID OUT DURING THE PERIOD ENDING JULY 31, 2022, IN THE AMOUNT OF \$523,426.11

A motion to approve the individual checks paid out for July 2022 in the amount of \$523,426.11 was moved by Trustee Metz; seconded by Trustee Kennedy.

Village Administrator DuRocher presented highlights of the individual amounts of checks paid as presented in the Financial Summary. Much of the checks were paid to Strand Associates and Thomas Engineering for the engineering of Phase 1 of Wolf Road, Acacia Road, the Water Main Pump Station, the 45-Acres Storm Sewer Study, and Road Repair.

Motion carried by roll call vote (5-0). Trustees Donnersberger, Eck, Kennedy, Metz, and O’Laughlin voted Yay. No Nay votes. Trustee Farrell-Mayer was absent.

B. SWEARING-IN OF OFFICER MARTIN MILAS

Officer Martin Milas was sworn-in at an earlier point of this meeting.

C. ORDINANCE 2022-31 VARIATION—6395 ARROWHEAD COURT

A motion to pass Ordinance 2022-31, granting a variation to 6395 Arrowhead Court was moved by Trustee Metz; seconded by Trustee Kennedy.

Assistant Village Administrator Ferrini explained that the owner of the property was seeking a variance in order to add a 15x13 sunroom onto her house and to relocate the air conditioner.

Motion passed by roll call vote (5-0). Trustees Donnersberger, Eck, Kennedy, Metz, and O’Laughlin voted Yay. No Nay votes. Trustee Farrell-Mayer was absent.

D. ORDINANCE 2022-25—SPECIAL USE SHED 6588 SHABBONA ROAD

A motion to pass Ordinance 2022-25 granting a Special Use for a Shed at 6588 Shabbona Road was moved by Trustee Eck; seconded by Trustee O’Laughlin.

A discussion ensued between the homeowner and the trustees re: the issue of a large garage vs. the need for a shed. Counsel Brankin stated that this vote needs 4 affirmative votes in order to pass since the Planning and Zoning Commission gave this request a 2-2 vote.

A substitute motion was moved by Trustee Donnersberger to table this ordinance until the September Board meeting; seconded by Trustee Eck.

The substitute motion passed by roll call vote ((5-0). Trustees Donnersberger, Eck, Kennedy, Metz, and O’Laughlin voted Yay. No Nay votes. Trustee Farrell-Mayer was absent.

E. ORDINANCE 2022-26—SPECIAL USE SHED—6616 OSCEOLA

A motion to pass Ordinance 2022-26 granting a Special Use for a Shed at 6616 Osceola was moved by Trustee Eck; seconded by Trustee Donnersberger.

Assistant Village Administrator Ferrini introduced this ordinance which also pertained to a Special Use for a shed. The Trustees present requested to table voting on this ordinance be moved to the September Board meeting.

A substitute motion was moved by Trustee Metz to table the Ordinances for Agenda items E, G, H, and I at 6616 Osceola, 6534 Cochise, 6324 Pontiac, and 6529 Cochise until the September Board meeting; Seconded by Trustee Donnersberger.

Motion carried by roll call vote (4-0-1). Trustees Donnersberger, Kennedy, Metz and O’Laughlin voted Yay. No Nay votes. Trustee Eck abstained. Trustees Farrell-Mayer was absent.

F. ORDINANCE 2022-27—SPECIAL USE FENCE—6534 PONTIAC

A motion to pass Ordinance 2022-27 granting a Special Use for a Fence at 6534 Pontiac was moved by Trustee Eck; seconded by Trustee Kennedy.

Assistant Village Administrator Ferrini explained that this fence was approved by the Planning and Zoning Commission. It is a wooden fence used to screen garbage and lawn equipment; it was built in 1957.

Motion carried by roll call vote (5-0). Trustees Donnersberger, Eck, Kennedy, Metz, and O’Laughlin voted Yay. No Nay votes. Trustee Farrell-Mayer was absent.

G. ORDINANCE 2022-28—SPECIAL USE SHED—6534 COCHISE

Tabled until September Board Meeting (see above)

H. ORDINANCE 2022-29—SPECIAL USE SHED—6324 PONTIAC

Tabled until September Board Meeting (see above)

I. ORDINANCE 2022-30—SPECIAL USE SHED—6529 COCHISE

Tabled until September Board Meeting (see above)

J. RESOLUTION 04-2022—AGREEMENT WITH WILSHIRE ASSOCIATION

A motion to pass Resolution 04-2022 approving an agreement with Wilshire Association, subject to Village Attorney final form approval was moved by Trustee Kennedy; seconded by Trustee Metz.

Village Administrator DuRocher explained the Resolution. The Village and Wilshire Green are both in the process of planning road work (Acacia Drive—the Village; road around the Wilshire Green properties—Wilshire Green). Wilshire Green requests to tag onto the contract for the road work for purposes of economies of scale. Wilshire Green would then pay to the Village its portion of the contract. Approval for this procedure is requested.

Resolution passed by roll call vote (5-0). Trustees Donnersberger, Eck, Kennedy, Metz and O’Laughlin voted Yay. No Nay votes. Trustee Farrell-Mayer was absent.

K. ORDINANCE 2022-32—AWARD OF BID—2022 ROAD PROGRAM

A motion to pass Ordinance 2022-32 awarding the bid for the Village’s 2022 road program to Schroeder Asphalt Services in an amount not to exceed \$716,459.16 which is our portion of the \$996,317.81, the additional \$279,858.65 will come from Wilshire Green was moved by Trustee Kennedy; seconded by Trustee Eck.

Trustee Metz stated that this entire 2022 Roads Project is being paid for without IHP issuing bonds, loans, or borrowing any money thanks to sound fiscal management.
Village Administrator DuRocher stated that \$500,000 of the project was from a grant from the state of Illinois.
Mayor Hinshaw thanked former trustee Amy Wittenberg for her foresight in guiding the Board through development of a Fiscal Capitol Plan which is now guiding the Village.

The motion passed by roll call vote (5-0). Trustees Donnersberger, Eck, Kennedy, Metz and O’Laughlin voted Yay. No Nay votes. Trustee Farrell-Mayer was absent.

REPORTS

Trustee Donnersberger: She reported that the Economic Development Committee met in July at which they spoke of the development of the Triangle property, specifically quotes for the façade on the businesses in the Indian Head Plaza which ranged from \$200,000- \$500,000. The next step is a conversation with the owner with a suggestion of low-interest loans or tax incentives for his share of the project.
Regarding landscaping, the Committee discussed plants in the parkway by using native plants to Illinois. It also determined type of plants they want and then go out to bid. Perhaps, instead of hiring landscapers to do the planting, invite community members to do the planting. A resident of Ashbrook, Heidi Lopez, is a landscape designer. She might want to assist with this project.
She recommended that feedback between Board Committees would be beneficial to all.
The Committee is also looking at the possibility of an Arts and Crafts Show in the Village.

Trustee Kennedy: The first Cruise Night in June attracted about 50 cars and 100 people attending. The second Cruise night was rained out; rescheduled to August 15 from 5:00-8:00 P.M.

Trustee O’Laughlin: The first Movie in the Park will be held in Blackhawk Park on August 20. Co-sponsored by SEASPAR. Movie and food will start at 7:00 P.M.
A meeting will be held in September about the Garden plots in the park. Questions re: gardening this year and future years will be discussed.
She inquired about the possibility of receiving more information re: construction of all of the road projects surrounding IHP. In regard to landscaping specifically within IHP, could we also receive more current information?

Trustee Eck: He requested a report from the Planning and Zoning Committee re: inspections of landscaping around sheds that have been recently approved. Assistant Administrator Ferrini stated that 95% of sheds have passed inspection.

He announced that he will bring a motion to the floor at the next Board Meeting that all the Committees provide minutes of their meetings to all trustees of the Village Board.

Village Clerk: No Report

Village Attorney: No Report

Village Administrator DuRocher: The sound wall from Plainfield south should be completed by the end of the year as reported to DuRocher by the Tollway Authority this afternoon.

The Covid testing trailer parked in the Indian Head Plaza has been given 30 days to be removed.

The Long-Range Facility Plan for a viability study at the 3 village sites—Village Hall, Public Works, and Heritage Center—will soon be bid out to a structural architectural firm. This is part of the Village Plan for 2022.

The draft of the Storm Water Report from Thomas Engineering is now available. Some of the items are as follows: the system is working as designed; there are a few site-specific incidents; there are 13 retention bases in the Village, 10 of which are on private property and need to be maintained by the homeowners; and other smaller incidents that need to be addressed.

There is not a study of Storm Water at the intersection of Joliet Road and Wolf Road going on at this time.

Assistant Administrator: No Report

Police Chief Kurinec: The Village is still awaiting license plate-reading cameras from Motorola Vigilant and Flock to use as samples so that a final decision can be made as to which to purchase. Among local municipalities, these brands are the favorites. These cameras capture license plates, make and model of vehicle, decals, etc. Two cameras are presently working throughout the Village as samples.

The Chief introduced the Mobile Tool-Kit, which will allow info related to overnight parking, vacation watch, business keyholders, and at-risk residents, etc., between police, dispatch, and the community. Residents can join Mobile Tool-Kit through a link in the Village website.

Officer hiring status: Chief said that we now have 3 full-time officers on the midnight shift. A new full-time officer will soon be added. There is capacity for 15 part-time officers. We presently have 12, with plans to hire 3 more part-timers.

PUBLIC COMMENTS:

A resident requested that all available avenues be investigated as to grants that might be used toward the \$1.5 million Water Pump House replacement scheduled next year. She suggested that Strand (the engineering firm on this project) be expected to check out all available grants or, perhaps, delaying the project until more funding is surfaced.

A resident requested clarification re: whether the payment for the cost of the façade of the businesses in Indian Head Plaza would be paid for by residents through taxes, etc. Trustee Donnersberger stated “No” to her question. Presently the Village is in conversation with the owner re: low-interest loans or a tax incentive for his share of the project.

A resident requested that the Village look into the bright lights that burn into the night on the sign of the vape and tobacco shop in Indian Head Plaza.

A resident notified the Board that there is still much residual damage remaining due to Nicor after construction of Acacia Drive last summer. This needs to be corrected by Nicor.

At 9:02P.M. Trustee Kennedy moved to adjourn the regular meeting and go into closed session for the purpose of Review of Minutes per 5 ILCS 120/2(c)21; seconded by Trustee Donnersberger.

Motion carried by roll call vote. Trustees Donnersberger, Eck, Kennedy, Metz and O'Laughlin voted Yay. No Nay votes. Trustee Farrell-Mayer was absent.

Meeting adjourned.

Respectfully submitted,

**Sharon Allison
Village Clerk**