



VILLAGE OF INDIAN HEAD PARK
201 Acacia Drive
Indian Head Park, Illinois 60525

**BOARD OF TRUSTEES
REGULAR MEETING MINUTES
7:00 p.m. August 10, 2023**

“Pursuant to 5ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”

PUBLIC COMMENTS MAY BE SUBMITTED UNTIL 4:30 PM August 10, 2023
VIA EMAIL TO ADMIN@INDIANHEADPARK-IL.GOV

Persons may view the meeting on Comcast Channel 6 (IHP Only), Facebook Live, and YouTube (IHP TV)

I. CALL TO ORDER: Mayor Wittenberg

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, August 10, 2023 at the Municipal Facility, 201 Acacia Drive, and was convened at 7:00 p.m. by Mayor Wittenberg.

ROLL CALL: Sarah Sophie, Executive Assistant

PRESENT (and constituting a quorum):

- Mayor Amy Jo Wittenberg
- Trustee Charles Eck
- Trustee James Gazis
- Trustee Brenda O’Laughlin
- Trustee Cristina Saldana
- Trustee Danielle Svestka

ALSO PRESENT:

- Rick Veenstra, General Counsel, Schain, Banks, Kenny & Schwartz
- Andy Ferrini, Interim Village Administrator
- Argelia Garbacz, Finance Manager/Village Treasurer

VISITORS: Approximately 20 residents and guests

II. PLEDGE OF ALLEGIANCE

Recited

III. MAYOR'S REPORT

- A. We would like to welcome Gavin Morgan as the new Village Administrator. Residents may stop by the Village Hall to welcome him. Or you may email him with your ideas.
- B. Thanks to Andy Ferrini for his leadership as Interim Village Administrator during July and the EF1 tornado.
- C. Parties invested in the Wolf Road project (i.e. Public Works, Cook County, Strand Engineering, and RM Chin) had a meeting on July 7, 2023. Revisions to public involvement plan was accepted. Indian head Park residents will have 4 of the 5 positions on the CAC. Applications will be available in early September and due by the end of the month. The first meeting will be October 16, 2023. Everything will be available for review via email. The website launches August 23, 2023.
- D. Six initial interviews were held for Police Chief with President Wittenberg, Trustee O'Laughlin and Village Administrator Gavin Morgan.
- E. National Night Out was a huge success. Thanks to Rob Verber for bringing this event for strength and unity to Indian Head Park. Also, thanks to Public Works and Police for all their extra efforts. Thanks to the 15 business groups who joined us, including the helicopters and reptiles.
- F. I would like to mention that the individual who took the life of Kelli Joy O'Laughlin and received 160 years in jail when convicted, recently died in jail. This forever changed the family, and first responders.

IV. CONSENT AGENDA:

(All items are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or member of the public so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The purpose of this is to consolidate and approve several routine administrative items into one motion.)

- A. Approval of the Regular Meeting Minutes of July 31, 2023
- B. Approval of Payables for the Period Ending July 31, 2023
- C. Approval of Financial Report – Month Ending July 31, 2023
- D. Appointment of Greg Scovitch to Chair of Planning and Zoning Commission
- E. Appointment of Gavin Morgan as the Village's Primary FOIA and OMA Officer

Mayor Wittenberg called for a roll call vote to approve the consent agenda. Trustees Eck, Gazis, O'Laughlin, Saldana and Svestka voted yes, there were no nay votes. Trustee Donnersberger was absent. Motion passed.

V. NEW BUSINESS

A. Ordinance 2023-21 Ordinance Establishing Committee of the Whole.

The first Committee of the Whole will take place Thursday September 7, 2023 and will be held quarterly.

B. Arrowhead Pointe Fence Discussion

- Two homeowners on the north side of Ashbrook are concerned that the steps they've taken have not stopped the trespassers in their back yards. They would like help from the Village to stem the flow of trespassers from gaining easy access to their patios and to protect their private property. They have considered a living fence but that is expensive and must be constantly watered. And, the kids can still get through.
- Trustee Eck asked for the Village to get costs from planning and zoning.
- Trustee Svestka interjected that a fence would likely cost between \$14-\$17,000.
- Andy Ferrini added it would cost roughly the same as a live barrier.
- Trustee O'Laughlin indicated that she had planted trees years ago for the same reason and now no one comes through her yard.
- Others added that maybe the Village could share the cost for the benefit of the live fence looking better. However, Trustee Gazis felt there are funding issues.
- President Wittenberg said we should review and give the residents some guidance. We are empathetic but it may be setting a precedence.
- Andy Ferrini said he would put together a memo with possible options.

C. Resolution 07-2023 Resolution Providing for an Appointed Village Clerk

instead of an elected one. A resolution is required by State Law to enact this change.

Trustee O'Laughlin motioned to vote on Resolution 07-2023 and Trustee Saldana seconded the motion. Trustees Eck, Gazis, O'Laughlin, Saldana and Svestka voted yes, there were no nay votes. Trustee Donnersberger was absent. Motion passed.

D. Ordinance 2023-24 An Ordinance Pertaining to Compensation for appointed Clerk and Treasurer

The Village Code currently states that the Village Clerk and Treasurer serve without compensation. However, the intent of the Village is to pay an employee to be the Village Clerk, and to include this responsibility in their pay rate. Due to the conflict between the current language and the intended practice the Village's Legal Counsel is recommending that an ordinance be passed allowing for the compensation of the appointed Village Clerk and Treasurer.

Trustee Svestka motioned to vote on Ordinance 2023-24. Trustees Eck, Gazis, O'Laughlin, Saldana and Svestka voted yes, there were no nay votes. Trustee Donnersberger was absent. Motion passed.

E. Resolution 08-2024 Resolution Concurring with Village Clerk Appointment

This resolution is confirming the nomination Sarah Sophie by President Wittenberg to serve as the Village Clerk.

Trustee Eck motioned to vote on Resolution 08-2024. Trustee Gazis seconded the motion. Trustees Eck, Gazis, O'Laughlin, Saldana and Svestka voted yes, there were no nay votes. Trustee Donnersberger was absent. Motion passed.

F. Ordinance 2023-25 An Ordinance Amending Liquor Licensing and Sales

Question arose about training and safety required by the state. An extra level of enforcement will be beneficial. Packaged liquor is currently restricted to 11AM -1AM and 11AM-2AM, also, none on Sundays. Serving liquor for consumption on premises is from 11AM on Mon - Sat and 12AM on Sunday. Establishments cannot sell liquor to go. Staff recommends removal of restrictions on the sale of packaged alcoholic beverages and allow the retail sale to normal business hours.

Trustee Saldana motioned to vote on Ordinance 2023-25. Trustee O’Laughlin seconded the motion. Trustees Eck, Gazis, O’Laughlin, Saldana and Svestka voted yes, there were no nay votes. Trustee Donnersberger was absent. Motion passed.

Village Administrator will send out letters to the affected businesses.

VI. PUBLIC COMMENTS

- A. Resident at 10 Algonquin inquired about Fiber Optics availability in the Village. Andy Ferrini it is one of the top things on the list and that he plans on meeting with Gavin Morgan and the representatives from AT&T.

VII. REPORTS

A. Trustee Reports

Trustee Eck discussed the impact of the Pump House as a \$2million project and resulting cashflow. He also mentioned a feasibility study by Strand regarding all Village buildings including Heritage Center, Village Hall and Public Works.

Trustee O’Laughlin - We are looking at possibly rescheduling the movie Ratatouille, that was cancelled due to inclement weather. It will largely depend on getting the big screen and food. Trustee Saldana is looking to establish goals and bring services to the Senior and Family Committee. Please write letters to Governor’s office to veto the portion of the bill that changes assessments for Nursing Homes as residents. President Wittenberg added we will have a template on the website so we can present them in a binder. Please don’t just send them in the mail.

B. Village Clerk – no report

C. Village Treasurer – no report

D. Village Attorney – no report

E. Village Administrator

- Village Administrator, Gavin Morgan, commented on how the Committee of the Whole will allow us to all work together on ideas and issues for the benefit of the Village.
- Assistant Village Administrator, Andy Ferrini, thanked Amy Eckert for her help on both National Night Out (NNO) and Public Works Committee. Additionally, we have applied for but not yet heard back regarding County, State or Federal funding for tornado

damage. We have contacted and met with Representative Casten's office. Governor Pritzker did not issue a disaster declaration, which would give us access to FEMA funding.

F. Police Department

- Chief Kurinec – One officer is off due to surgery. We have hired one full-time and one part-time officer. The lateral application process is moving forward at the Board of Fire and Police Commissioners.
- Officer Rob Verber – Follow up on National Night Out (NNO) went off great! He thanked Public Works for their extra efforts! He thanked Trustee Eck and Trustee Saldana, Wintrust Bank and SBC for their donations. He also thanked Eileen Donnersberger, Andy Ferrini, and Joe Consolo as President of Acacia Homeowners Association.

President moved to adjourn at 8:02 PM