

VILLAGE OF INDIAN HEAD PARK, ILLINOIS

201 Acacia Drive

Indian Head Park, Illinois 60525

**BOARD OF TRUSTEES
REGULAR MEETING MINUTES**

July 14, 2022

“Pursuant to 5ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”

CALL TO ORDER: Mayor Hinshaw

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, July 14th, 2022 at the Municipal Facility, 201 Acacia Drive, and was convened at 7:00 p.m. by Mayor Hinshaw.

ROLL CALL: Lisa Bujak, Deputy Clerk

PRESENT (and constituting a quorum):

- Mayor Tom Hinshaw
- Trustee Eileen Donnersberger
- Trustee Charles Eck
- Trustee Shawn Kennedy
- Trustee Rita Farrell-Mayer
- Trustee Christian Metz
- Trustee Brenda O’Laughlin

ALSO PRESENT:

- Andy Ferrini, Assistant Village Administrator
- Patrick Brankin, General Counsel, Schain, Banks, Kenny & Schwartz
- Lisa Bujak, Deputy Village Clerk
- Justin Fuller, Water Superintendent
- David Karaffa, Cable Station Manager

ABSENT:

- John DuRocher, Village Administrator

VISITORS:

Approximately 10 Residents and Guests

MAYOR'S REPORT

Wolf Road update: The village board has heard from the residents about having more community involvement on the Wolf Road project, so we will be creating a Corridor Advisory Committee (CAC) as part of a new Public Involvement Plan (PIP). We are working with Strand, our village engineer and the Cook County Department of Transportation and Highways to revise our existing intergovernmental agreement (IGA) and Strand agreement. We will be adding a specialty Public Involvement firm to help with the establishment of the CAC, hosting of CAC meetings, and hosting of future Public Information Meetings.

Our target is to bring the amendment to the Strand & Village agreement and the revised County & Village IGA with this new scope at the September Village Board Meeting. If we approve them at the September meeting, they can then go to Cook County for their October Board Meeting. After that, we would begin preparing the PIP and coordinating with Illinois Department of Transportation (IDOT). After the PIP has been approved by IDOT, we will hold the first CAC meeting in early 2023.

Sidewalks: The 4 main areas in the Village:

Plainfield Road & Wolf Road: Both are County roads, and both are in a phase 1 study. The County has stated that they will not be pursuing a 5-lane alternative for Plainfield Road.

Acacia Drive: The northern half of the Acacia Drive sidewalk should be completed this year. There will be a new sidewalk connection from Acacia Drive to Blackhawk Park added next summer.

Joliet Road: We are waiting for state approval to begin phase 1 of a sidewalk along Joliet Road.

Acacia Drive update: The 150 union, the materials and dump locations like Vulcan and Hanson are reportedly meeting daily in working to end the strike. Once the strike is over there will probably be high priority projects like the tollway that will take the initial loads of rock and materials. The landscaping will be done at the end of the project. This board has committed to make sure Acacia Drive looks good when completed.

I-294 Tollway update: The southern half of the sound wall between Joliet Road and Plainfield Road has been removed and reconstructed later this year.

Lastly new vehicle stickers were due to be purchased by June 30th. We are working to ticket the scofflaws in the village. If you have not bought a vehicle sticker you still can purchase them at the village hall.

PUBLIC COMMENTS:

Jack B. stated that the North entrance to Acacia Drive is dangerous due to extreme ruts in the gravel. He indicated that he reached out to the Village via the online portal and received responses to his inquiries but the problem remains.

Frank L. stated that he has some questions related to the stormwater study that was done in the 45 Acres neighborhood. He said that the retention basis overflow which creates flooding problems.

Tom D. asked how the Corridor Advisory Committee for Wolf Road is being structured and said that IHP Residents should be a part of the discussion. Mayor Hinshaw let him know that IDOT has to approve the committee prior to it being assembled. He is unsure of who will decide who will be included on the Committee, the decision is at least six months away and nothing has been decided yet.

Darius – mentioned that he received a parking ticket last month and feels it is unfair because his driveway was being refinished and he got a notice from his HOA stating that he could not park in his garage. AVA Ferrini let him know that Chief Kurinec would give him a call next week to discuss the situation further.

CONSENT AGENDA:

Trustee Farrell-Mayer motioned to approve the consent agenda, seconded by Trustee O’Laughlin.

Trustee Eck indicated he would like Item B (Approval of payables for the period ending June 30, 2022 in the amount of \$580,202.69) removed from the consent agenda.

Trustee Farrell-Mayer amended the motion to approve items A and C of the consent agenda without item B, seconded by Trustee O’Laughlin.

A. Approval of the Regular Meeting Minutes of June 9, 2022

C. Approval of Preliminary Financial Report – Month Ending June 30, 2022

Financial Report was presented by Trustee Metz;

Cash on Hand on May 31, 2022 \$3,283,348.05

Payables for June 2022 amounted to \$580,202.69

Total Revenues for June 2022 amounted to \$569,095.57

Ending Balance on June 30, 2022 was \$3,272,240.93

Motion carried unanimously by a roll call vote (6-0). Trustees Donnersberger, Eck, Farrell-Mayer, Kennedy, Metz and O’Laughlin voted Yay. No Nay Votes.

Motion to Approve Item B of the Consent Agenda moved by Trustee Farrell-Mayer, seconded by Trustee Eck.

B. Approval of Payables for the Period Ending June 30, 2022 in the amount of \$580,202.69

Trustee Eck questioned two amounts payable to Strand, one for \$26,450 and the other in the amount of \$14,844, he asked if those were reimbursed by the County yet. The answer is not yet, typically Cook County reimburses the Village about 3-4 weeks after the bill has been paid. Trustee Eck asked how much money has been paid to Strand for Wolf Road this fiscal year, the answer is only the two amounts listed above totaling \$41,294. Last year the Village paid Strand approximately \$300,000 related to the Wolf Road Study, all of which has been reimbursed by Cook County. Trustee Eck questioned two amounts payable relating to Acacia Drive, one in the amount of \$9,504 and the other for \$23,250 – he asked if those had been paid. They have been paid, one was for the retaining wall and the other was for Engineering Observation Services.

Motion carried unanimously by a roll call vote (6-0). Trustees Donnersberger, Eck, Farrell-Mayer, Kennedy, Metz and O’Laughlin voted Yay. No Nay Votes.

NEW BUSINESS

A. Staff Update: Fats, Oils, Grease Program (FOG)

Assistant Village Administrator Ferrini provided an update on the newly implemented FOG Program which aims to prevent clogs in the sanitary sewer system. Calumet City Plumbing inspected all businesses in the Village that serve food to determine the correct size of the grease trap that is necessary. The Village will also be implementing a new reporting system with a company called BSI to ensure that the traps are being cleaned properly and timely. The annual cost for this new program is \$700/first year and \$200/year for each year thereafter. The cost to repair a clog is approximately \$15,000.

B. Staff Update: Backflow Prevention

Assistant Village Administrator Ferrini explained the purpose of a backflow prevention system, which is to ensure that contaminated water does not enter into the Village’s drinking water system. These are required on lawn sprinkler systems, pools with an auto-fill feature, and pedicure tubs. The Village uses the software company BSI to track compliance for this program.

C. Approve Task Order 22-04, Pumphouse Rehabilitation Construction Administration and Observance Services

Trustee Kennedy motioned to approve Task Order 22-04, Pumphouse Rehabilitation Construction Administration and Observance Services, seconded by Trustee Metz.

The Village’s Pumphouse is in need of rehabilitation and repairs due to age. The Village will be going out to bid this fall and hopefully work will begin in the Spring of 2023. The Village has the cash on hand, and will not be applying for a grant since it won’t be forgiven.

Motion carried unanimously by a roll call vote (6-0). Trustees Donnersberger, Eck, Farrell-Mayer, Kennedy, Metz and O’Laughlin voted Yay. No Nay Votes.

REPORTS

Trustee Farrell-Mayer: Village Staff brought ideas to the Communication Committee for a digital version of Smoke Signals to be sent on the months that a Smoke Signals is not printed. The Village will also be conducting focused surveys to gain feedback on various issues in the Village. The Communication Committee will be involved in the PIP for Wolf Road.

Trustee O’Laughlin: Movie in the Park returning to Blackhawk Park on August 20th, Disney’s Descendants will be played.

Trustee Kennedy: The Village is hosting two more Cruise Nights at Indian Head Plaza on August 8th and September 12th from 5:00 pm – 8:00 pm. The 2nd Annual Car Show will take place on September 25th.

Trustee Donnersberger: The Economic Development Committee has been working for years to improve the triangle and increase revenue for the Village. The Insurance Building is no longer moving forward. The Committee is working on getting bids for landscaping for the triangle and is expecting the bids to be around \$10,000-20,000. The Board is looking into soliciting a cannabis dispensary which would increase revenue. This is just being studied at this point, nothing is firm.

Assistant Village Administrator Ferrini: The Road Program went out to bid and costs have skyrocketed. The Village may hold off on the program if the costs are too high. Keyless Access for all municipal buildings went out to bid. The Village received the preliminary report on the 45 Acres Stormwater Study from Thomas Engineering. Since it is preliminary, Village Staff still has many questions. The model says the stormwater drainage system is working the way it is supposed to be, based on ideal conditions including maintaining that the basins are free to debris and are not blocked. Thomas Engineering will provide a report to the Board at a future Board Meeting.

Trustee Eck: There are weeds by the sidewalk along Acacia. AVA Ferrini answered that landscaping will be restored upon completion of the project.

Public Works: Over the past few months, Public Works received a water distribution leak survey which indicated two small leaks one on Joliet Road and one on Indian Wood Lane. Every three years the EPA conducts a site-visit, the Village passed with flying colors. Public Works Crews have planted 17 trees so far, with 16 more coming in the fall. The Village Intern is working on the GIS program and the tree canopy program. Also, there is a tree farm in the works. Recently Public Works also completed maintenance and repairs to the Heritage Center. The Water Loss of the Village is at 4.5% which is very good.

Public Comments:

Amy E. – Questioned why there were payables to Hinsdale Nursery included in the financial report when the Village received trees free of charge from MWRD. Mayor Hinshaw answered that some trees were planted in Blackhawk Park that were larger than the free saplings provided by MWRD. Also, it was clarified that the trees provided through the grant will be reimbursed to the Village. Amy also questioned why \$3600 in repairs were made to the Heritage Center. AVA Ferrini answered that the repairs were due to leaks in the roof which needed to be taken care of right away. The Village is still awaiting the results of a Facility Study to determine the cost of repairs needed for the Heritage Center.

Trustee Donnersberger asked who polices the intersection of Joliet and Willow Springs. The City of Countryside has responsibility for the entire intersection*. Recently there was an accident at the intersection and Countryside arrived first so they took the lead on the investigation.

At 8:05pm Trustee Kennedy motioned to go to Closed Session for the purposes of Review of Closed Session Minutes per 5 ILCS 120/2 (c) 21, seconded by Trustee Farrell-Mayer.

Motion carried unanimously by a roll call vote (6-0). Trustees Donnersberger, Eck, Farrell-Mayer, Kennedy, Metz and O'Laughlin voted Yay. No Nay Votes.

Meeting Adjourned.

Respectfully Submitted,

**Lisa Bujak
Deputy Clerk**

- * added by Village Administrator