



Village of
Indian Head
Park
ILLINOIS

**Meeting of the President and Board of Trustees
Village of Indian Head Park
201 Acacia drive Indian Head Park, IL 60525**

**Regular Meeting Minutes
7:00 p.m. July 13, 2023**

Public Comments May be submitted until 4:30 p.m. July 13th, 2023
Via email to admin@indianheadpark-il.gov

Persons may view the meeting on Comcast Channel 6 (IHP Only),
Facebook Live, and YouTube (IHP TV)

I. Call to Order: President Wittenberg

Roll Call: Sarah Sophie, Executive Assistant

PRESENT (and constituting a quorum):

- President Amy Jo Wittenberg
- Trustee Donnersberger
- Trustee Eck
- Trustee Svestka

Also Present:

- Patrick Brankin, General Counsel, Schain, Banks, Kenny & Schwartz
- Sarah Sophie, Executive Assistant
- Argelia Garbacz, Finance Manager/Village Treasurer
- Justin Fuller – Public Works and Water Superintendent
- David Karaffa, Cable Station Manager
- Andy Ferrini, Interim Village Administrator
- Mike Kurinec, Chief of Police

Visitors – 20 residents and guests

II. Pledge of Allegiance - recited

III. Village President's Report

- a. **TORNADO UPDATE** – The EF1 tornado went from Burr Ridge to Stickney at 80-110 mph according to the National Weather Service (website has a map). No one was injured; however, four homes have been deemed uninhabitable and 72nd Street is closed at the bridge. Please use the service road until all wires and cables are safely removed. Thank you to all who pitched in to help residents and remove debris including: La Grange Highlands Sanitary Dist., Willow Springs and Burr Ridge. Everyone helped and it was a wonderful thing to see. SBC will have a special pick up on Friday (no stickers required) and Monday. Be sure to reach out if necessary.

- b. Plainfield Road Embankment Punch List - There were two meetings of the I294 team and the Village this past month. They are looking at three areas: drainage from the Plainfield Road bridge, landscape plans for plantings along the embankment across from Sacajawea Park.k. The Tollways has been open to the Village’s requests. Also, the Village has requested that the shoulders of the road near the park be restored.
- c. Wolf Rd punch list – Residents on the southside have expressed concerns that the construction and maintenance on the southside of the Village has left the area in an unkempt or sloppy condition The Village has initiated a punch list with the County and the 294 teams working in the area.. Cook County and I294 teams are working in the area, and the Tollway is looking at the underpass on Wolf Road for a 12” shoulder on each side of the street with drainage to eliminate standing water and runoff. Also, they are looking for bird solutions (metal spikes). I met with 3 engineers related to the underpass project,and they were hopeful it would reduce water pooling. We will maintain punch lists to make sure they are being completed.
- d. Wolf Rd Public Involvement Plan - The Village has a kick-off meeting with the County, Stand and RM Chin (the public participation consultant) regarding Wold Road and a revised Public Involvement Plan. The Village will be submitting proposed revisions to the plan. There will be applications online to be on the IHP Corridor Advisory Committee (CAC). p Three IHP residents will be chosen to serve on the committee out of 5 total resident members. Applications will be available early September and due by the end of September. Revisions are due by the end of July to get back to Cook County and Strand. At this time the First Cac meeting is proposed for the Week of October 16th A dedicated project website to give feedback directly to the project team will launch in August. A dedicated email is being established to facilitate communication such as problems with safety on Wolf Rd. just like was done on Plainfield Rd. project

IV. Public Comments

Trustee Eck voiced his thanks to IHP staff for their great response to the tornado and damage done. Trustee Donnersberger wanted the residents to know the Trustees and the whole Village is behind them. Trustee Svestka concurs with both and thanks to Justin and the Police force.

Jeff Buti , the Chestnut on the Green Phase II Chairperson, stood to give special thanks to President Wittenberg, and Trustees, Pleasantdale EMS, Chief Kurinec, ComEd, SBC, Homer Tree Services, and Sinnott Tree Services. He thanked residents for their patience.

V. President Wittenberg called for a Motion to Approve the Consent Agenda

(All items are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or member of the public so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The purpose of this is to consolidate e and approve several routine administrative items into one motion.)

- a. Approval of Regular Meeting Minutes of June 8, 2023
- b. Approval of special Meeting Minutes of June 29, 2023
- c. Approval of all Payables for the period ending June 30, 2023
- d. Approval of Preliminary Financial Report – Month ending June 2023
- e. Appointment of Shawn Kennedy to the Economic Development Committee

- f. Appointment of Alan Mathis to the Economic Development Committee
- g. Appointment of Cat Hlotke to the Planning and Zoning Commission for a term expiring July 13, 2026

Trustee Donnersberger seconded the motion. Trustees Donnersberger, Eck, Svestka and President Wittenberg voted yes, there were no nay votes. Trustees Gazis, O’Laughlin and Saldana were absent. Approved

VI. New Business

- a. 6971 Vine Street PUD Proposal First Look

This is a discussion item regarding the Triangle Planned Unit Development (PUD). The property in question is Zoned B3, or strictly commercial and the new owners are interested in petitioning for a change to mixed use zoning. This is the initial phase of the Planned Unit Development approval process. It is intended to provide general feedback as to whether the board is interested in this type of project. The owner of the property stood to ask for authorization to develop into mixed use the house currently on the property as a multi-use building. He would like to improve the property cosmetically on the inside and utilize the top floor as a residential unit. The first floor would be used as his and his partner’s offices or a restaurant/catering service. They would like the Board to give them the ok to go ahead so that they feel confident that they can pay the expenses associated with the planning process for the catering/food processing part of the property. Trustees Donnersberger, Svestka, and Eck had questions about how that would bring an income stream to the Village and how long it would take to complete the project. Andy Stated that he would reach out to the owners to talk to them further about the process and the required materials the Planning and Zoning Commission would need to review. Trustee Svestka recommended that Andy give suggestions to them as to what time of items they could bring to help the PZC visualize their long term goals.. Meanwhile, it is okay to clean the inside of the business but hold off on any major renovations.

- b. **First Read – Ordinance 2023-21 An Ordinance Establishing a Committee of the Whole (COW)**

Initially brought up in June, this ordinance would establish the rules and procedures. Final action cannot be taken at the COW only discussion. Quarterly sessions for very detailed discussions. Attorney Patrick Brankin said that the Committee of the Whole meetings could be flexible. All Trustees should review and give feedback according to the open meetings act and we will have a vote at the next formal meeting. COW meetings would require scheduling according to the OMA.

- c. **Ordinance 2023-22 An Ordinance increasing the number to allowed gaming terminals at 7-Eleven**

The Village has received a request from 7-Eleven to allow them to increase the number of gaming terminals in their business from 5 to 6 terminals. Within the last year the state increased the number of allowed terminals from 5 to 6. The Village receives \$250 per gaming terminal as well as a tax on gaming revenues. In greater context the Village has 6 gaming locations and received nearly 123,000 in gaming revenue in the previous Fiscal Year

President Wittenberg call for a roll call vote.

Trustees Donnersberger, Eck, Svestka and President Wittenberg voted yes, there were no nay votes. Trustees Gazis, O’Laughlin and Saldana were absent. APPROVED.

d. Discussion of Village Clerk appointment

Interim Village Administrator Ferrini explained that no candidate ran for the position. The Board has a few options on how to fill the role. First, President Wittenberg could nominate a qualified elector to the position who would serve for almost two years and then a special election would be held. Another option is to make the position an appointed position. Staff strongly recommends making the position an appointed one since Illinois Law allows municipalities under 5000 to appoint a clerk. This is due to the difficulty of filling that role in small communities like Indian Head Park. Our goal is to have a member of staff. It was agreed that the item would be moved to the August Agenda for a final decision.

VII. Reports

- a. **Trustees** - Trustee Eck discussed the differences between the Wolf Road PIP and CAC, with the PIP being a planning document/report for the public participation process and the CAC being a committee with members of the community and organizations along the corridor. There will be multiple open meetings for community members to express their opinions. Trustee Eck also discussed meeting regarding the pump house and facility study from. He recommends all Village buildings (Village Hall, Public Works and Heritage House) should be considered at one time. A Public Works Committee meeting is scheduled for July 20, 2023..I have been working with Argelia and staff on a projected cash flow report to make sure funds are available..

Trustee Donnersberger explained that the Economic Development Committee is meeting every third Tuesday of the month. Discussions are centered around what are the needs of businesses and joint partnerships. The Committee has also been discussing the ongoing developments in the triangle including the proposed car wash and signage. .

Trustee Svestka offered that the Landscaping Committee will meet on August 16 at 6:30 PM to discuss Buckthorn and the planting on the Plainfield Road embankment.. All are welcome to join

President Wittenberg reminded everyone that the NNO Event will be August 1. All are hoping it to be a major event followed by the movie (TBD).

- b. **Village Treasurer – Argelia Garbacz - June 2023 Report**

Cash on Hand	May 31, 2023	\$3,329,083.53
Total All Warrants	June 2023	\$492,556.07
Total Revenues	June 2023	\$470,541.06
Ending Bank Balance	June 30, 2023	\$3,307,068.52

- c. **Village Attorney – No Report – will be seeking closed session**

- d. **Interim Village Administrator-Andy Ferrini**

Saturday 8/5/23 is movie in the Park at Blackhawk Park. The movie LIGHTYEAR, is being shown in conjunction with Seaspar Park District. The Village is looking for a resident who would be interested in serving as the Village delegate to Seaspar. Interested residents should call or email the Village. Andy thanked all the staff for their response after the tornado and very hard work during this transition. He asked that residents please purchase your vehicle stickers. The Village will ramp up enforcement of vehicle stickers now that we are in the late period. SBC will be out to collect debris on both Friday and Monday without needing stickers.

e. Department Heads

Public Works - Justin Fuller – W 72nd Street bridge is still down to 1 lane due to low hanging telecom cables. The access road is still open .6361 Pontiac needs clean up maintenance. Thomas Engineering will be consulted regarding the culvert. Pw repaired a hydrant near 3 Deercreech. The Sinnott building got hit by the tornado but still was there to assist IHP as well as Homer Tree Care.

Police – Chief Kurinec – We’ve added more frequent patrols to the affected areas. We are still working on the emergency park phones, which have been delayed because Comcast has limited cable line available. The department is looking at 1 fulltime and 1 part time applicant.

VIII. Public Comments

- a. None

IX. Closed Session-Personnel 5 ILCS 120/2(c)1 and Collective Bargaining 5 ILCS 120/2(c)2

- a. At 8:02 PM Trustee Donnersberger made a motion to enter into closed session. Trustees Donnersberger, Eck, Svestka, and President Wittenberg voted yes, there were no nay votes. Trustees Gazis, O’Laughlin and Saldana were absent. The motion carried.

X. Consideration and Possible Approval of an ordinance Pertaining to the Village’s COVID-19 Vaccination Policy

- a. At 8:28 PM Trustee Eck made a motion to enter open session. The motion carried unanimously. After leaving closed session a roll call vote was taken. President Wittenberg, and Trustees Eck, Svestka, and Donnersberger were present. Trustees Gazis, O’Laughlin, and Saldana were absent.
- b. Motion Sveskta made a motion to pass the Ordinance. Trustee Eck seconded the motion. Trustees Donnersberger, Eck, Svestka and President Wittenberg voted yes. Trustees Saldana, O’Laughlin and Gazis were absent.

XI. Adjournment

- a. At 8:30PM Trustee Donnersberger made a motion to adjourn the meeting. Trustee Eck seconded the motion. The motion carried unanimously.