



**VILLAGE OF INDIAN HEAD PARK, ILLINOIS**

**201 Acacia Drive**

**Indian Head Park, Illinois 60525**

**BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
7:00 p.m. June 8, 2023**

*“Pursuant to 5ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”*

**I. CALL TO ORDER: Mayor Wittenberg**

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, June 8, 2023 at the Municipal Facility, 201 Acacia Drive, and was convened at 7:00 p.m. by Mayor Wittenberg.

**ROLL CALL: Andy Ferrini, Assistant Village Administrator**

**PRESENT (and constituting a quorum):**

- Mayor Amy Jo Wittenberg
- Trustee Eileen Murphy Donnersberger
- Trustee Charles Eck
- Trustee James Gazis
- Trustee Brenda O’Laughlin
- Trustee Cristina Saldana

**ALSO PRESENT:**

- John DuRocher, Village Administrator
- Patrick Brankin, General Counsel, Schain, Banks, Kenny & Schwartz
- Sarah Sophie, Executive Assistant
- Argelia Garbacz, Finance Manager/Village Treasurer
- Justin Fuller, Water Superintendent

- Michael Kurinec, Police Chief
- Steve Ruban, Police Commander
- David Karaffa, Cable Station Manager

**VISITORS:**

Approximately 20 residents and guests

**II. PLEDGE OF ALLEGIANCE**

Recited

**III. MAYOR'S REPORT**

- A. The Board of Trustees meeting is available on Comcast Channel 6 and U-Tube IHPTV.
- B. An overview of the personnel changes:
  - The Board interviewed for a new Village Administrator on May 31<sup>st</sup> & June 1<sup>st</sup> and are currently negotiating an employment agreement for board approval at our July Meeting. The tentative start date will be July 23, 2023.
  - Don Lorenzen from Public Works has announced his retirement on June 23, 2023. We would like to thank him for his dedication and service for the past 4 years.
  - We have a new hire, Sarah Sophie, who is a resident of IHP and an experienced background in Executive Administration. We wish Lisa Bujak all the best as she moves on to further endeavors.
  - John DuRocher will be retiring on June 23, 2023. We are thankful for his service and hope he has a restful retirement.
- C. Trustee Eck will speak today about the action items with our primary bank Wintrust to optimize deposits.
- D. We will be meeting with Cook County and Strand IHP regarding Wolf Rd. reconstruction and PIP and CAC. There will be a meeting in early July we will keep you posted.
- E. Committee meetings will start soon and will be setting short- and long-term goals.
- F. Contact the Village President via phone call or email with any comments or concerns.

**IV. PUBLIC COMMENTS**

Thomas Slatten, of 622 Edgebrook West, spoke up about the vehicle sticker fee. He would like it eliminated because he is frustrated by other residents that drive around without a valid sticker and that is not fair. He inquired as to how many tickets the Police write for no vehicle stickers and had talked to the Chief about this situation earlier today. Mr. Slatten stated that the Village should be more proactive about writing citations for those not purchasing Village Stickers and should send out letters to those violators that have valid license plates with IHP addresses, but no village stickers. Sandy Hayes made a public comment that concurred with this issue about Village Sticker enforcement.

**V. CONSENT AGENDA:**

(All items are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or member of the public so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The purpose of this is to consolidate and approve several routine administrative items into one motion.)

Motion carried unanimously via roll call vote, Trustees Donnersberger, Eck, Gazis, O’Laughlin, and Saldana voted yes, there were no nay votes. Trustee Svestka was absent.

- A. Approval of the Regular Meeting Minutes of June 8, 2023
- B. Approval of Payables for the Period Ending May 31, 2023
- C. Approval of Financial Report – Month Ending May 31, 2023

Cash on Hand	April 30, 2023	\$3,420,453.40
Total All Warrants	May 2023	\$459,261.07
Total Revenues	May 2023	\$367,891.20
Ending Bank Balance	May 31, 2023	\$3,329,083.53

- D. Resolution 05-2023 Appointing Authorized Agent IMRF
- E. Reappointment of Greg Scovitch to Planning and Zoning for a term ending June 8, 2026
- F. New Appointment to Finance Committee – Anthony Iannacco

Mayor Wittenberg called for a roll call vote to approve the consent agenda. Trustees Donnersberger, Eck, Gazis, O’Laughlin, and Saldana voted yes, there were no nay votes. Trustee Svestka was absent. Approved.

**VI. NEW BUSINESS**

PUD Ordinance 2023-20 Dunkin Donuts Development - Andy Ferrini

This is an ordinance amending the Triangle Planned Unit Development that has been in process for 6 months at 6921 Joliet Rd. The developer was very flexible and creative with this project due to site restrictions and acquisition of land for Wolf Rd. reconstruction. Staff recommends approval as does the Planning and Zoning Commission unanimously approved . Additionally, the Dunkin Donuts will be for drive-thru or walk-up only. There will be a small parking lot for employees. The Village will bring in between \$30,000-\$35,000

annually from sales tax and other fees. Roads impacted are IDOT, County and Village and the developer must get permits and pay all relevant fees. The masonry of the building will match the look of the currently proposed car wash (slides were shown). The intention is that although the properties are separately owned, it will have a look consistent with the planned unit development. Trustee Saldana questioned what part of the parcel would be impacted by Wolf Rd. reconstruction. The answer was approximately 15 feet of the parcel which would be landscaping.

Mayor Wittenberg called for a roll call vote. Motion carried unanimously via roll call vote, Trustees Donnersberger, Eck, Gazis, O’Laughlin, and Saldana voted yes, there were no nay votes. Trustee Svestka was absent

A. Amendment to Village Code, Ordinance 2023-21 Police Staffing Levels

Trustee O’Laughlin explained, the amendment to this Ordinance removes the language regarding specific staffing numbers for police officers. Changing this will allow more flexibility for staffing in the Police Department based on public safety needs and budget.

Trustee O’Laughlin moved to approve and it was seconded by Trustee Gazis. Motion carried unanimously via roll call vote, Trustees Donnersberger, Eck, Gazis, O’Laughlin, and Saldana voted yes, there were no nay votes. Trustee Svestka was absent.

B. Appointment of Interim Village Administrator – Andy Ferrini

He will assume the role at 4:30 p.m. on June 23, 2023 and remain in that role until the new Village Administrator starts Monday, July 24, 2023

Trustee Eck moved to approve and Trustee Donnersberger seconded the motion. Motion carried unanimously via roll call vote, Trustees Donnersberger, Eck, Gazis, O’Laughlin, and Saldana voted yes, there were no nay votes. Trustee Svestka was absent.

C. Appointment of Chief of Police – Michael Kurinec

He is appointed to the role by Mayor Wittenberg which is temporarily indefinite. But not to exceed the appointment of a new Chief of Police. The President will appoint the new Chief of Police which requires consent of the Board.

Trustee O’Laughlin moved to approve the motion which was seconded by Trustee Saldana. Motion carried unanimously via roll call vote, Trustees Donnersberger, Eck, Gazis, O’Laughlin, and Saldana voted yes, there were no nay votes. Trustee Svestka was absent.

D. Discussion – Establishment of a Committee of the Whole

Mayor Wittenberg discussed how this will facilitate the Board of Trustees to meet legally to discuss Village projects and issues in a more detailed way within the scope of the Open Meetings Act. This has not been a practice of the Village in the past. It would involve an extra meeting to be scheduled consistent with legal requirements and posting for the public, and is envisioned to be Quarterly which would discuss, evaluate and vet items for recommendations for voting at the monthly Village board meeting. Counsel will create verbiage to review for our July Board meeting for approval. If the Board doesn't feel this is a good use of our time, we can decide to not schedule meetings of the Committee of the Whole.

## VII. REPORTS

### A. Trustees

Trustee Eck – Financial Report – Net of bank fee, indicates that we'll be earning about \$160,000/yr. in interest income. Treasurer Garbacz and Trustee Eck worked to optimize our funds earnings potential with our partner Wintrust. Our budget this coming year shows about \$55,000 in interest income. This is above the budgeted amount.

### B. Village Clerk – No Report

### C. Village Treasurer – No Report

### D. Village Attorney – No Report

### E. Village Administrator – John DuRocher spoke about this being his last meeting of the 540 during his career. It has been a privilege to work with everyone.

### F. Assistant Village Administrator – No Report – But on behalf of staff, I would like to say Thank you to John.

### G. Police Department – Thank you John

- Chief Kurinec thanked John DuRocher for his service.
- Indian Head Park will be partnering with a treatment response team for mental health issues with Cook County with 24/7 zoom mental health virtual assistant program called CVAP (Co-Responder Virtual Assistance Program). They will link us with counselors and trained mental health professionals that are trained and experienced professionals in substance and mental health issues with 31 municipalities participating in this free service.
- IDOT cameras for license plate readers have been installed on Plainfield (demos are available). They can share information across the country with a click of a mouse. Two police cars/squads have been purchased. We are currently getting estimates and information on park cameras.
- Officer Rob Verber, previously from Westchester Police Department, spoke about his experience as an ESO (elderly service officer) and SRO (school resource officer)

who coordinated investigations with school counselors and teachers. Officer Verber discussed the training and services provided by ESO and SROs. Officer Verber provided detailed information about the Indian Head Park 'National Night Out' which will be held in Blackhawk Park on Tuesday, August 1, 2023 5 pm until dusk followed by a movie in the park until 11 pm. as well as across the country. He provided a detailed list of those participating sponsors and participants. The budget for these events is \$2-3,000 and is looking for individuals and/or organizations to donate. Highlights include: medical helicopter, Metropolitan Water Reclamation District, reptile show, bouncy house and obstacle course. It is a great way for our residents and seniors to get involved in the Community .Acacia

H. Public Works – No Report

- I. Other – Included in Board Packet
  - a. Building Report

**VIII. PUBLIC COMMENTS**

The dogs love the water fountain in Blackhawk Park.

**IX. ADJOURNMENT**

Mayor Wittenberg called for a voice vote to end the meeting. Unanimously passed with all yes votes.

Meeting adjourned at 8:08 p.m.