

VILLAGE OF INDIAN HEAD PARK, ILLINOIS
201 Acacia Drive
Indian Head Park, Illinois 60525

BOARD OF TRUSTEES
REGULAR MEETING MINUTES

March 10, 2022

“Pursuant to 5ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”

CALL TO ORDER: Mayor Hinshaw

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, March 10, 2022, at the Municipal Facility, 201 Acacia Drive, and was convened at 7:00 P.M. by Mayor Hinshaw.

ROLL CALL: Sharon Allison, Village Clerk

PRESENT (and constituting a quorum):

- Mayor Tom Hinshaw
- Trustee Charles Eck
- Trustee Rita Farrell-Mayer
- Trustee Shawn Kennedy
- Trustee Christian Metz

ABSENT:

- Trustee Donnersberger
- Trustee Brenda O’Laughlin

ALSO PRESENT:

- John DuRocher, Village Administrator
- Andy Ferrini, Assistant Village Administrator
- Patrick Brankin, General Counsel, Schain, Banks, Kenny & Schwartz
- Lisa Bujak, Administrative Clerk
- Michael Kurinec, Police Chief
- David Karaffa, Cable Station Manager

VISITORS:

- Nine Residents

MAYOR'S REPORT:

Wolf Road Update: On April 7th, 2022, from 5:00-8:00 there will be a Public Meeting for community members to see the Wolf Road alternatives. We will also be seeking community feedback, comments, and questions for several weeks after the meeting which will be held at the Village Hall. We will have posted information on the website before and after the meeting.

Sidewalks: 4 Main Areas in the Village's Sidewalk Master Plan:

Acacia Drive: The northern half of the Acacia Drive sidewalk project will be starting this summer and will be completed this year. There will be a new sidewalk connecting Acacia Drive to Blackhawk Park added next summer.

Plainfield Road and Wolf Road: Both are in Phase I study at this time. Both are County roads. We are expecting to have Wolf Road alternatives available at an Open House on April 7, as stated earlier. Watch the website and social media for more details.

Joliet Road: The Board will hopefully approve tonight a task order to start the Phase 1 Study of the Joliet Road Sidewalk which will be located from Wolf Road to Willow Springs Road.

Acacia Drive Update: The northern section of Acacia Drive will begin no earlier than April 4, 2022. At this point we are still waiting on the manufacturing of the box culvert. Acacia Drive between Cascade and Nacona will be closed for the installation of the box culvert. Drivers will have to go around this section of Acacia Drive. The landscaping and finishing touches will be completed after all the road work is completed. This Board has committed to make sure Acacia Drive is looking good when completed.

I-294 Tollway Update: The southern half of the sound wall between Joliet Road and Plainfield Road will be removed and reconstructed this summer. Overall, the I-294 project will continue until 2025.

Covid-19 Update: The Governor has lifted his mask mandate. We ask that if you are sick, please stay home.

Final Comment: Please sign up to use SMART 911. By signing up and inputting your personal information, it will help the police if they have to visit your home.

PUBLIC COMMENTS: None

CONSENT AGENDA:

Motion to Approve Consent Agenda as Established moved by Trustee Kennedy; seconded by Trustee Metz.

- A. Approval of the Regular Meeting Minutes of February 10, 2022
- B. Approval of Payables for the Period Ending February 28, 2022, in the amount of \$452,145.97

C. Approval of Preliminary Financial Report for Month Ending February 28, 2022

Financial Report was presented by Trustee Metz in the absence of Treasurer Garcia:
Cash on Hand on January 31, 2022, was \$2,931,707.72
Payables for February 2022 amounted to \$452,145.97
Total Revenues for February 2022 amounted to \$540,125.72
Ending Balance on February 28, 2022, \$3,019,687.47

D. Ordinance 2022 Surplus Property/Scrap Ordinance

E. Reappointment of Robert Tantillo to the Planning and Zoning Commission for a three-year term expiring March 2025

Motion carried by roll call vote (4-0). Trustees Eck, Farrell-Mayer, Kennedy, and Metz voted Yay. No Nay votes. Trustees Donnersberger and O’Laughlin were absent.

NEW BUSINESS:

A. BOY SCOUT PRESENTATION--COMMUNITY GARDEN—SCOUT EGAN PAYNE

Mayor Hinshaw introduced Scout Egan Payne from Troop 69 in Burr Ridge who has been working with our Garden Committee in the design and construction of the proposed community garden in Indian Head Park. Egan requested any questions or suggestions of the Board before proceeding with this project. In response to Mayor Hinshaw’s question regarding donations to the project, Egan stated that there are no plans for donations at the present time. Stay tuned for further decisions.

B. ORDINANCE 2022-08—SPECIAL USE AND VARIANCE—SHED AT 6506 HOWARD

A motion to pass, based on the recommendation of the Planning and Zoning Commission, Ordinance 2022-08, an ordinance allowing a special use and a variance for a shed at 6506 Howard was moved by Trustee Farrell-Mayer; seconded by Trustee Eck.

Assistant Village Administrator Ferrini explained that the Planning and Zoning Commission would like a re-consideration of its 3-2 vote on this issue. Basically, the shed is outside of the buildable area. The Board had a healthy discussion regarding whether it should vote upon the motion as it is or should the Ordinance be modified before approval of this motion. Two members of the Planning and Zoning Commission, including the Chair, Noreen Costello, both of whom were present at the recent P and Z Commission meeting expressed the reasoning for their votes.

At the end of the discussion, a motion to table Ordinance 2022-08 was moved by Trustee Metz; seconded by Trustee Farrell-Mayer.

The motion to table Ordinance 2022-08 failed by roll call vote (1-3). Trustee Metz voted Yay. Trustees Eck, Farrell-Mayer, and Kennedy voted Nay. Trustees Donnersberger and O’Laughlin were absent.

Motion to pass Ordinance 2022-08 passed by roll call vote (3-1). Trustees Eck, Farrell-Mayer and Kennedy voted Yay. Trustee Metz voted Nay. Trustees Donnersberger and O’Laughlin were absent.

C. ORDINANCE 2022-09—SPECIAL USE AND VARIANCE—SHED—6500 HOWARD

Motion to pass, based on the recommendation of the Planning and Zoning Commission, Ordinance 2022-09, an ordinance allowing as a special use and a variance for a shed at 6500 Howard was moved by Trustee Farrell Mayer; seconded by Trustee Eck.

Motion passed by roll call vote (3-1). Trustees Eck, Farrell-Mayer and Kennedy voted Yay. Trustee Metz voted Nay. Trustees Donnersberger and O’Laughlin were absent.

D. ORDINANCE 2022-10—SPECIAL USE AND VARIANCE—SHED—1734 65TH PLACE

Motion to pass, based on the recommendation of the Planning and Zoning Commission, Ordinance 2022-10, an ordinance allowing as a special use and a variance for a shed at 1734 65th Place was moved by Trustee Farrell-Mayer; seconded by Trustee Eck.

Motion approved by roll call vote (4-0). Trustees Eck, Farrell-Mayer, Kennedy, and Metz voted Yay. No Nay votes. Trustees Donnersberger and O’Laughlin were absent.

E. ORDINANCE 2022-11—SPECIAL USE AND VARIANCE—FENCE—1734 65TH PLACE

Motion to pass, based on the recommendation of the Planning and Zoning Commission, Ordinance 2022-11, an ordinance allowing as a special use for a fence at 1734 65th Place was made by Trustee Farrell-Mayer; seconded by Trustee Eck.

Motion approved by roll call vote (4-0). Trustees Eck, Farrell-Mayer, Kennedy, and Metz voted Yay. No Nay votes. Trustees Donnersberger and O’Laughlin were absent.

F. ORDINANCE 2022-12-- SPECIAL USE AND VARIANCE—SHED-- 6547 HOWARD

Motion to pass, based on the recommendation of the Planning and Zoning Commission, Ordinance 2022-12, an Ordinance allowing as a special use and a variance for a shed at 6547 Howard was moved by Trustee Farrell-Mayer; seconded by Trustee Eck.

Motion passed by roll call vote (4-0). Trustees Eck, Farrell-Mayer, Kennedy, and Metz voted Yay. No Nay votes. Trustees Donnersberger and O’Laughlin were absent.

G. ORDINANCE 2022-13—SPECIAL USE FOR A FENCE—6547 HOWARD

A motion to pass, based on the recommendation of the Planning and Zoning Commission, Ordinance 2022-13, an ordinance allowing as a special use for a fence at 6547 Howard was moved by Trustee Farrell-Mayer; seconded by Trustee Eck.

Motion passed by roll call vote (4-0). Trustees Eck, Farrell-Mayer, Kennedy and Metz voted Yay. No Nay votes. Trustees Donnersberger and O’Laughlin were absent.

H. ORDINANCE 2022-14—SPECIAL USE AND VARIANCE—SHED—6624 HOWARD

A motion to pass Ordinance 2022-14, based on the recommendation of the Planning and Zoning Commission, Ordinance 2022-14, an ordinance allowing as a special use and variance for a shed at 6624 Howard was moved by Trustee Farrell-Mayer; seconded by Trustee Eck.

Motion passed by roll call vote (4-0). Trustee Eck, Farrell-Mayer, Kennedy, and Metz voted Yay. No Nay votes. Trustees Donnersberger and O'Laughlin were absent.

I. ORDINANCE 2022-15

A motion to pass Ordinance 2022-15, an ordinance authorizing the Village to apply for a loan from the IEPA for pump station improvements in an amount not to exceed 1.5 million dollars was moved by Trustee Kennedy; seconded by Trustee Eck.

Village Administrator DuRocher explained that we are now eligible to apply to the IPEA for a loan for the capital improvement of the Village water pump station. Our last capital improvement program for water replacement was granted a loan forgiveness from IEPA. We are hopeful that a similar forgiveness program will be offered for this capital improvement project.

Motion passed by roll call vote (4-0)). Trustee Eck, Farrell-Mayer, Kennedy, and Metz voted Yay. No Nay votes. Trustees Donnersberger and O'Laughlin were absent.

J. ORDINANCE 2022-07—PROHIBITING PARKING ON 70TH PLACE/EASTERN AVENUE

A motion to pass Ordinance 2022-07, an ordinance prohibiting parking on 70th Place and Eastern Avenue was moved by Trustee Kennedy; seconded by Trustee Farrell-Mayer.

Village Administrator DuRocher has been approached by the Public Works and Police Department about the growing number of truckers parking their trailers all day and sometimes all night on 70th Place and Eastern Avenue. The Police Department will now have the authority to issue tickets to these truckers. The intention is to save the road from over-use.

Motion was approved by roll call vote (4-0). Trustees Eck, Farrell-Mayer, Kennedy and Metz voted Yay. No Nay votes. Trustees Donnersberger and O'Laughlin were absent.

K. APPROVE TASK ORDERS—THOMAS ENGINEERING

A motion to approve the engineering services task order from Thomas Engineering in an amount not to exceed \$109,760.56 for the 2022 road program was moved by Trustee Kennedy; seconded by Trustee Eck.

Administrator DuRocher informed the Board that this task order is for the engineering and construction inspection as well as bidding out of the construction project which will be provided by Thomas Engineering. Trustee Metz reminded the Board that since 2014 a certain number of Village roads are repaired each year. This allows for road repair each year at a less traumatic cost to the residents than if roads are repaired at a larger cost if repaired only occasionally. This project will be joined and share-paid for by repair work for parking areas of the Wilshire Green Association property.

Motion was approved by roll call vote (4-0). Trustees Eck, Farrell-Mayer, Kennedy and Metz voted Yay. No Nay votes. Trustees Donnersberger and O'Laughlin were absent.

L. APPROVE TASK ORDERS—STRAND

A motion to approve the task orders from Strand Associates in an amount not to exceed \$83,900 for Joliet Road water main construction, from Strand Associates in an amount not to exceed \$55,800 for the reservoir repairs, and from Strand Associates, SUBJECT TO State of Illinois Funding, in an amount not to exceed \$233,046 for Joliet Road sidewalk construction was moved by Trustee Kennedy; seconded by Trustee Eck.

Village Administrator DuRocher explained these Task Orders for each of these three separate projects.

Motion was approved by roll call vote (4-0). Trustees Eck, Farrell-Mayer, Kennedy and Metz voted Yay. No Nay votes. Trustees Donnersberger and O'Laughlin were absent.

M. WEBSITE UPGRADE UPDATE PRESENTATION

Assistant Village Administrator Ferrini presented an update on the upgrade of the Village Website. Civic Plus is the company that is currently working with the Village (including the internal staff and the Communications Committee) toward a more efficient, esthetic product. A new platform that will allow residents to pay Village fees, etc., with a credit card with no processing charge is also in the works.

N. VILLAGE-WIDE SURVEY PRESENTATION

Assistant Village Administrator Ferrini presented the results of the Village-wide Survey that was conducted over the past several months. The survey was sent to 1,850 residences (every residence in the Village). There were 285 responses. Categories were based upon a community survey that gathers data for The National Community Research Center:

- Overall Government Operations and Services
- Overall Quality of Life
- Effectiveness of Communication with the Public
- Overall Feeling of Safety
- Adequacy of Street Lighting
- Stormwater Drainage System
- Overall Maintenance of Streets

Overall, in the Village, each category ranked over 70% of residents' responses with the exception of Adequacy of Street Lighting which ranked at 60%. In conclusion, the Village staff is pleased with the amount of data collected and the overall results of the Survey. Room for improvement seems to be mostly based on street lighting, infrastructure for children to commute to school, and business attraction.

Mayor Hinshaw thanked Assistant Administrator Ferrini and Lisa Bujak, Administrative Clerk, for the great job they did on conducting and evaluating the survey.

O. VILLAGE-WIDE GOALS

After several months of discussing goals for the 2022-2023 fiscal year, it was concurred by the Board that the following will be the Goals with the amount designated for each purpose. (An amount of \$180,000 has been budgeted for achieving these goals.)

- Long-Range Planning for Village Hall/Staff Facilities (\$80,000)
- Save for Potential Wolf Road Landscaping (\$80,000)
- More Community Events (\$10,000)
- Electric power for Blackhawk and Sacajawea Parks (\$10,000)

P. PUBLIC HEARING/SECOND READING OF THE 2022-2023 BUDGET AND CAPITAL PLAN

Motion to open the public hearing regarding the 2022-2023 Budget and Capital Plan was moved by Trustee Metz; seconded by Trustee Kennedy.

Motion passed by Voice Vote.

Village Administrator DuRocher led the Board through the Second Reading of the 2022-2023 Budget primarily explaining the General Fund, the Special Fund (consisting of vehicle stickers, fuel tax, etc.), and the Water and Sewer Fund. In all areas, we have a balanced budget; we are spending within our means. Revenues are fairly accurate and are being adjusted each month. Covid did not have a negative effect on Village finances. On the expense side, the budget includes communications, public works, video camera system, water, pensions, etc. The Village successfully operates with a fiscally conservative Board which is always considerate of the residents of Indian Head Park.

Village Assistant Administrator Ferrini led the Board through the Second Reading of the 2022-2023 Capital Plan which mainly consists of:

- Road Program --\$800,000
- Water Main--\$300,000
- Vehicles and Equipment--\$149,500
- Pump Station and Reservoir Repairs--\$1,500,000
- Sanitary Sewers and Stormwater Management--\$200,000
- Additional Cost of Reservoir and Stormwater Management--TBA

Motion to close the public hearing regarding the 2022-2023 Budget and Capital Plan was moved by Trustee Farrell-Mayer; seconded by Trustee Metz.

Motion passed by Voice Vote.

A vote on the budget will take place at the April Board meeting.

REPORTS

Trustees:

Trustee Eck: He reiterated that a review of the Ordinance re: Sheds and Fences will be reviewed between the Board and the Staff.

Trustee Farrell-Mayer: She stated that about 5 homes occupied by residents who back up to 65th street have approached the Planning and Zoning Committee about installing some sort of fence or shrub so that people would not cut through the property enroute to Willow Springs Road.

On February 23, Trustee Farrell-Mayer, John DuRocher and the Village Inspector toured the Heritage Center to determine what improvements need to be made and what would be the cost of the improvements. Trustee Farrell-Mayer will bring a report to the April Board Meeting regarding this issue.

Trustee Metz: The Finance Committee will be meeting Monday, March 28, at 6:00 P.M.

Trustee Kennedy: The new truck/snow plow has arrived.

A Water Management report will be presented to the Board in the near future.

The Economic Improvement Committee is to meet re: façade improvements in the Village businesses. Date TBA soon.

New flashing signal lights are now in place in front of the Heritage Center, at Highlands School, and at 59th and Wolf Road provide greater safety for the children enroute to school.

Mayor Hinshaw: In the absence of Trustee O’Laughlin, Mayor Hinshaw announced the upcoming Easter Egg Hunt scheduled for Saturday, April 16, from 11:00 A.M.- 1:00 P.M. There will be an Easter egg hunt, the Easter Bunny, and pony rides.

Village Clerk: No Report

Village Attorney: No Report

Village Treasurer: Not Present

Village Administrator: He is reviewing and will soon report on a water increase to IHP from Countryside which will probably be \$2-3 per residence.

Village Assistant Administrator:

SBC will be picking up yard waste free on the weekends of March 25 and April 1. Spring clean-up day is scheduled for May 13 when 5 yards of waste will be picked up for three stickers.

The date set for the Electronics and Shredding Day has been set for May 21 from 9:00 A.M. to 1:00 P.M. at the Public Works Building at 11308 70th Place. Bring your paint, electronics, and paper to be shredded.

Simplicity now has 350 residents subscribed on the App to receive info from the Village.

Police Chief: Chief Kurinec reported that cameras are now in action and placed at 4 locations in IHP. Two companies, Vigilant and Flock, are vying for the business of IHP.

PUBLIC COMMENTS:

Two residents publicly commented on two issues. One resident thanked the police for driving through the neighborhoods more frequently. Another resident wants to continue receiving a printed copy of the Smoke Signals.

At 8:55 P.M. Trustee Kennedy moved to adjourn to Closed Session for purposes of Personnel 5 ILCS 120/2(c)1 with no intention to return to Open Session; seconded by Trustee Eck.

Motion carried by roll call vote (4-0). Trustees, Eck, Farrell Mayer, Kennedy, and Metz voted Yay. No Nay votes. Trustees Donnersberger and O'Laughlin were absent.

Meeting Adjourned

**Sharon Allison
Village Clerk**