

**VILLAGE OF
INDIAN HEAD PARK, ILLINOIS
201 Acacia Drive
Indian Head Park, Illinois 60525**

**BOARD OF TRUSTEES
REGULAR MEETING MINUTES
February 9, 2023**

“Pursuant to 5ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”

CALL TO ORDER: Mayor Hinshaw

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, February 9, 2023, at the Municipal Facility, 201 Acacia Drive, and was convened at 7:00 P.M. by Mayor Hinshaw.

ROLL CALL: Sharon Allison, Village Clerk

PRESENT (and constituting a quorum):

- Mayor Tom Hinshaw
- Trustee Eileen Donnersberger (via Phone)
- Trustee Charles Eck
- Trustee Rita Farrell-Mayer
- Trustee Shawn Kennedy
- Trustee Chris Metz
- Trustee Brenda O’Laughlin

ALSO PRESENT:

- John DuRocher, Village Administrator
- Andy Ferrini, Assistant Village Administrator
- Rick Veenstra, General Counsel, Schain, Banks, Kenny & Schwartz
- Maureen Garcia, Village Treasurer
- Michael Kurinec, Police Chief
- Don Lorenzen, Public Works Superintendent
- David Karaffa, Cable Station Manager

VISITORS: Approximately 20 Residents and Guests

MAYOR'S REPORT

Employee Anniversaries: Police Officer Cedomir Bojovic is celebrating 4 years of service with the Village.

Thank You: We received a wonderful note of appreciation from a parent for staying with their son, a young driver who had slid off the road in a recent snow and ice storm. Thank you to **Officer Maraviglia** for staying with their son while awaiting a tow truck and making sure the area was safe for their son.

Wolf Road Update: Tonight the Village Board will be voting on the amendment to the Intergovernmental Agreement (IGA). This amendment, if approved, will add the increased community involvement and public meetings that many residents have requested. I urge the Village Board to approve the amending ordinance.

Pedestrian Access Master Plan: The 3 Main Areas in the Village:

- **Plainfield Road and Wolf Road:** Both are County roads, and both are in a Phase 1 Study. The County has stated that they will not be pursuing a 5-lane alternative for Plainfield Road or Wolf Road.
- **Joliet Road:** This is a State road and we are waiting for approval to begin Phase I of a sidewalk along Joliet Road. The state budget has over \$4,300,000 allocated to this project.

There have been no discussions, no plans or no direction to have sidewalks installed on the interior streets in the Village.

Village Goals: Next month the Village Board will be working to establish the village goals for the new budget. To help our March Village Board meeting be more efficient over the next month, the Board members are being asked to prioritize their goal choices. (See Attachment of Goals at end of Minutes.)

Fire and Police Commission: If anyone is interested in joining the Fire and Police Commission, please let me, the staff, or any member of the Village Board know. The deadline for applications is Sunday, February 12.

PUBLIC COMMENTS:

Resident Concerns:

A resident questioned the purpose of a sign on the curb in front of her house.

A resident requested an over-view of the engineering contract for the proposed generator in the 111 Acacia building before final action is taken on its installation.

A resident thanked Public Works for their swift action in assisting another resident earlier in the day today.

A resident expressed concern regarding the need to install life-safety systems (in this case, electrical generators) in the 5 condo buildings in order to be within building code.

CONSENT AGENDA:

Motion to Approve Consent Agenda as Established moved by Trustee Kennedy; seconded by Trustee Farrell-Mayer.

- Approval of the Regular Meeting Minutes of January 12, 2023
- Approval of Payables for the Period Ending January 31, 2023, in the amount of \$405,146.82
- Approval of Preliminary Financial Report for Month Ending January 2023

Preliminary Financial Report was presented by Treasurer Garcia:

Cash on Hand on December 31, 2023, was \$2,336,351.08
Total all Warrants for January 2023 was \$405,146.82
Total Revenues for January 2023 amounted to \$1,181,541.50
Ending Balance on January 31,2023, was \$3,112,745.76

Motion carried by roll call vote (6-0). Trustees Donnersberger (by phone), Eck, Farrell-Mayer, Kennedy, Metz and O’Laughlin voted Yay. No Nay votes.

NEW BUSINESS:

A. ORDINANCE 2023-02 VARIANCE—111 ACACIA DRIVE EMERGENCY GENERATOR

A motion to pass Ordinance 2023-02, an ordinance allowing for the variation for a generator at 111 Acacia Drive was moved by Trustee Farrell-Mayer; seconded by Trustee Kennedy.

The motion was amended by Trustee Eck and seconded by Trustee Donnersberger to recess the generator 18” below the existing grade.

The amended motion carried by roll call vote (6-0). Trustees Donnersberger (by phone), Eck, Farrell-Mayer, Kennedy, Metz and O’Laughlin voted Yay. No Nay votes.

Another motion to add an 18” minimum berm on top of the existing grade in the placement of the generator was moved by Trustee Eck and seconded by Trustee Donnersberger.

Jack Mancione, owner and CEO of MI Construction and Roofing and project manager of the installation of the generator, further explained the height of the generator when completed. It will be positioned 18-24 inches above ground.

The berm-height amendment carried by roll call vote (6-0). Trustees Donnersberger (by phone), Eck, Farrell-Mayer, Kennedy, Metz, and O’Laughlin voted Yay. No Nay votes.

B. ORDINANCE 2023-04—COMMERCIAL SIGNAGE

A motion to pass Ordinance 2023-04, an ordinance regulating commercial signs in the Village was moved by Trustee Farrell-Mayer; seconded by Trustee O’Laughlin.

A lengthy discussion regarding commercial signs, including lumens, amortization of removal of signs, hanging signs, and other signage issues was held. Assistant Administrator Ferrini led the discussion. With assistance from Counsel Veenstra, various legal situations were considered. The purpose of this discussion was to gather further information so that the Board can make a more informed decision at the next reading of the issue at the March Board Meeting.

C. LETTER SUPPORTING VILLAGE OF WILLOW SPRINGS

A motion to authorize the Mayor to sign, on behalf of the Village, a letter regarding our support for the Village of Willow Springs was moved by Trustee O’Laughlin; seconded by Trustee Eck.

The letter which is at the source of this motion is in regard to the sale of property presently owned by Lyons Township High School. LTHS allegedly has plans to sell the property to a commercial establishment. The land is presently zoned residential. Willow Springs wants to maintain residential status. The Mayor of Willow Springs is seeking support from neighboring municipalities. Financial, legal, moral, lack of information, etc., issues are involved and, consequently, discussed by our Village Board.

The motion to authorize Mayor Hinshaw to sign the letter in support of the Village of Willow Springs carried by roll call vote (5-1). Trustees Donnersberger (by phone), Eck, Farrell-Mayer, Kennedy, and O’Laughlin voted Yay. Trustee Metz voted Nay.

D. ORDINANCE 2023-05 AMENDING ORDINANCE 2022-42—WOLF ROAD INTERGOVERNMENTAL AGREEMENT WITH COOK COUNTY

A motion to pass Ordinance 2023-05, an ordinance amending our ordinance 2022-42 pertaining to our Intergovernmental agreement with Cook County, was moved by Trustee Kennedy; seconded by Trustee Eck.

Village Administrator DuRocher explained that there was a difference between the Agreement originally sent to the County by the Board and the Agreement that County had sent back to the Board for final approval. These differences were technical (mostly engineering) and policy-related (County acceptance of more public involvement on the part of the Village). Matt Gadziak, the Strand Engineering Firm that services the Village, was present to answer questions from the Board. No questions from the Board. Trustees felt that the Agreement being voted upon was a very reasonable response from the County.

Motion carried by roll call vote (6-0). Trustees Donnersberger (by phone), Eck, Farrell-Mayer, Kennedy, Metz, and O’Laughlin voted Yay. No Nay votes.

E. ORDINANCE 2023-06—PROHIBITING NON-LOCAL TRUCK TRAFFIC ON CERTAIN VILLAGE OWNED STREETS—FIRST READING--DISCUSSION

Village Administrator DuRocher explained that there have been complaints about large trucks driving through the internal streets of the Village. Damage has occurred. This proposed ordinance will restrict traffic of trucks that are within the Village’s jurisdiction. This will not include moving trucks, delivery trucks, or construction trucks. A second reading will occur at the next Board Meeting.

F. RESOLUTION 01-2023—ADDING AUTHORIZED DEPOSITORIES

A motion to approve Resolution 01-2023, a resolution adding additional depositories for Village funds was moved by Trustee Metz; seconded by Trustee O’Laughlin.

Administrator DuRocher explained that currently the Village does banking business with 2 banks. This Resolution will allow the Village to use other financial institutions to provide greater flexibility. Adding 3 additional banks to the mix might allow for the use of T-bills, CDs and other possibilities, among other services, that will allow for higher interest rates.

Motion approved by roll call vote (6-0). Trustees Donnersberger (by phone), Eck, Farrell-Mayer, Kennedy, Metz, and O’Laughlin voted Yay. No Nay votes.

G. ORDINANCE 2023-07—AMENDMENT TO PUMP STATION REHABILITATION CONTRACT

The vote on this ordinance has been pulled at this time.

Village Administrator DuRocher explained that there have been major changes to the rehabilitation of the Pump Station, as previously noted. Consequently, change orders for the project with Independent Mechanical Engineering will be necessary. These have been and will continue to be discussed at the Public Works Committee. This is a critical piece of Village infrastructure. We want to be certain that the construction involved will provide the safety of our residents for many years to come. If required, change orders will be presented for a vote within the near future.

H. SPRING FLING EVENT FUNDING

A motion to authorize funding for the SpringFling in an amount not to exceed \$15,000 (based on the budget to be distributed) was moved by Trustee Donnersberger; seconded by Trustee Kennedy.

Trustee Donnersberger explained that the Economic Development Committee is planning a SpringFling for the entire families of IHP on April 29 from 2:00-8:00 P.M. It is an effort to keep the spirit of our Village vital as well as the local businesses in the limelight. Music and retail vendors have been invited to participate. Some concern has been expressed about the lateness of planning and cost of the event.

Motion approved by roll call (5-1). Trustee Donnersberger, Eck, Farrell-Mayer, Kennedy, and O’Laughlin voted Yay. Trustee Metz voted Nay.

I. FIRST READING –2023-2024 BUDGET AND CAPITAL PLAN

Village Administrator DuRocher gave the first reading of three readings before the presentation to the Village Board of the budget and capital plan for the upcoming fiscal year 2023-2024. The good news is that revenues were higher than expected this fiscal year; expenses were lower than expected this fiscal year. The same is expected for next year’s budget. DuRocher, Argelia Garbacz, and the Finance Committee work hard to present a balanced budget. They have succeeded again.

The budget is balanced for the 2023-2024 fiscal year.

REPORTS

Trustee Eck: His question: When will the study of space and facilities of Village buildings be ready? The answer: It will be ready by next month's Board Meeting.

Trustee O'Laughlin: The Village Police Department is planning to join in on the National Night Out, a celebration of partnership and camaraderie between our community and our police force. This year National Night Out will take place on Tuesday, August 1. More info will follow.

A meeting of the Garden Plot members will take place on Monday, February 13. As of now, 18 plots are filled; 2 plots are still available.

Trustee Metz; Join us at the next meeting of the Finance Committee on Monday, February 27, at 6:00 P.M.

Trustee Kennedy: The Landscaping Committee is keeping tabs about who will be responsible for the landscaping along the tollway upon completion of work. It appears that the County will be doing the landscaping after completion of the Plainfield Bridge project.

Regarding the issue of gas power or electric equipment: it appears that the Committee will be doing more educating about composting than vacuuming at this time.

Resident Frank Saballus is interested in eliminating buckthorn from the Village. He presently is taking a class re: Invasive Species Management at The Arboretum.

There was discussion about additional Tree Farms being planted in the Village similar to the one planted at Public Works property by Public Works Superintendent Don Lorenzen.

A recap of the Wolf Road project as of today followed.

Village Clerk: No Report

Village Attorney: No Report

Village Treasurer: No Report.

Village Administrator DuRocher:

Storm Water complaints: Be sure to report issues to the website.

Village Hall sign is out for bid.

Street Signs are going to be displayed on-line and in front of the Village Hall.

Assistant Administrator Ferrini:

Important dates:

Free Yard Waste Hauling—weeks of March 27 and April 3

Spring Clean-Up—week of April 10

3rd Annual Shredding and Electronics Removal

Congratulations to Michael Barnes—winner of the Fall Photo Contest

Police Report: Chief Kurinec:

The Department is still waiting for a License Reading equipment permit from IDOT.

Cook County has provided a Drug Collection box which is now in front of the Village Hall.

Watch Guard squad car cameras will soon be installed.

Public Works: Don Lorenzen:

Public Works is getting ready for spring.

PUBLIC COMMENTS:

A resident, the building manager of the Indian Ridge complex, stated that she is appreciative of the Board's attempt to keep large trucks off the streets in Indian Ridge.

A resident also complained further about the number of trucks going down Wolf Road and that there will be more trucks after Wolf Road is re-constructed.

A resident with a financial background offered his help with regard to the choice of a bank for the Village. He also said that dropping the speed on Wolf Road would help traffic noise, etc.

A resident said "Thank You" to the Board for passing the ordinance for a generator on the 111 Acacia Building.

ADJORNMENT:

At 9:21 P.M. a motion to go to closed session to discuss Personnel per 5 ILCS 120/2(c)1; Collective Bargaining per 5 ILCS 120/2(c)2; and Review of Closed Session Minutes per 5 ILCS 120/2(c)21 and to adjourn the regular meeting with no intention of returning to open meeting was moved by Trustee Kennedy; seconded by Trustee Farrell-Mayer.

Motion carried by roll call vote (5-0). Trustees Eck, Farrell-Mayer, Kennedy, Metz and O'Laughlin voted Yay. Trustee Donnersberger was absent at this point in the meeting.

Meeting adjourned.

Respectfully submitted,

**Sharon Allison
Village Clerk**