

**Village of Indian Head Park  
201 Acacia Drive  
Indian Head Park, IL 60525**

**Finance Committee Meeting- Minutes  
6:00 pm Monday, January 17, 2022**

**MEETING LOCATION: VIA ZOOM**

A meeting of the Finance Committee of the Village of Indian Head Park was held via Zoom on January 17, 2022. The meeting was called to order at 6:01 pm.

The following were invited:

Committee Member, John Corcoran – Present  
Committee Member, Jim Gazis – Present  
Committee Chair, Christian Metz - Present  
Committee Member, Brenda O’Laughlin – Present  
Village Administrator, John DuRocher – Present  
Village Finance Manager, Argelia Garbacz – Present  
Assistant Village Administrator, Andy Ferrini – Present  
Ex-Officio Member, Mayor Tom Hinshaw – Present  
Ex-Officio Member, Maureen Garcia – Not Present

Charlie Eck - Resident

The following was discussed:

- A. Approved Minutes, November 30, 2021. Tom and Brenda Approved.
  - i. Once minutes are approved, they are posted on website the following day.
- B. Review/Discuss Audit Quotes
  - i. Review Audit Quotes: Sikich, Seldon Fox, Laturbach and Amen
  - ii. Laturbach and Amen’s quote is \$35,000 lower than Sikich. John recommended Laturbach and Amen, he spoke to other communities that are use Laturbach and Amen services and received good reviews. Consensus was unanimous to go with Laturbach and Amen. This will be presented to the Board Meeting on February 10, 2022.
- C. Review/Discuss Budget 2022-2023 Outline
  - i. Review Budget 2022-2023 Projections
  - ii. John reviewed Revenue line items and explained anticipated revenue that will be received.
  - iii. John reviewed Expense line items and explained projected.
- D. Fee Schedule Review
  - i. Andy reviewed and discussed recommended fee changes.
    - Vehicle Stickers scaling on late vehicle stickers.
    - First month late fee \$15.00 and then every month increase \$10.00 until it is doubled in December. Staff hopes to increase the revenue for late sticker sale of vehicle stickers.

- Better compliance, purchase state list to send letters that if vehicle is registered in Village must purchase stickers.
- Seeking to better enforce purchase of stickers, possible safety checks, not able to ticket for vehicles parked in garages.
- Sold 2,600 vehicle stickers in May 2021 to January 2022.
- State database will be the best in tracking vehicle's that are not registered in town.
- Finance Committee agreed to sliding scale for late fees.
- Building Permit fees recommend changes to fees to 1.25% permit fees for residential and commercial 1.5%.
- Setup Direct Debit for Countryside – not in favor, continue to print check.
- Waste Haulers charged business license, Groot, Advanced, Waste, Flood Brothers. SBC is not charged because of franchise agreement.

E. Next meeting Date set for Monday, February 21, 2022 at 6PM via Zoom.

There being no further business, the meeting adjourned at 7:41 pm.

Respectfully submitted,  
Argelia Garbacz  
Finance Manager