

Village of Indian Head Park, Illinois

201 Acacia Drive

Indian Head Park, Illinois 60525

FIRE & POLICE COMMISSION MEETING

OPEN SESSION MINUTES

January 5, 2023

5:30 p.m.

“Pursuant to 5ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”

- I. CALL TO ORDER:** Chair Vitale
- II. ROLL CALL:** Present and constituting a quorum at 5:30 p.m.

Chair Vitale: Present
Commissioner Wittenberg: Present
Commissioner O'Malley: Absent

ALSO IN ATTENDANCE:

Fire & Police Commission Attorney Pat O'Connor
Chief of Police Mike Kurinec
Commander Steve Ruban
Village Trustee Charlie Eck
Recording Secretary Lisa Bujak

III. PUBLIC COMMENTS

Trustee Eck wished the Commission Happy New Year.

IV. REVIEW AND APPROVE:

a. OPEN MEETING MINUTES OF NOVEMBER 3, 2022

Chair Vitale moved to approve the open meeting minutes from November 3, 2022, seconded by Commissioner Wittenberg. Motion carries unanimously.

b. OPEN MEETING MINUTES FROM NOVEMBER 22, 2022

Chair Vitale moved to approve the open meeting minutes from November 22, 2022, seconded by Commissioner Wittenberg. Motion carries unanimously.

V. COMMUNICATIONS

a. FIRE & POLICE ATTORNEY PAT O 'CONNOR

Attorney Pat O'Connor will review and update the Rules and Regulations of the Indian Head Park Fire and Police Commission from 2017. Specific items to be reviewed/updated include the allowance of non-home rule communities to implement a lateral list as well as any other out of date items. The Commission has the authority to modify minimum qualifying test scores as long as it is clear to the candidates before they apply. Illinois statute supersedes local non-home rule community's rules and regulations. Attorney O'Connor will send revisions to recording secretary prior to next scheduled meeting.

b. UPDATE FROM CHIEF KURINEC ON DEPARTMENT STAFFING

The recent new hire is training with the FTO on the midnight shift and is performing well so far. Two full-time officers have returned from medical leave, with two expected to return in the coming weeks. The new rules are being phased in by the Chief and Commander. The Commission can expect a copy of the new rules once they are finalized. Chief Kurinec is requesting an additional three officers as well as three sergeant positions in the next fiscal year.

c. REVIEW AND APPROVE 2022 ANNUAL REPORT

The Commission reviewed the 2022 Annual Report prepared by Recording Secretary Bujak and determined the appointment of Commander Ruban should be excluded from the draft version since the position is exempt and the appointment does not fall within the authority of the Commission.

Chair Vitale moved to approve the 2022 annual report with the appointment, seconded by Commissioner Wittenberg. Motion carries unanimously via roll call vote, with Chair Vitale and Commissioner Wittenberg voting aye, and Commissioner O'Malley is absent.

VI. UNFINISHED BUSINESS

a. SELECTION OF TESTING FIRM FOR LATERAL ELIGIBILITY LIST

Commissioner Wittenberg contacted Stanard & Associates, whom he met at a training conference last fall, for information on their testing process. Stanard & Associates have a greater online presence and more modern testing practices which should hopefully attract more candidates to apply as well as reduce Village Staff resources.

Chair Vitale moved to select Stanard & Associates as the testing firm for the lateral eligibility list, seconded by Commissioner Wittenberg. Motion carries unanimously via roll call vote, with Chair Vitale and Commissioner Wittenberg voting aye, and Commissioner O'Malley is absent.

VII. NEW BUSINESS

a. 2023-24 BUDGET FORMATION

The Commission discussed the upcoming fiscal year and determined that a \$12,000 annual budget would be an appropriate amount to request from the Village. The budget will include the testing process (testing firm, psychological testing, background testing), attorney's fees, association membership and continuing education opportunities. The fiscal year begins May 1, 2023 through April 30, 2024. Chair Vitale moved to approve a \$12,000 annual budget for the 2023-24 fiscal year, seconded by Commissioner Wittenberg, motion carries unanimously via roll call vote with Chair Vitale and Commissioner Wittenberg voting aye, and Commissioner O'Malley is absent.

VIII. EXECUTIVE SESSION - REVIEW OF CLOSED SESSION MINUTES 5 ILCS 120/2 (c)21

Chair Vitale moved to enter executive session at 6:35 p.m. to discuss the review of closed session minutes, seconded by Commissioner Wittenberg. Motion carries unanimously via a roll call vote with Chair Vitale and Commissioner Wittenberg voting aye, Commissioner O'Malley is absent.

IX. RETURN TO OPEN SESSION

The Commission returned to open session at 6:57 p.m.

X. ACTION ITEMS FROM EXECUTIVE SESSION

The Commission voted to approve the executive session minutes from November 3, 2022 and November 22, 2022. The Commission also voted to release the executive session minutes from November 3, 2022.

XI. ADJOURNMENT & NEXT MEETING DATE

With there being no further business to discuss, Chair Vitale moved to adjourn the meeting at 6:59 p.m., seconded by Commissioner Wittenberg. Motion carries unanimously. The next meeting is scheduled for March 2, 2023 at 5:30 p.m.