



AGENDA

**Meeting of the Economic Development Committee
Village of Indian Head Park
201 Acacia Drive
Indian Head Park, IL 60525**

**Notice and Agenda
Regular Meeting
6:30 p.m. May 17, 2022**

- I. Call to Order and Roll Call**
- II. Review April, 2022 Meeting Minutes**
- III. New Business**
 - a. IHP Plaza Façade Improvement Update**
 - b. IHP Plaza Landscaping Update**
 - c. IHP Plaza Business Development Update**
 - d. Cannabis Dispensary Attraction Update**
 - e. Business License and Sign Fees discussion**
 - f. Business Sign Code review**
 - g. Closed Session- Acquisition of property 5 ILCS 120/2(c)2**

Village of Indian Head Park
201 Acacia Drive
Indian Head Park, IL 60525

Economic Development Committee Meeting – Minutes

6:30pm April 19th, 2022

Meeting Location – Village Hall

A meeting of the Economic Development Committee of the Village of Indian Head Park was held on April 19th, 2022 at Village Hall. The meeting was called to order at 6:30pm

The following were present:

Committee Chair/Trustee Eileen Donnersberger
Committee Member Susan Herley
Committee Member Trustee Shawn Kennedy
Committee Member Craig Fisher
Committee Member Jim Merrion
Committee Member Kate Boyle
Village Trustee Charlie Eck
Village Administrator John DuRocher
Assistant Village Administrator Andy Ferrini
Administrative Clerk Lisa Bujak

The following were discussed:

- a. The Committee reviewed the minutes from the previous Economic Development Committee meeting which took place on January 18th, 2022. Trustee Kennedy motioned to approve the minutes, seconded by Committee Member Fisher. The motion carried unanimously.
- b. Chair/Trustee Donnersberger thanked the Committee members for their progress, and indicated that much has been accomplished in a relatively short amount of time.
- c. An Update was given by Staff on the IHP Plaza Façade Improvement Update. The recommendation of Staff is to hire an architect to draw renderings so contractors can provide quotes on the proposed work. The Committee approved seeking quotes to landscape the parkway along Joliet Road to beautify the look of the Plaza. Staff will work on this.
- d. The Committee approved sending out letters to companies who were awarded Cannabis Dispensary licenses. Staff will draft a letter and send it out in the following weeks.
- e. Assistant Village Administrator Ferrini will follow-up with the Dunkin Donuts Franchisee who was interested in possibly building a store at the location of the old Dome Restaurant.
- f. There was a brief discussion on the Wolf Road Alternative project, with the Committee deciding not to weigh in on the project.
- g. Andy will provide a report of sign fees for the Village and surrounding areas to discuss at the next Committee meeting.

With there being no further business to discuss, Committee Member Fisher motioned to adjourn the meeting at 7:56pm, seconded by Trustee Kennedy. Motion carried unanimously. Next meeting is scheduled for May 17, 2022.

To: Chair Donnersberger, and Member of the Economic Development Committee
From: Andy Ferrini, Assistant Village Administrator
Date: 05/16/2022
Subject: Business License Fee Adjustment Cost Options

Current Fee Schedule Revenue

- Approximately \$113,000 in annual revenue.

Current Business License Schedule (Sign Fees Removed)

In this scenario, the Village would keep the current business license fee schedule but remove the signage fee.

- Approximately 80,000 in annual revenue.
- Reduction of Approximately \$33,000 in annual revenue.

Burr Ridge Fee Schedule Revenue Scenario (Sign Fees Included)

In this scenario, the Village would adopt a fee schedule similar to Burr Ridge in which the standard license fee is \$100.00.

- Approximately \$40,000 in annual revenue.
- Reduction of Approximately \$70,000 in annual revenue.

Burr Ridge Fee Schedule with “Carve-Out” for Nursing Homes Revenue Scenario (Sign Fees Included)

In this scenario, the Village would adopt a fee schedule similar to Burr Ridge in which the standard license fee is \$100.00. This scenario would keep the current business license for nursing homes at \$175 per bed.

- Approximately \$80,000 in annual revenue.
- Reduction of Approximately \$30,000 in annual revenue.

Burr Ridge Fee Schedule with “Carve-Out” for Nursing Homes and Waste Haulers Revenue Scenario (Sign Fees Included)

In this scenario, the Village would adopt a fee schedule similar to Burr Ridge in which the standard license fee is \$100.00. This scenario would keep the current business license for nursing homes at \$175 per bed and business licenses for waste haulers at \$5000.00.

- Approximately \$95,000 in annual revenue.
- Reduction of Approximately \$15,000 in annual revenue.

SIGN CODE FEES Per Square Foot	
Signs requiring a permit less than 200 square feet in area other than temporary signs	\$5.00
Signs requiring a permit of 200 square feet or more in area other than temporary signs \$100.00 plus	\$5.00

Sec. 42-505. Signs.

Nonflashing illuminated signs with no moving parts, marquees, and awnings, are permitted subject to applicable regulations set forth in the ordinances of the village, in addition to the following:

- (1) The illumination of any sign shall be only during business hours. Where a sign is illuminated by a light reflected upon it direct rays of light shall not beam upon any part of an existing residential building, nor into a residence district, nor into a street. A sign in direct line of vision of any traffic signal shall not have red, green, or amber illumination.
- (2) The gross surface area in square feet of all signs on a lot shall not exceed the number of linear feet in the frontage of the lot; and each side of a lot which abuts upon a street shall be considered a separate frontage; and the gross area of all signs located on each side of a lot abutting a street shall not exceed the number of linear feet in such separate frontage.
- (3) Signs be affixed flat against the building walls and not project therefrom more than 18 inches.
- (4) No sign shall project higher than the building height or 20 feet above curb level, whichever is lower.
- (5) In a unified shopping center in single ownership or control, one additional sign may be erected for it. The sign shall not exceed 60 square feet in area, nor display more than the name and location of the shopping center, its bottom shall be at least eight feet above the level of the ground and its overall height shall not exceed 25 feet above the curb level and such sign may be located within a front yard or a side yard adjoining a street but shall not be less than ten feet back from the abutting street property line.
- (6) Awnings and marquees shall have headroom of not less than eight feet.

(Code 1998, § 17.72.070; Ord. No. 2015-3, § 45, 3-12-2015)