

Village of Indian Head Park  
201 Acacia Drive  
Indian Head Park, IL 60525

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MEETING MINUTES  
BOARD OF TRUSTEES

*“Pursuant to 5 ILCS 120/2.06 (3) minutes of public meetings shall include, but need not be limited to: a general description of all matters proposed, discussed, or decided, and a record of votes taken.”*

Thursday, March 8, 2007

7:30 P.M.

**I. CALL TO ORDER - MAYOR RICHARD F. PELLEGRINO**

The regular scheduled meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, March 8, 2007, at the Municipal Facility, 201 Acacia Drive, and was called to order at 7:30 p.m. by Mayor Richard F. Pellegrino. Village Clerk Joseph Consolo called the roll as follows:

**II. ROLL CALL: JOSEPH CONSOLO, VILLAGE CLERK**

**PRESENT (AND CONSTITUTING A QUORUM):**

Mayor Richard F. Pellegrino  
Trustee Richard Andrews  
Trustee Debbie Anselmo  
Trustee Anne Bermier  
Trustee Carol Coleman  
Trustee Norman L. Schnauffer  
Trustee Matthew P. Walsh II

**ALSO PRESENT:**

Frank Alonzo, Administrator  
Steven Busa, Treasurer  
Joseph Consolo, Village Clerk  
Patrick Crowley, Chief of Police  
Nick Grapsas, Counsel, Quinlan & Carroll, Ltd.  
Edward Santen, Water/Public Works Superintendent

**III. PLEDGE OF ALLEGIANCE TO THE FLAG**

Mayor Pellegrino and the Board of Trustees led the audience in reciting the Pledge of Allegiance to the Flag: *“I Pledge Allegiance to the Flag of the United States of America and to the republic for which it stands, one nation under God indivisible with liberty and justice for all”*.

#### IV. CONSENT AGENDA

The following consent agenda items were presented for Board approval. Mayor Pellegrino entertained a motion to approve the following:

- ★ ***2007 Arbor Day Proclamation***
- ★ ***Comcast Cable Communications Resolution Regarding Maximum Permitted Equipment and Installation Rates Set Forth by the FCC (Resolution #R3-07-1)***

Trustee Andrews moved, seconded by Trustee Bermier to approve the Consent Agenda items, as presented to the Board for approval. Carried by unanimous roll call vote (6/0/0).

*Aye: Andrews, Anselmo, Bermier, Coleman, Schnaufer, Walsh*

*Nay: None*

*Absent: None*

#### ★ **ZONING REPORTS - CHAIRMAN DENNIS SCHERMERHORN (DISCUSSION AND POSSIBLE VOTES MAY TAKE PLACE)**

1. ***Report from the Planning and Zoning Commission Regarding Petition #160 for an Amendment to the Ashbrook Development Subdivision Planned Unit Development Regarding an Addition to the Residence at 6195 Glenbrook Lane.***

Chairman Schermerhorn reported that a public hearing was held before the Planning and Zoning Commission on Tuesday, March 6, 2007 to consider Petition #160 for an amendment to the Ashbrook Planned Unit Development for the property located at 6195 Glenbrook Lane. Chairman Schermerhorn noted: (1) the Commission was presented with a petition by Mr. & Mrs. Andrew Bartucci, the property owners, to amend the Planned Unit Development to allow for the construction of an addition on the rear of the home; (2) the construction proposed would provide additional living space and does not present an incursion into the rear yard setback requirements of the zoning designation but a change to the plans previously approved under the P.U.D. requirements; (3) the Ashbrook Association approved the plans for the addition; (4) an Ashbrook Association Board member was present at the public hearing and expressed support of the petition and; (5) there were no opposing positions presented. Chairman Schermerhorn stated that after a review of the findings of fact, and discussion among the Commissioners, the Commission voted its recommendation to the Village Board to accept the petition as presented without conditions. (The vote was six commissioners in favor and one member was absent).

Trustee Andrews moved, seconded by Trustee Walsh, to receive the report from the Planning and Zoning Commission regarding an amendment to the Ashbrook Development Planned Unit Development to allow for the construction of a rear yard addition to the residence at 6195 Glenbrook Lane. Carried by unanimous roll call vote (6/0/0).

*Aye: Andrews, Anselmo, Bermier, Coleman, Schnauffer, Walsh*

*Nay: None*

*Absent: None*

Trustee Andrews stated that an ordinance will be presented to the Board at the next meeting and he asked Mr. & Mrs. Bartucci, who are present, if a conditional building permit is issued for the project; will all of the provisions and conditions set forth granting this approval be followed. Mr. & Mrs. Bartucci responded, yes.

Trustee Andrews moved, seconded by Trustee Coleman, to direct counsel to prepare an ordinance amending the Ashbrook Development Planned Unit Development to allow for the construction of an addition to the residence located at 6195 Glenbrook Lane and consistent with the recommendations from the Planning and Zoning Commission. Carried by unanimous roll call vote (6/0/0).

*Aye: Andrews, Anselmo, Bermier, Coleman, Schnauffer, Walsh*

*Nay: None*

*Absent: None*

**2. *Report from the Planning and Zoning Commission Regarding Petition #161 for a Rear Yard Variation for a Deck at 6419 Indian Head Trail.***

Chairman Schermerhorn reported that a public hearing was held before the Planning and Zoning Commission on Tuesday, March 6, 2007 to consider Petition #161 for a rear yard variation for the property located at 6419 Indian Head Trail. Chairman Schermerhorn noted: (1) the Commission was presented with a petition by Mr. Brian McKenna, the property owner, to request a variation to allow for the construction of a deck on the rear of the home over an existing patio area; (2) the construction proposed would present an incursion into the rear yard setback requirements of the Hadon's Woodland Hills Subdivision Agreement; (3) that agreement mirrors the R-1 Single Family Residence District requirements of a 40% rear yard setback; (4) the proposed deck would extend six-feet -- six inches (6' 6") into the rear yard setback of the property, the deck will be approximately 15 inches above grade and will otherwise comply with applicable building codes and ordinances; (5) there were no opposing positions presented.

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Chairman Schermerhorn stated that after a review of the findings of fact, and discussion among the Commissioners, the Commission voted its recommendation to the Village Board to accept the petition as presented with the following conditions: (1) the basement window well must be covered with a grate to allow proper light and ventilation and (2) the deck must remain open, un-roofed and un-screened. (The vote was six commissioners in favor and one member was absent).

Trustee Andrews stated that an ordinance will be presented to the Board at the next meeting and he asked Mr. McKenna and his contractor, who are present, if a conditional building permit is issued for the project; will all of the provisions and conditions set forth granting this approval be followed. Mr. McKenna responded, yes.

Trustee Andrews moved, seconded by Trustee Bermier, to receive the report from the Planning and Zoning Commission regarding a petition for a rear yard variation for the property located at 6419 Indian Head Trail to allow for the construction of a deck into the rear yard setback. Carried by unanimous roll call vote (6/0/0).

*Aye: Andrews, Anselmo, Bermier, Coleman, Schnaufer, Walsh*

*Nay: None*

*Absent: None*

Trustee Andrews moved, seconded by Trustee Coleman, to direct counsel to prepare an ordinance granting a variation for the property located at 6419 Indian Head Trail to allow for the construction of a deck at 6419 Indian Head Trail. Carried by unanimous roll call vote (6/0/0).

*Aye: Andrews, Anselmo, Bermier, Coleman, Schnaufer, Walsh*

*Nay: None*

*Absent: None*

**★ APPROVAL OF BOARD MEETING MINUTES**  
***Minutes of the Regular Board Meeting - February 8, 2007***

After review of Board meeting minutes, Trustee Coleman moved, seconded by Trustee Schnaufer, to approve the February 8, 2007 regular Board meeting minutes, as presented. Carried by unanimous voice vote (6/0/0).

**V. FINANCIAL REPORT - TREASURER STEVE BUSA**

***Financial Report for the month ending January 31, 2007***

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Treasurer Busa presented the financial report for the month ending January 31, 2007. For the month of January, he noted: (1) total revenues were \$281,389.44; (2) expenditures were \$366,729.35 and; (3) total fund balances in all accounts at the end of January were \$305,902.39.

Trustee Schnaufer moved, seconded by Trustee Anselmo, to approve the financial report for the month ending January 31, 2007, as presented by Treasurer Busa. Carried by unanimous roll call vote (6/0/0).

*Aye: Andrews, Anselmo, Bermier, Coleman, Schnaufer, Walsh*

*Nay: None*

*Absent: None*

Treasurer Busa noted that the Village's portion of real estate revenue will be reflected in the March financial report.

## **VI. QUESTIONS AND/OR COMMENTS FROM INDIAN HEAD PARK RESIDENTS/PROPERTY OWNERS IN ATTENDANCE**

Mayor Pellegrino welcomed Patrick Finley, a newly elected Acacia Association Director and assigned to Governmental Relations. Trustee Bermier complimented Superintendent Santen and the Public Works Department on a fine job in their snow removal efforts. Mayor Pellegrino added that he received many calls from residents who also commended Superintendent Santen and his staff for an outstanding job in snow removal over the past few weeks.

## **VII. EXECUTIVE SESSION**

Trustee Andrews moved, seconded by Trustee Bermier, to adjourn to Executive Session pursuant to Section 2 (c) (21) of the Open Meetings Act to review closed session meeting minutes as required by Section 2.06 of the Open Meetings Act. Carried by unanimous roll call vote (6/0/0).

*Aye: Andrews, Anselmo, Bermier, Coleman, Schnaufer, Walsh*

*Nay: None*

*Absent: None*

## **RETURN TO OPEN SESSION**

Trustee Andrews moved, seconded by Trustee Schnaufer, to return to the open Board meeting. Carried by unanimous voice vote (6/0/0). Trustee Andrews moved, seconded by Trustee Schnaufer, to retain all closed session meeting minutes. Carried by unanimous voice vote (6/0/0).

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**VIII. ADJOURNMENT**

There being no further business to discuss, Trustee Coleman moved, seconded by Trustee Anselmo, to adjourn the regular Board meeting at 8:00 p.m. Carried by unanimous voice vote (6/0/0).

Respectfully Submitted,  
Joseph V. Consolo, Village Clerk

Kathy Leach, Deputy Clerk/Recording Secretary