Village of Indian Head Park
201 Acacia Drive
Indian Head Park, IL 60525

MEETING MINUTES
BOARD OF TRUSTEES

"Pursuant to 5 ILCS 120/2.06 (3) minutes of public meetings shall include, but need not be limited to: a general description of all matters proposed, discussed, or decided, and a record of votes taken."

Thursday, February 14, 2008

7:30 P.M.

★ CALL TO ORDER - MAYOR RICHARD ANDREWS

The regular scheduled meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, February 14, 2008, at the Municipal Facility, 201 Acacia Drive, and was called to order at 7:30 p.m. by Mayor Richard Andrews. Village Clerk Joseph Consolo called the roll as follows:

★ ROLL CALL: JOSEPH V. CONSOLO, VILLAGE CLERK

PRESENT (AND CONSTITUTING A QUORUM):

Mayor Richard Andrews
Trustee Debbie Anselmo
Trustee Brian T. Bailey
Trustee Anne Bermier
Trustee Carol Coleman
Trustee Norman L. Schnaufer
Trustee Matthew P. Walsh II

ALSO PRESENT:

Frank Alonzo, Chief of Police/Administration
Steve Busa, Treasurer
Joseph Consolo, Village Clerk
Richard Ramello, Counsel, Storino, Ramello & Durkin
Edward Santen, Water/Public Works Superintendent
Dave Vandervelde, Christopher Burke Engineering

★ PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Richard Andrews and the Board of Trustees led the audience in reciting the Pledge of Allegiance to the Flag: ***"I Pledge Allegiance to the Flag of the United States of America and to the republic for which it stands, one nation under God indivisible with liberty and justice for all".***

Mayor Andrews and the Board of Trustees paused for a moment of silence to remember the victims and their families with regard to the shooting at Northern Illinois University this evening.

Mayor Andrews stated that Dave Brink has recently updated the Village's Website, the site was redesigned utilizing new software and photographs of municipal officials were added. He thanked Dave Brink for his hard work in redesigning the site. The Village's Website is: www.indianheadpark-il.gov

Mayor Andrews thanked Superintendent Ed Santen and the Public Works Department staff who did a fantastic job this year in maintaining the Village streets during one of the most difficult winters in many years. Mayor Andrews stated that the local Village streets remained cleared and salted during many snowfall periods this year when Wolf Road and Plainfield Road (county roadways) were not cleared at all by the Cook County Highway Department. Trustee Bermier stated that many residents in the community mentioned to her the excellent job of the Public Works Department staff and their efforts to keep the streets cleared during the winter this year. Superintendent Santen mentioned that the Public Works Department has used approximately 200 tons of salt during the past month. He noted that the salt is delivered by rail from Detroit Michigan and at this time there are no shortages in the Village's salt supply.

Mayor Andrews noted that the item on the consent agenda concerning the approval of the ordinance and agreement to accept a Plat of Dedication for 72nd Street and Flagg Creek Drive in Chestnut on the Green Subdivision will be discussed as Agenda Item #1 this evening.

★ **CONSENT AGENDA**

- ***Appointment of Mike Lopez to the Planning and Zoning Commission for the term beginning February 14, 2008 and ending August 12, 2008***
- ***2008 Arbor Day Proclamation***

Mayor Richard Andrews entertained a motion to approve the Consent Agenda items as presented.

Trustee Walsh moved, seconded by Trustee Coleman, to approve the Consent Agenda items, as presented to the Board for approval. Carried by unanimous roll call vote (6/0/0).

Aye: Anselmo, Bailey, Bermier, Coleman, Schnaufer, Walsh
Nay: None
Absent: None

Mayor Andrews congratulated Mike Lopez on his appointment as Commissioner to the Planning and Zoning Commission and noted that he will take his oath of office at a later date due to a personal family commitment this evening.

- **APPROVAL OF BOARD MEETING MINUTES**
  Minutes of the Regular Board Meeting - January 10, 2008

After review of Board meeting minutes, Trustee Schnaufer moved, seconded by Trustee Bailey, to approve the January 10, 2008 regular Board meeting minutes, as presented. Carried by unanimous voice vote (6/0/0).

- **FINANCIAL REPORT - TREASURER BUSA**

Approval of Financial Report for the month ending January 31, 2008

Treasurer Busa presented the financial report for the month ending January 31, 2008. He noted: (1) total revenues were $341,714.91; (2) expenditures were $431,889.26 and; (3) total fund balances in all accounts at the end of January were $296,747.51. Trustee Schnaufer moved, seconded by Trustee Bermier, to approve the financial report for the month ending January 31, 2008, as presented by Treasurer Busa. Carried by unanimous roll call vote (6/0/0). Treasurer Busa pointed out that the first installment of the real estate tax bills were sent out by Cook County about a week ago and the Village will be receiving its portion of those taxes shortly.

Aye: Anselmo, Bailey, Bermier, Coleman, Schnaufer, Walsh
Nay: None
Absent: None

SUB-COMMITTEE REPORTS

Mayor Andrews asked each Sub-Committee of the Board to provide a brief status report on the items that were assigned at the last meeting. Trustee Walsh reported that he is working with Rich Pellegrino and Trustee Coleman and the plan is to meet in the first week of March to discuss plans for Arrowhead Memorial Pointe. Trustee Bermier reported that the Heritage Center Fund has approximately $46,000 budgeted for fiscal year 2007/2008 as well as income from the Heritage Center Foundation that pays for renting space at the Heritage Center. She noted the roof is in need of replacement, the chimney is in need of repairs, exterior painting is needed and a fire sprinkler system needs to be installed. Trustee Bermier noted that she will be meeting with Rich Pellegrino and Matt Walsh sometime in March to determine if there are other items that need to be addressed or fixed at the Heritage Center. Trustee Schnaufer thanked Deputy Clerk Kathy Leach for preparing a spreadsheet of comparison costs with several Villages listing the fees charged by those Villages for licensing, zoning matters, permits and other various fees. He noted that additional information was also received from the West Central Municipal Conference that will be reviewed as well.

Trustee Schnaufer stated that he and Trustee Anselmo will review all of the data regarding the fee comparisons and he asked the Board to provide suggestions in the next two weeks regarding increases in various fees so that the Board could consider this matter at the March meeting. Trustee Schnaufer stated that based on the initial analysis with Trustee Anselmo, there are some items to possibly be increased.

Trustee Coleman stated that Superintendent Santen has been very busy with snow removal efforts and possibly an evaluation of the condition of the streets in the community can be completed when the weather conditions are better. Trustee Coleman noted that it has been a harsh winter and the weather conditions have been very hard on the streets. She further noted that a report regarding the street maintenance plan will be provided sometime in April. Mayor Andrews mentioned that he is also working with Trustee Walsh with regard to the Federal Highway Transportation Bill and he asked the Board if there are any projects that are envisioned in the community that would benefit Indian Head Park and the surrounding areas that could be submitted to Congressman Lipinski when the 2009 highway projects are being considered.

QUESTIONS AND/OR COMMENTS FROM THE AUDIENCE BY INDIAN HEAD PARK RESIDENTS ONLY CONCERNING AGENDA ITEMS

There were no questions or comments from the audience.

AGENDA ITEMS

1. Approval of an Ordinance to Accept a Plat of Dedication for 72nd Street and Flagg Creek Drive in Chestnut on the Green Subdivision (Ordinance #08-2) and Approval of an Agreement Between Chestnut on the Green Association and the Village of Indian Head Park Regarding Dedication of Streets.

Mayor Andrews reported that there is a minor correction that needs to be made to the Plat of Dedication for 72nd Street and Flagg Creek Drive in Chestnut on the Green Subdivision. Frank Alonzo stated that the Plat of Dedication should reflect the dedication of 72nd Street all the way to the end of the street and a portion was not incorporated in the initial plat. Counsel Ramello stated that the engineering firm that prepared the Plat of Dedication needs to incorporate the changes, the Board may approve ordinance with regard to the Plat of Dedication subject to the changes and the Plat of Dedication may be signed once the changes are incorporated into the document. Mayor Andrews asked Dave Vandervelde, the Village's engineer, if there are any other items that need to be changed on the Plat of Dedication before the Board approves the document. Dave Vandervelde stated that he reviewed the information that was provided to the Village with regard to legal descriptions and the parcel of land that was initially missed by the consultant for Chestnut on the Green was shown as an easement in all of the documents for this development and it may have been difficult to determine the boundary limits of the dedication areas.

Mayor Andrews entertained motions to approve the ordinance to accept the Plat of Dedication for Chestnut on the Green Development as well as the agreement between the associations regarding dedication of streets.

Trustee Coleman moved, seconded by Trustee Anselmo, to approve the ordinance accepting a Plat of Dedication for 72nd Street and Flagg Creek Drive in Chestnut on the Green Subdivision; subject to an amendment to correct the Plat of Dedication. Carried by unanimous roll call vote (6/0/0). ***Ordinance #08-2.***

Aye: Anselmo, Bailey, Bermier, Coleman, Schnaufer, Walsh
Nay: None
Absent: None

Trustee Coleman moved, seconded by Trustee Anselmo, to approve the agreement between Chestnut on the Green Associations and the Village of Indian Head Park regarding dedication of streets; subject to the correction of the Plat of Dedication. Carried by unanimous roll call vote (6/0/0).

Aye: Anselmo, Bailey, Bermier, Coleman, Schnaufer, Walsh
Nay: None
Absent: None

2. Village of Indian Head Park Water Rates

Mayor Andrews stated that he and Trustee Bailey have met a few times to review the water rate data that was compiled by Administration staff as well as information that was received from the West Central Municipal Conference with regard to charges for water in the neighboring communities. Mayor Andrews noted that the City of Chicago passed along a 15% water increase that was effective January 1st of this year, with an additional 15% increase effective January 1, 2009 and a 14% water increase on January 1, 2010. Mayor Andrews stated that the Board will need to analyze how the water rate increases from the City of Chicago over the next three year period will impact the Village of Indian Head Park. Mayor Andrews stated that he and Trustee Bailey will provide a report at the March meeting with a possible ordinance to be considered by the Board adjusting the water rate retroactive with the 15% increase that was effective January 1, 2008 to the Village of Indian Head Park.

QUESTIONS AND/OR COMMENTS FROM THE AUDIENCE

Patrick Finley, a resident of the Acacia Townhome Development and Acacia Board Member, stated that he spoke with Police Chief Frank Alonzo regarding the parking of commercial vehicles in Acacia. He noted that there has been some discussion about overnight parking of commercial vehicles that are not garaged.

Mr. Finley stated that some residents of Acacia also expressed concern about speeding motorists and the Village of Indian Head Park Police Department has been very vigilant in monitoring speeding motorists and he asked if police enforcement in Acacia could be stepped up in the area of Blackhawk Park on Cascade Drive where there are many children playing and adults walking in that area. Patrick Finley suggested that possibly the Board could consider posting signs warning cars to slow down in that area. Trustee Bermier mentioned that the possibility of speed bumps was also considered previously and she noted that many cars are not stopping at the stop signs at some points in Acacia. Trustee Coleman suggested that speed bumps may cause problems for the Village's snow plows but possibly signs to slow traffic down might be considered. Trustee Coleman mentioned that Chestnut on the Green was asked to remove the speed bumps prior to the dedication of the streets to the Village.

Mayor Andrews asked if the Acacia Association would consider perhaps a stop sign in the vicinity of the park to slow traffic down as an alternative. A resident of 199 Cascade Drive, stated that there are several children in Acacia that are handicapped and disabled and possibly safety lines could be marked to locate children playing in these areas or blinking lights that could be installed to caution motorists. Mayor Andrews asked Trustee Bermier and Chief Alonzo to provide a recommendation to the Board with regard to this matter.

Trustee Bermier stated that the Village sponsored Easter Egg Hunt will be hosted on Saturday, March 22nd at Blackhawk Park. Mayor Andrews stated that an alternate venue will be explored in event the weather conditions will not permit for the event to be hosted on that date outdoors. Mayor Andrews stated that a letter was received from the South East Association for Special Parks and Recreation asking the Village to publicize events that are hosted by that organization for individuals with disabilities. He noted that further details regarding programs offered by S.E.A.S.A.R. may be obtained in their summer program guide, on their Website or by calling the S.E.A.S.P.A.R. offices at (630) 960-7600.

ADJOURNMENT

There being no further business to discuss, Trustee Schnaufer moved, seconded by Trustee Bailey, to adjourn the regular Board meeting at 8:05 p.m. Carried by unanimous voice vote (6/0/0).

Respectfully Submitted,
Kathy Leach, Deputy Clerk/Recording Secretary