

**Village of Indian Head Park  
201 Acacia Drive  
Indian Head Park, IL 60525**

---

**MEETING MINUTES  
BOARD OF TRUSTEES**

*“Pursuant to 5 ILCS 120/2.06 (3) minutes of public meetings shall include, but need not be limited to: a general description of all matters proposed, discussed, or decided, and a record of votes taken.”*

**Thursday, July 8, 2010  
7:30 P.M.**

**★ CALL TO ORDER - MAYOR RICHARD ANDREWS**

The regular scheduled meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, July 8, 2010 at the Municipal Facility, 201 Acacia Drive, and was called to order at 7:30 p.m. by Mayor Richard Andrews. Deputy Clerk Kathy Leach called the roll as follows:

**★ ROLL CALL: KATHY LEACH, DEPUTY CLERK**

**PRESENT (AND CONSTITUTING A QUORUM):**

Mayor Richard Andrews  
Trustee Debbie Anselmo  
Trustee Brian T. Bailey  
Trustee Anne Bermier  
Trustee Carol Coleman  
Trustee Norman L. Schnauffer  
Trustee Matthew P. Walsh II

**ALSO PRESENT:**

Frank Alonzo, Chief of Police/Administration  
Dave Brink, Administrative Services  
Steve Busa, Treasurer  
Richard Ramello, Counsel, Storino, Ramello & Durkin  
Edward Santen, Water/Public Works Superintendent

**NOT PRESENT:**

Joseph V. Consolo, Village Clerk

**★ PLEDGE OF ALLEGIANCE TO THE FLAG**

Mayor Richard Andrews and the Board of Trustees led the audience in reciting the Pledge

of Allegiance to the Flag. *“I Pledge Allegiance to the Flag of the United States of America and to the republic for which it stands, one nation under God indivisible with liberty and justice for all”*.

**★ PUBLIC HEARING REGARDING APPROPRIATIONS ORDINANCE  
Review of Appropriations Ordinance for the Fiscal Year Beginning May 1, 2010 and ending April 30, 2011**

Treasurer Steve Busa provided an overview of the purpose and requirements to adopt an appropriations ordinance. He noted the Village and municipalities are required to establish an appropriations ordinance within the first quarter of each fiscal year which sets sums of money which the Village is allowed to spend within those appropriated categories set forth in the ordinance. Treasurer Busa further noted that there is no requirement that the amounts appropriated be spent in each category and the Village must establish an appropriations ordinance as required by State Statute. Mayor Andrews stated that the Village also passes a budget each year as a guideline for spending to monitor expenses in each line item throughout the year. He noted the Village is not required by law to approve a budget. Mayor Andrews stated that the appropriations ordinance was distributed to the Board for review and he inquired if there were any questions from the Board. Hearing no public comments from the audience or the Board members with regard to the appropriations ordinance, Mayor Andrews entertained a motion to approve the ordinance.

**Approval of Appropriations Ordinance for the Fiscal Year Beginning May 1, 2010 and ending April 30, 2011**

Trustee Schnaufer moved, seconded by Trustee Bermier, to approve the ordinance adopting the appropriations ordinance for fiscal year 2010/2011. Carried by unanimous roll call vote (6/0/0).

*Ayes: Trustees: Anselmo, Bailey, Bermier, Coleman, Schnaufer, Walsh*

*Nays: None*

*Absent: None*

**Closing of Public Hearing**

Trustee Coleman moved, seconded by Trustee Anselmo, to adjourn the public hearing regarding the appropriations ordinance for fiscal year 2010/2011. Carried by unanimous voice vote. (6/0/0). (*Ordinance #2010-13*). The regular Board meeting was resumed.

**★ MAYOR’S REPORT**

Mayor Andrews reminded everyone that a Town Hall Meeting is scheduled for Thursday, July 15, 2010 at 7:30 p.m. at the Village Hall for the purpose of discussing the financial situation in the Village, rising costs, decreases in revenues and specifically to focus on budget concerns and revenue enhancements to be addressed.

Mayor Andrews stated a flyer was published in *Smoke Signals* informing residents of the

Town Hall meeting, signs have been posted regarding the meeting in the Administration Offices, a sign will be placed at the Heritage Center announcing the upcoming Town Hall meeting and information about the meeting will be posted on the Village's cable access channel as well as the Village's Website. He noted that a press release about the Town Hall meeting was also sent to the three local newspapers.

Mayor Andrews stated that outdoor watering restrictions are in effect and to conserve on water there is no watering between the hours of noon to 6:00 p.m. Also, he mentioned that the Village of Indian Head Park has been named a Tree City U.S.A. for the twentieth year and the Village is proud of that designation. Mayor Andrews stated that Vulcan Materials has settled with the State of Illinois with regard to the Joliet Road closure by the Quarry and there is settlement money of 40 million dollars. He noted that many municipalities have organized together through the West Central Municipal Conference to keep the funds in the local communities that are impacted by the traffic with the rebuilding of Joliet Road. Mayor Andrews stated that Trustees Coleman and Schnauffer attended a meeting with regard to the Joliet Road project as representatives from Indian Head Park.

★ **CONSENT AGENDA**

Prior to entertaining a motion to approve the Consent Agenda, Mayor Andrews mentioned the ordinance prepared by Counsel Ramello presented for Board approval includes a stop sign to be placed at the intersection of Tecumseh Lane and Wolf Road requiring eastbound traffic at that location to stop.

*Approval of an Ordinance Amending Section 10.20.030 Entitled One-Way Stop Intersections and Chapter 10.20 Entitled Stop and Yield Intersections and Traffic Regulations of the Village of Indian Head Park Municipal Code (Ordinance #2010-5)*

*Approval of a Resolution Adopting an Identity Protection Policy for the Village of Indian Head Park (Resolution #R7-10-1)*

Trustee Walsh moved, seconded by Trustee Bailey, to approve the Consent Agenda, as presented. Carried by unanimous roll call vote (6/0/0).

*Ayes: Trustees: Anselmo, Bailey, Bermier, Coleman, Schnauffer, Walsh*

*Nays: None*

*Absent: None*

★ **APPROVAL OF FINANCIAL REPORT**

*Approval of Financial Report for the month ending May 31, 2010*

Treasurer Busa presented the financial report for the month ending May 31, 2010. For the month of May, he noted: (1) total revenues were \$222,886.20; (2) expenditures were \$256,182.04 and; (3) total fund balances in all accounts at the end of May were \$620,335.81.

Trustee Schnauffer moved, seconded by Trustee Bermier, to approve the financial report

for the month ending May 31, 2010 as presented by Treasurer Busa. Carried by unanimous roll call vote (6/0/0).

*Ayes: Trustees: Anselmo, Bailey, Bermier, Coleman, Schnaufer, Walsh*

*Nays: None*

*Absent: None*

★ **APPROVAL OF BOARD MEETING MINUTES**

*Minutes of the Regular Board Meeting - June 10, 2010*

After review of Board meeting minutes, Trustee Coleman moved, seconded by Trustee Anselmo to approve the June 10, 2010 regular Board meeting minutes, as presented. Carried by unanimous voice vote (6/0/0).

★ **AGENDA ITEMS (DISCUSSION AND A POSSIBLE VOTE MAY TAKE PLACE REGARDING AGENDA ITEMS LISTED)**

**1. Approval of Budget for Fiscal Year 2010/2011**

Mayor Andrews stated that budget information was previously distributed and discussed by Board members. He noted that the current budget reflects a budget deficit of \$125,000. Mayor Andrews suggested the Board pass the budget with that deficit. He noted the budget does not include a leaf pick-up program this year, vehicles needed for Public Works are not in the budget, police cars that are needed are not budgeted and there are no pay raises included for employees in the budget as well as other miscellaneous water/sewer system maintenance items. Mayor Andrews noted there are limited funds budgeted for remediation of a pond issue behind Wilshire Green. The budget does not include any street repairs again this year. Mayor Andrews stated to be prudent to run the Village and be fiscally responsible the Village cannot spend money that is not available in the budget. He noted that the Village was fortunate to receive Federal stimulus funding of \$380,000 for Blackhawk Trail to be resurfaced with a nominal portion for the Village's funding of that project. Mayor Andrews stated that Blackhawk Trail was the only street in town that qualified for Federal funding and those funds could only be used for that particular street that is part of the Federal Highway mapping system as a connecting street to County roadways.

Mayor Andrews stated that there are many other streets throughout town that are also in need of restorative road work and there are no funds available in the budget, the Heritage Center is in need of maintenance work and there is no money in the budget this year. Mayor Andrews stated the fiscal year started May 1, 2010 and ends April 30, 2011. The Board has been exploring areas to increase revenues and there is still a possibility that some of those revenues will be received sometime during the fiscal year to reduce the budget deficit and the Board will hold the line on spending. Mayor Andrews stated that a purchase order policy was also instituted that any expenditure over \$100.00 by any department needs to be approved first by the Village Administrator.

He noted that the Board is doing its best to hold the line on spending, the economic

situation affects the budget and there is instability at the State level that could affect decreases in revenue to the Village in revenue sharing from the State. Mayor Andrews stated that although the Village is not required to pass a budget he recommended the Board approve the budget presented with a deficit of \$125,000 as a tool to monitor spending throughout the year. Mayor Andrews pointed out that the appropriations ordinance is established to set spending limits in each line item category for the maximum allowed by law so the Village is not capped at a lower level than allowed by law. He noted that an appropriations ordinance is established, a budget will be approved and discussions concerning the budget and finances will take place at the Town Hall meeting on Thursday, July 15<sup>th</sup>.

Mayor Andrews stated that when he became Mayor in May of 2007, the first budget was in place and the next two budget years there were funds in the budget for maintenance of the Heritage Center. However, other expenses came up and revenues went down when the economy slowed with construction projects and other revenues declined. Mayor Andrews stated that the Board has been proactive in not spending money on any items that have not been absolutely required if funds are not available in the budget. He noted that the Village has money on hand to pay salaries and vendors and to meet its financial obligations but there are no extra funds available with the recent economic situation. Mayor Andrews noted that the Heritage Center received some structural repairs that were needed previously and painting of the building will be completed when funds are available.

Al Krisciunas, of Briarwood Square, inquired about the bottom line total appropriation amount that was approved by appropriation ordinance. Mayor Andrews stated the total appropriation for corporate purposes is \$3,913,384. Mayor Andrews stated that the Village needs two new squad cars and only one police car is budgeted this year and a Public Works vehicle is also needed. He noted that the Village has appropriated a sufficient amount of money to operate and if expenditures came up above and beyond the amount appropriated in a specific category, Counsel stated that the appropriations ordinance can be amended at that time for a contingency. Trustee Schnauffer inquired if police vehicles can be acquired through the State purchasing program at a reduced cost. Chief Alonzo stated that police cars can be purchased through a State contract at a lower cost but vehicles are expensive.

Trustee Schnauffer moved, seconded by Trustee Anselmo, to approve the budget for fiscal year 2010/2011. Carried by unanimous roll call vote (6/0/0).

*Ayes: Trustees: Anselmo, Bailey, Bermier, Coleman, Schnauffer, Walsh*

*Nays: None*

*Absent: None*

## **QUESTIONS AND/OR COMMENTS FROM THE AUDIENCE BY INDIAN HEAD PARK RESIDENTS ONLY**

Al Krisciunas stated that the contract between the Township of Lyons and the Village of

Indian Head Park for police patrol of the Township areas included many years ago funds from the Township for police officer salaries as well as a new squad car. He asked if funds for a new police vehicle are included in the current contract with the Township. Mayor Andrews stated a new Hireback Contract was approved in June with the Township of Lyons. Chief Frank Alonzo stated that a rate is charged to the Township that covers the salary of the officers and there are some funds within the rate to allow for gas and vehicle maintenance. Al Krisciunas stated that he appreciates the Village staff providing a stop sign to be replaced in Acacia. Al Krisciunas stated at one Acacia meeting, it was mentioned that possibly a dog run area could be established at Blackhawk Park or off-leash area. Mayor Andrews stated that Lyons Township will be providing \$165,000 in funding from the Township Park Bond Referendum to Indian Head Park for specific scope of work to be completed at Blackhawk Park. The funds when received must be used only for a specific plan that was submitted at that time. Trustee Bermier mentioned that some residents of Acacia mentioned that they would like to use the existing fenced in property behind the Acacia tennis courts. She noted that the Board years ago talked about possibly turning the fenced in area at the pump house into Village tennis courts. Trustee Coleman stated that Acacia has a lot of common areas with big wide open area and she asked if Acacia considered using some of that space for a dog area. Al Krisciunas stated that there are some common areas but some Acacia homeowners may object to a dog run in Acacia common areas.

A resident inquired what prompted the request for a stop sign to be installed for eastbound traffic to stop at Tecumseh Lane and Wolf Road because there are too many signs and reflectors already in that location. Trustee Bailey stated that he brought to the Board's attention the possibility of installing a stop sign in that location due to safety concerns in that location. He noted as cars are traveling down the hill in that location motorists hesitate and they are not sure who has the right-of-way while cars are sitting out on Wolf Road waiting to make that turn at the same time. Chief Alonzo stated other signs in that area were installed as part of the new roadway work under the Federal stimulus funding project that was completed in that area and the signs were recommended by the Village Engineer due to the guardrail. A resident asked about painting of the Heritage Center and if that topic would be discussed at the Town Hall meeting next week.

Mayor Andrews stated that the purpose of the Town Hall meeting on July 15<sup>th</sup> will be to focus the discussion on Village finances and no single item in particular. He stated that anyone driving past the Heritage Center every day can see that it needs to be painted and options are being explored but there is no guarantee it will happen immediately. Mayor Andrews stated that when there is a budget deficit every year it becomes more difficult, this is catching up to Indian Head Park similar to many other surrounding towns that have already had their crisis and articles have appeared in the newspaper in those towns about their financial situations.

Mayor Andrews stated for example Brookfield had a large audience of residents at their

meeting because they were planning to lay-off two police officers. He noted that Indian Head Park is down one full-time police officer, there is still a budget deficit and if a full-time officer was added with salary and benefits that would add more to the budget deficit. Mayor Andrews stated that the Village of Hodgkins has car dealerships, shopping centers, a movie theater, restaurants and other sources that bring in revenues to that Village. He noted that painting the Heritage Center is not at the top of the priority list when there are so many areas in the budget that are critical to maintain. Mayor Andrews pointed out that the computers used by Village staff are over five years old with obsolete software that is in need of replacement, there are no pay raises in the budget for employees and the Village runs a lean operation.

Trustee Bermier stated that some of the volunteer docents are interested in coming to the Town Hall meeting to present some ideas to the Board on maintenance of the Heritage Center. Mayor Andrews stated that the purpose of the Town Hall meeting is to provide input to the residents as to the budget and financial situation of the Village and how the Board will address that matter in the future. He noted that the volunteers at the Heritage Center are appreciated and their ideas will be welcomed.

#### **EXECUTIVE SESSION**

Trustee Bailey moved, seconded by Trustee Walsh, to adjourn to Executive Session pursuant to **5 ILCS 120/2 (c) (II)** regarding probable or imminent litigation. Carried by unanimous roll call vote (6/0/0).

*Ayes: Trustees: Anselmo, Bailey, Bermier, Coleman, Schnauffer, Walsh*

*Nays: None*

*Absent: None*

#### **RETURN TO THE REGULAR MEETING**

There being no further business to discuss before the Board, Trustee Schnauffer moved, seconded by Trustee Walsh, to return to the regular Board meeting. Carried by unanimous voice vote (6/0/0).

#### **ADJOURNMENT**

There being no further business to discuss, Trustee Anselmo moved, seconded by Trustee Bermier, to adjourn the regular Board meeting at 8:15 p.m. Carried by unanimous voice vote (6/0/0).

Respectfully Submitted,  
Kathy Leach, Deputy Clerk/Recording Secretary