

**Village of Indian Head Park
201 Acacia Drive
Indian Head Park, IL 60525
MEETING MINUTES
BOARD OF TRUSTEES**

“Pursuant to 5 ILCS 120/2.06 (3) minutes of public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of votes taken.”

Thursday, January 8, 2015

7:30 p.m.

CALL TO ORDER – MAYOR RICH ANDREWS

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, January 8, 2015 at the Municipal Facility, 201 Acacia Drive, and was convened at 7:30 p.m. by Mayor Richard Andrews.

Mayor Andrews stated for the record that Board meetings are being videotaped and audio recorded by the Village, and may be video or audio recorded by others also present. Village Clerk Joseph Consolo called the roll as follows:

ROLL CALL: JOSEPH CONSOLO, VILLAGE CLERK

PRESENT (AND CONSTITUTING A QUORUM):

Mayor Rich Andrews
Trustee Brian T. Bailey
Trustee Tom Hinshaw
Trustee Brenda O’Laughlin
Trustee Norman L. Schnauffer
Trustee Amy Jo Wittenberg

ABSENT:

Trustee Matt Walsh

ALSO PRESENT:

John Brooks, Chief of Police /Administrator
Steve Busa, Treasurer

Joseph V. Consolo, Village Clerk
Brian Baugh, Counsel, Storino, Ramello & Durkin
Edward Santen, Water/Public Works Superintendent
Dennis Schermerhorn, Planning and Zoning Chairman

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Andrews and the Board of Trustees led the audience in reciting the Pledge of Allegiance to the Flag: *“I Pledge Allegiance to the Flag of the United States of America and to the republic for which it stands one nation under God indivisible with liberty and justice for all”*.

MAYOR’S REPORT – Mayor Rich Andrews

Mayor Andrews began his Report with a tribute to Deputy Clerk Kathy Leach, who passed away on December 17, 2014. Mayor Andrews spoke of her dedication during her years of service since 1992, and how she had a key role in making this Village run with all of her expertise. Mayor Andrews added that so many relied on her as he did, and that her experience was an unmeasurable asset to the Village. Mayor Andrews noted that the flags are at half-staff in honor of Deputy Clerk Leach. In honor and memory of Deputy Clerk Kathy Leach Mayor Andrews asked for a moment of silence. After the moment of silence, the Mayor thanked everyone present and added that Deputy Clerk Leach will be dearly missed.

Mayor Andrews noted the Police Union Contract will expire in April 2015 and there will be a meeting with the Police Union in regard to negotiation.

Mayor Andrews noted that the filing period for the Municipal Election is concluded, and announced the names of the unopposed Candidates as follows: Trustee Tom Hinshaw, for Village President, Ms. Rita Farrell, Mr. Glenn Mann, and Mr. Christian Metz for Village Trustees, and Ms. Laurie Scheer for Village Clerk.

Mayor Andrews concluded his Report by stating that the Cell Tower Extension Agreement should be on the February Agenda.

CONSENT AGENDA (DISCUSSION AND A POSSIBLE VOTE MAY TAKE PLACE)

- 1) Approval of an Ordinance Amending Chapter 3.30 Entitled “Fees and Charges” of Title 3 Entitled “Revenue and Finance” and Section 13.08.150 Entitled “Water Rates” of Chapter 13.08 Entitled, “Water Service System” of Title 13 Entitled “Public Services” of the Indian Head Park Municipal Code. (Ordinance No. 2015-1)***

Mayor Andrews explained that the Consent Agenda included one item which is a Water Rate increase. Due to the increase of water cost from the City of Chicago, The City of Countryside, our Water Supplier, has raised our water rate .54 cents per one thousand gallons. Ordinance

2015-1 would offset the cost of the increase of .54 cents per 1,000 gallons of water charged to the Village. Mayor Andrews added that the two year contract that we have with The City of Countryside, will be up for renewal in May of 2015. The City of Countryside will analyze their costs and possibly increase the cost of water to our Village in a renewed contract at that time.

Trustee Tom Hinshaw began a discussion in regard to The Village collecting an adequate amount for water service in order to cover the cost of the Village's necessary water system projects, which he believes are approximately \$1,000,000. After discussion between Trustee Hinshaw and Mayor Andrews, it was determined that it would be beneficial to have a water infrastructure plan, including costs prior to the possible water increase in May from the City of Countryside, in order to adequately cover the Village's cost for water service.

Trustee Brian Bailey moved, seconded by Trustee Amy Wittenberg, to approve the Consent Agenda. Motion carried by roll call vote (5-0-1).

Ayes: Trustees; Bailey, Hinshaw, O'Laughlin, Schanufer, and Wittenberg.

Nays: None

Absent: Trustee Walsh

**RECOMMENDATION FROM PLANNING/ZONING COMMISSION
REGARDING SAFTY GATE (CONTINUED DISCUSSION AND A VOTE MAY TAKE
PLACE.)**

- 1) Recommendation to direct Village Counsel to prepare an Ordinance granting a safety gate at 6506 Wolf Road regarding Petition No. 183.***

Mayor Andrews explained that Petition No.183 is requesting a variance to allow a gate previously constructed at 6506 Wolf Road. The Public hearing was concluded on December 2, 2014. The Planning and Zoning Commission and Chairman Dennis Schermerhorn submitted a Report to the Village Board of Trustees at the December 11, 2014 Village Board Meeting recommending they not grant a variance for the safety gate at 6506 Wolf Road. The Village Board voted to accept the Commissioner's Report. A continuance was requested by Mr. Tim Foley, Counsel representing the Petitioner of No. 183.

Mayor Andrews invited Mr. Phil Fornaro and Mr. Tim Foley, Counsel for Petitioner No.183, and Ms. Rita Farrell, Counsel to Mr. and Mrs. Sherman Chao, who are neighbors of the Petitioner, to give their presentation to the Village Board. After the presentations, there were no further comments or discussion.

Trustee Brenda O'Laughlin moved, seconded by Trustee Bailey, to grant the request by Petitioner No.183 for a variance to allow for a safety gate at 6506 Wolf Road. Motion denied by roll call vote (1-4-0).

Ayes: Trustee Schnauffer

Nays: Trustees; Bailey, Hinshaw, O'Laughlin, and Wittenberg

Absent: Trustee Walsh

APPROVAL OF FINANCIAL REPORT

Financial Report for the month ending December 31, 2014.

Treasurer Steve Busa presented the Financial Report for the month ending December 31, 2014. The revenues were \$155,496.42, expenditures \$316,508.93, and at the end of December all the Village funds totaled \$1,437,546.06. Treasurer Busa pointed out that \$67,000.00 of the expenditures in December relates to the Road Project. There being no questions in regard to the Financial Report, Trustee Schnaufer moved, seconded by Trustee Hinshaw to approve the Financial Report for the month ending December 31, 2014.

Motion carried by voice vote (5-0-1).

APPROVAL OF BOARD MEETING MINUTES:

The approval of the December 11, 2014 Board meeting minutes.

Mayor Andrews asked if there were any corrections, or additions to The Minutes of The Village Board of Trustees Meeting on December 11, 2014. As there were none, Trustee Bailey moved, seconded by Trustee Wittenberg to approve the December 11, 2014 Village Board Meeting Minutes. Motion carried by a voice vote (5-0-1).

AGENDA ITEMS (DISCUSSIONS AND A POSSIBLE VOTE MAY TAKE PLACE)

- 1) Proposal to make textual amendments to Title 17 (Zoning Code) and to petition for public hearing before the Village's Planning and Zoning Commission at its February 3, 2015 meeting.**

Mayor Andrews explained that the Village Board will not vote on Title 17 Text Amendments at this time since the Village Code requires that there be a Public Hearing with the Planning and Zoning Commission before the Village Board can make text amendments. Mayor Andrews noted that a proposed draft of the Title 17 Amendments was given to the Village Board of Trustees to view and petition to present the text amendments to The Planning and Zoning Commission at the Public Hearing on February 3, 2015. Trustee Hinshaw moved, seconded by Trustee O'Laughlin, to authorize Mayor Andrews to represent the Village Board of Trustees to petition a Public Hearing before the Village Planning and Zoning Commission on February 3, 2015, to allow the Village Board of Trustees to make textual amendments to Title 17. Motion carried by voice vote (5-0-1).

- 2) Village Infrastructure Plan update.**

Mayor Andrews passed out copies of the Revised Capital Improvement Plan to the Village Board of Trustees. Mayor Andrews explained that the objective for this presentation would be to start a discussion that evening and receive input from the Village Board of Trustees in regard to any

additional projects they may have in mind, and which projects they believe are the most important.

Superintendent Ed Santen read the Capital Improvement Plan aloud.

The Village Board was invited to ask questions and or comment. Discussion ensued pertaining to the Capital Improvement Plan.

Trustee Hinshaw and Trustee Wittenberg suggested that the Capital Improvement Plan be put into an Excel format. Trustee Wittenberg suggested that the plan format to fit in with Mr. David Brink's Budget Plan. Trustee O'Laughlin suggested that the completed projects be removed from the Plan.

Mayor Andrews concluded that Trustee Bailey and Superintendent Santen should review the Capital Improvement Plan and come up with their top ten priorities on this list, update the Plan, and then it will be sent to the Village Trustees for review. The Board of Trustees may then provide their input and submit the information to Chief Brooks. The discussion will resume at the February 12, 2015 Village Board Meeting.

QUESTION AND OR COMMENTS FROM THE AUDIENCE:

None.

ADJOURNMENT:

There being no further discussion, Trustee Bailey moved, seconded by Trustee O'Laughlin to adjourn the Village Board Town Hall meeting at 9:09 p.m. Motion carried by voice vote. (5-0-1)

Submitted by,
Joseph Consolo, Village Clerk,
Mary Crowley, Recording Secretary