

**Village of Indian Head Park**  
**201 Acacia Drive**  
**Indian Head Park, IL 60525**  
**Board Meeting - Notice and Agenda**  
**7:30 p.m. – October 8, 2015**

- I) CALL TO ORDER & ROLL CALL
- II) PLEDGE OF ALLEGIANCE
- III) MAYOR’S REPORT
- IV) CONSENT AGENDA-Vote to establish (must be unanimous), then a vote on the Consent Agenda.  
(All items are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or member of the public so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The purpose of this is to consolidate and approve several routine administrative items into one motion.)
  - A. APPROVAL OF BOARD MEETING MINUTES
    - i. August 13, 2015
    - ii. September 10, 2015
    - iii. September 10, 2015 Executive Session (not for release, just approval)
  - B. APPROVAL OF PAYABLES FOR THE PERIOD ENDING SEPTEMBER 30, 2015 in the amount of \$203,838.82 (Trustee Metz)
  - C. APPROVAL OF FINANCIAL REPORT - Month Ending September 30 , 2015 To be distributed 10/6
- V) AUDIENCE COMMENTS
- VI) NEW BUSINESS
  - A. Presentation of Audit and Management Letter Fiscal Year Ending 4/30/15 (Auditor)
  - B. Discussion Change in Delivery Hours Brookside Shopping Plaza (Admin. DuRocher)
  - C. Selection of Village Engineer (Admin. DuRocher)-Resolution No. R-15-5
  - D. Proposed Water Rate Update (Admin DuRocher)
- VII) REPORTS
  - A. Trustees
  - B. Village Attorney
  - C. Village Administrator
    - i. Sacajawea Park Improvements
    - ii. Water Meter Replacement Program
  - D. Department Head Reports
- VIII) EXECUTIVE SESSION-If needed
- IX) NEXT MEETING DATE & ADJOURNMENT

**TO: Mayor Hinshaw and Board of Trustees**  
**FROM: John J. DuRocher, Village Administrator**  
**DATE: October 2, 2015**  
**RE: October 8, 2015 Board Meeting**

Please find attached the Board packet. The purpose of this memo is to provide background to each of the items to be discussed at the meeting. A hard copy of the Board packet will be available at the Village Hall. For those of you using computers, the following is a way to view the Board packet. On the agenda, you will notice before certain agenda items a "Go To" box. Please click on that (if viewing from a computer) and it will take you to that item. To return to the agenda, please look in the upper right portion of your screen to return to that item.

Trustee Wittenberg is Mayor Pro Tem and will be running the meeting. In her capacity as Mayor Pro Tem, she has the right to cast a single vote. She cannot vote as trustee and as Mayor Pro Tem.

1. Consent Agenda
  - a. Approval of minutes-self-explanatory.
  - b. Approval of the payables. This is a new specific agenda item. It is my practice to specifically mention the total dollar amount for all bills paid and payroll amounts that have occurred from the last Board meeting. It will only be a total amount for each area. This number will be provided at the Board meeting. This is one way of improving transparency in our operations. In the bills paid in September, the Village issued a check to UNO Construction in the amount of \$11,000 for water main construction. There are no other unusual checks written.
  - c. The financials for September are being prepared and will be sent out not later than Tuesday. This will include the budget report.
2. The Annual Audit and Management Letter will be presented formally by our Auditor Jason Coyle of Baker Tilly. I am posting a copy of both on our website.
3. Change in delivery hours for Brookside Plaza. The Mayor and I met with the owner of the Willow to discuss their concerns as to amending the delivery hours. I am attempting to reach Mr. Schoefnacker to discuss what might be an acceptable solution to the situation. I am proposing that we allow the changes ( 8-5 Monday to Saturday as opposed to 9-5 Monday to Friday) on the condition that all delivery trucks turn off their engines, no idling) during all hours. I will let you know the results of this conversation.
4. Staff received 11 proposals from our RFQ for engineering services. Notice was published in the newspaper and posed on our website. Interviews will be conducted

early next week and I hope to have a recommendation for you before the Board meeting. Attached is the draft resolution without a specific named firm.

5. Under separate cover I sent the proposed water rate increase memo. I will be presenting the general framework for the process. I invite your input and discussion at the meeting.
  
6. Other items:
  - a. Proposals for the Sacajawea Park Improvements are due on the 8<sup>th</sup>. I will apprise you of the results at the meeting. We are looking to have repairs done by the end of November.
  
  - b. I am finalizing the bid specifications for the water meter replacement program.
  
  - c. The Village also received the attached letter from a resident regarding air traffic in the area. The resident did discuss this with a member of Representative Durkin's staff at a recent town hall meeting.

VILLAGE OF INDIAN HEAD PARK, ILLINOIS  
201 Acacia Drive  
Indian Head Park, Illinois 60525

BOARD OF TRUSTEES  
OPEN SESSION MINUTES  
August 13, 2015

*“Pursuant to 5 ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”*

**CALL TO ORDER:** Mayor Hinshaw

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, August 13, 2015 at the Municipal Facility, 201 Acacia Drive and was convened at 7:30 p.m. by Mayor Hinshaw.

**ROLL CALL:** Laurie Scheer, Village Clerk

**PRESENT (and constituting a quorum):**

Mayor Hinshaw  
Trustee O’Laughlin  
Trustee Wittenberg  
Trustee Farrell Mayer  
Trustee Mann  
Trustee Metz  
Trustee Lopez

**ABSENT:**

Mary Crowley, Building & Zoning

**ALSO PRESENT:**

David Brink, Finance  
Art Osten, Jr. Interim Village Administrator  
John J. DuRocher, Village Administrator (after being sworn in)  
Edward Santen, Public Works Superintendent  
Village Attorney Rich Ramello of Storino, Ramello & Durkin  
Maureen Garcia, Treasurer (after being sworn in)  
Ray Leuser, Interim Chief of Police

Residents – 11

Guests – Alice Krampitz - I & M Canal Civic Group

**PLEDGE OF ALLEGIANCE** recited

**MAYOR’S REPORT:**

Mayor Hinshaw reminded the audience to please sign in. After reviewing the applications of 28 candidates for the Village Administrator's position, six candidates were selected and interviewed by the entire Board. John DuRocher has been selected to be appointed. The Village Treasurer vacancy had three candidates submit applications after the Board's careful consideration Maureen Garcia has been appointed and, will be sworn in as the new Village Treasurer. Thank you to all who submitted applications.

Mosquito spraying is taking place tonight (8/13/15) in the Village between the hours of 8 p.m. to midnight for adult mosquitos.

If you have not already done so, please sign up for Code Red to get alerts and information regarding weather, outages and other important information regarding the Village.

**APPROVAL OF THE BOARD MEETING MINUTES:**

No additions or corrections to be made to the July 9, 2015 minutes. Motion was made to approve the July 9, 2015 minutes, Trustee Mann moved, Trustee O'Laughlin seconded. Motion carried by voice vote (6-0-0). No additions or corrections to be made to the July 29, 2015 minutes. Motion was made to approve the July 29, 2015 minutes, Trustee Lopez moved, Trustee Farrell-Mayer seconded. Motion carried by voice vote (6-0-0). No additions or corrections to be made to the July 30, 2015 minutes. Motion was made to approve the July 30, 2015 minutes, Trustee O'Laughlin moved, Trustee Wittenberg seconded. Motion carried by voice vote (6-0-0).

**APPROVAL OF FINANCIAL REPORT Month Ending June 30, 2015:**

Mr. Brink summarized the Villages revenues and expenditures for the month of July, 2015. Trustee Metz moved to approve the Financial Report Month Ending June 31, 2015, seconded by Trustee O'Laughlin. Motion carried by roll call vote (6-0-0).

**AUDIENCE COMMENTS:**

Alice Krampitz, Chairman of the I&M Canal Civic Center Authority Group, invited Indian Head Park to seek out a liaison to represent the Village and to actively take part in the group. The liaison can be a Village resident. The group holds 8-10 meetings a year. Ms. Krampitz explained the group's goals, missions and, highlighted some of the great projects the organization has completed to better the canal areas. [www.ariverthruhistory.com](http://www.ariverthruhistory.com) or [www.civicauthority.org](http://www.civicauthority.org) attn.: Alice

Moe Javadi, 6533 Blackhawk Trail, Indian Head Park. Mr. Javadi requested a meeting with the Mayor Hinshaw, Village Administrator and Village Attorney regarding his lots and desire to build on lot owned.

**BUSINESS AGENDA ITEMS:**

- A.) An Ordinance Amending Chapter 2.36 Entitled "Salaries of Village Officers and Employees" of Title 2 Entitled "Administration and Personnel" of the Indian Head Park Municipal Code. Village Attorney Ramello summarized the Ordinance stating the Village Treasurer compensation has been eliminated. Trustee Wittenberg moved to approve the Ordinance, seconded by Trustee O'Laughlin. Motion carried by voice vote (6-0-0).
- B.) An Ordinance Appointing a Village Treasurer for the Village of Indian Head Park. Village Attorney Ramello summarized the amendment to the Ordinance. Trustee Metz thanked all applicants for their interest. Trustee Farrell-Mayer moved to approve the Ordinance, seconded by Trustee Lopez. Motion carried by roll call vote (6-0-0). Maureen Garcia sworn in as Village Treasurer of the Village of Indian Head Park.

- C.)** An Ordinance Appointing a Village Administrator and to Approve and Authorize the Execution of an Employment Agreement for the Village of Indian Head Park. Trustee Mann moved, Trustee Wittenberg seconded. Motion carried by roll call vote (6-0-0). Mr. DuRocher was sworn in as Village Administrator of the Village of Indian Head Park.
- D.)** An Ordinance Amending Section 5.08.050 Entitled “Number of Licenses,” of Chapter 5.08 Entitled “Alcoholic Liquor Sales” of Title 5 Entitled “Business Licenses and Regulations” of the Indian Head Park Municipal Code to Reduce the Number of Available Alcoholic Beverage Licenses. Interim Village Administrator Osten summarized the ordinance amendments and explained the number of licenses on the books did not match the number in the Code. Motion to Approve was made by Trustee Lopez, seconded by Trustee Wittenberg. Motion carried by roll call vote 6-0-0.
- E.)** An Ordinance Amending Section 5.08.050 Entitled “Number of Licenses,” of Chapter 5.08 Entitled “Alcoholic Liquor Sales” of Title 5 Entitled “Business Licenses and Regulations” of the Indian Head Park Municipal Code to Create an Additional Class B Alcoholic Beverage License. Interim Village Administrator Osten summarized the ordinance regarding the creation of the license of the Oak Pantry & Deli. Motion to Approve was made by Trustee Farrell Mayer, seconded by Trustee Metz. Motion carried by roll call vote (6-0-0).
- F.)** A Resolution Awarding a Contract and Authorizing the Issuance of a Notice of Award for Janitorial Services for the Village of Indian Head Park, Illinois. Interim Village Administrator Osten summarized the current janitorial service does not currently have a contract. The service’s attorney is reviewing the contract, however, they are continuing to work without a contract. Trustee Metz inquired if the service holds a Village Contractor’s License with the Village. Discussion and authority was given to grant the Village President authority to approve the contract. Motion to Approve was made by Trustee O’Laughlin, seconded by Trustee Mann. Motion carried by roll call vote (6-0-0).
- G.)** An Ordinance Amending Section 2.16.130 Entitled “Part-Time Officers” of Chapter 2.16 Entitled “Police Department” of Title 2 Entitled “Administration and Personnel” of the Indian Head Park Municipal Code. Interim Chief Leuser discussed the different avenues the department is taking to improve continued service to residents by increasing the part time officer pool and closing the shift gaps while increasing productivity and reducing costs. Trustee Wittenberg added by adopting some things from the IMRF it has allowed the flexibility to increase the number of part time officers. It will also give flexibility with both cost and scheduling. Mr. Osten also explained that this is not an added cost to the Village. It just creates a larger part time officer pool to schedule officers. Mr. Ramello noted it increases to the pool from ten to fifteen. Motion to Approve was made by Trustee Wittenberg, seconded by Trustee O’Laughlin. Motion carried by roll call vote (6-0-0).
- H.)** Brookside Plaza Delivery Hours. Interim Police Chief Leuser explained the current delivery hours of the Plaza. The Owner of Willow Hills Restaurant questioned the ordinance for the delivery hours for the businesses in the Plaza versus the ordinance regarding construction work, etc. The owner is gathering information from other business owners in the Plaza. Current ordinance states hours being Monday through Friday 9 a.m – 5 p.m. deliveries are to be made in the rear of the building. Deliveries must be made to the front of the building.

Audience Comments: Dennis Schoefnacker, 6547 Laurel, Indian Head Park. Informed the Board of the Good Faith Agreement between the homeowners, the Village and the tenants that was agreed to prior to the Plaza being built. A Petition signed by neighboring homeowners was submitted. Board discussed protocol for

enforcement, contacting the refuse company and research to find the agreement between homeowners and Village. Motion made to table was made by Trustee Wittenberg, seconded by Trustee Farrell-Mayer. Motion carried by voice vote (6-0-0).

- I.) Motor Fuel Tax Resolution – Public Works Director Santen explained the Resolution and this Resolution must be made each year. The amount is determined for Indian Head Park by per capita. Motion to Approve made by Trustee Lopez, seconded by Trustee Mann. Motion carried by roll call vote (6-0-0).
- J.) Sacajawea Park Improvements - Public Works Director Santen commented on work to be done at the park. Bids have been solicited from several vendors. Trustee Mann discussed the inconsistencies of the bids as to what the work will entail. Trustee O’Laughlin would like to see an RFP completed to outline what is to be done to uniform the bids. Motion made to table the Sacajawea Park Improvements and direct Village Administrator to solicit proposals made by Trustee Mann, seconded by Trustee O’Laughlin. Motion carried by voice vote (6-0-0)
- K.) Tree Removal – Public Works Directors Santen reviewed the proposal for the Emerald Ash Trees to be removed infected with the Emerald Ash Borer. Trustee Wittenberg reiterated the prior discussion and decision about the removal, replacement of the trees and the need for Public Works to prioritize the work. Mr. Santen will be contacting homeowners via mail regarding the tree removal and choice for replacement. Other trees infected with disease in the Village are oak (oak wilt) and maples (maple verticillium wilt).

Audience comments: Moe Javadi, 6533 Blackhawk Trail, Indian Head Park, discussed the need to regrade Blackhawk and Tecumseh so water can drain.

Joan Metz, 6403 Arrowhead, Indian Head Park, questioned if there are Village ordinances regarding dead trees/shrubs on private property. Mr. Santen stated when the complaint comes into the office public works investigates the complaint and, if necessary, would send a letter to the homeowners according to the established ordinances.

Karen Bartel, 24 Sauk Trail, IL stated the choice of different trees would be beneficial to neighborhoods.

Trustee Mann moved to Approve Public Works to Proceed with the Tree Removal in the Village of Indian Head Park, seconded by Trustee Wittenberg. Motion carried by roll call vote (6-0-0).

#### **TRUSTEE UPDATES:**

Trustee Lopez *Special projects/communications* - The Fall issue of Smoke Signals is going out next week. The submission process, solicitation of advertising and general processes need to be established. Village website - the project is in the information gathering phase on both functionalities of different software as well as cost. Trustee Lopez and Mr. Brink will be meeting to discuss the different programs and options.

Trustee Mann *Department of Public Works* – Review of the Village’s water and sewer finances has been ongoing. Public hearing will be held on these issues on August 27, 2015.

Trustee O’Laughlin *business development* – met with realtors regarding the Heritage Center and suggestions and options for the land on the corner of Wolf and Plainfield Roads.

Trustee Wittenberg *Police Department* – discussed the initiatives being taken by the police department. A review of scheduling has begun and understanding and summarizing the data in the police department to provide our Village and Department with the metrics to help us prioritize short and long terms goals of the police department.

Trustee Metz *Business Development* – informed the Board the business owner interested in the 70<sup>th</sup> street property has withdrawn interest.

Trustee Farrell Mayer *Communications* – First communications meeting was held in July. Another meeting will be held in September. *Planning and Zoning* cancelled the meeting for this month. They have been editing the comprehensive plan and, will be reviewed as a group in September.

**ATTORNEY REPORT:**

Counsel Ramello - the Village was served with a personal injury lawsuit. The claim as been turned over to the insurance company.

**ADMINISTRATOR REPORT:**

Mr. Osten - Thank you to the Village.

**STAFF REPORTS:**

Mr. Brink *Finance* – Finishing entering the budget numbers into the financial software. Monday morning meeting with Trustee Lopez on the website options.

Ed Santen *Public Works* - Tollway is moving along on the 70<sup>th</sup> Place project. Public works has been working on their facility for the Open House September 26, 2015 10 a.m. – 2 p.m. Checked water meters in condo buildings. The meters do not have a testing port. To test the meters they need to be pulled out of service to be tested manually.

Interim Chief Leuser – Police department has been conducting safety checks throughout the Village. Met with Highlands District 106 on new safety procedures.

Next Meeting is August 27, 2015 at 7:30 p.m. Town Hall Meeting

**AUDIENCE COMMENTS AND INQUIRIES:**

No audience comments or inquiries.

**ADJOURNMENT:**

There being no further discussion, Trustee Metz moved, seconded by Trustee O’Laughlin, to adjourn the Village Board of Trustees meeting at 9:28 p.m. Motion carried by voice (6-0-0)

Submitted by Laurie Scheer, Village Clerk

September 2015 Warrants (incomplete, does not include ACH withdrawals or taxes)

**MANUALLY ENTERED CHECKS** \$459.13

**TOTAL MANUALLY ENTERED CHECKS** **\$459.13**

**CHECK RUNS (SEE ATTACHED FOR DETAIL)**

9/4 Run 4-Sep \$96,919.42

9/18 Run 18-Sep \$10,175.81

9/25 Run 25-Sep \$15,387.49

**TOTAL CHECK RUNS** **\$122,482.72**

**PAYROLL**

9/2/2015 \$39,967.05

9/16/2015 \$45,905.27

9/30/2015 \$40,929.82

**TOTAL PAYROLL** **\$80,896.87**

SYS DATE: 09/04/15  
 FROM: 09/04/15

VILLAGE ON INDIAN HEAD PK  
 A / P B O A R D L I S T  
 REGISTER # 838  
 Friday September 04,2015

SYS TIME: 13:12  
 [NB]

TO: 09/04/15

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PAYABLE TO INV NO	GL NO	CHECK DATE	CHECK NO	AMOUNT	DISTR
1516 NPDES		02-90-6251-000		1000.00	
JACK PHELAN DODGE, LLC		09/04/15	22635	425.57	
DOCS118396	01-41-6230-000				401.27
DOCS119029	01-41-6230-000				24.30
KAREN HANSEN		09/04/15	22636	21.30	
WTR SEC DEP	02-00-2313-000				21.30
METROPOLITAN ALLIANCE OF POLI		09/04/15	22637	76.15	
9/2	01-00-2017-000				76.15
MUNICIPAL CLERKS OF S/W SUBUR		09/04/15	22638	20.00	
2015-16 SCHEER	01-11-6245-000				20.00
NCPERS - IL IMRF		09/04/15	22639	128.00	
49890915	01-00-2010-000				128.00
NICOR		09/04/15	22640	521.12	
0815-4585870000	01-31-6317-000				91.47
0815-6461440000	02-85-6317-000				30.09
0815-9956640000	01-31-6317-000				399.56
POSTMASTER		09/04/15	22641	348.48	
080815-203	01-92-6267-000				348.48
PRAXAIR DISTRIBUTION INC		09/04/15	22642	96.80	
53553187	01-31-6228-000				96.80
RAGS ELECTRIC		09/04/15	22643	462.90	
20227	01-31-6224-000				462.90
SKUMBRE PROPERTY MANAGEMENT		09/04/15	22644	1000.00	
PRF BND RF 3387	80-00-2310-000				1000.00
SOUTHWEST CENTRAL DISPATCH		09/04/15	22645	9654.74	
SEPTEMBER 2015	01-41-6202-000				6275.59
	11-95-6202-000				3379.15
STEPHANIE MCCOLLOM		09/04/15	22646	50.00	
15/16 STKR REF	01-00-4507-000				50.00
STORINO RAMELLO & DURKIN		09/04/15	22647	7573.75	
67581	01-92-6252-118				41.25
67671	01-92-6252-118				7532.50
SUBURBAN LABORATORIES, INC.		09/04/15	22648	65.00	
125011	02-85-6252-116				65.00
THE BANK OF NEW YORK MELLON		09/04/15	22649	802.50	
252-1887046	53-95-6247-000				802.50
THOMAS J. BRESCIA		09/04/15	22650	850.00	
SEPTEMBER 2015	01-92-6252-118				850.00
THOMPSON ELEVATOR INSP. SERVI		09/04/15	22651	300.00	
15-3051	01-55-6252-121				300.00
UNO CONSTRUCTION COMPANY, INC		09/04/15	22652	11000.00	
CASCADE WM FIN	02-85-6418-000				6000.00

SYS DATE: 09/04/15  
FROM: 09/04/15

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PAYABLE TO INV NO	GL NO	CHECK DATE DESCRIPTION	CHECK NO	AMOUNT	DISTR
PONTIAC WM FINL	02-85-6418-000			5000.00	
VULCAN MATERIALS 30975587	02-85-6334-000	09/04/15	22653	597.93	597.93
WESTFIELD FORD 398519	02-85-6230-000	09/04/15	22654	309.11	309.11
WEX BANK 42059160	01-41-6316-000	09/04/15	22655	1757.88	1757.88
WEX BANK 42059302	01-31-6316-000	09/04/15	22656	338.95	338.95
** TOTAL CHECKS ISSUED				96919.42	
TOTAL FOR REGULAR CHECKS:				96,919.42	

SYS DATE: 09/18/15  
FROM: 09/18/15

Indian Head Park  
A / P B O A R D L I S T  
REGISTER # 839  
Friday September 18, 2015

SYS TIME: 15:43  
[NB]

TO: 09/18/15

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PAYABLE TO INV NO	GL NO	CHECK DATE DESCRIPTION	CHECK NO	AMOUNT	DISTR
AT&T 15-708246308056		09/18/15 01-92-6273-000 01-31-6273-000 02-85-6273-000 01-41-6273-000	22657	1076.71	888.84 86.20 49.08 52.59
AT&T 080215-090115		09/18/15 01-31-6273-000	22658	80.00	80.00
BAKER TILLY VIRCHOW KRAUSE BT875408	LL09/18/15	09/18/15 01-92-6278-000 02-92-6278-000	22659	8050.00	5554.50 2495.50
CINCINNATI INSURANCE COMPANIE 400302203700000	09/18/15	09/18/15 01-00-2016-000	22660	53.10	53.10
IDVILLE 2934754		09/18/15 01-11-6247-000	22661	29.00	29.00
ILLINOIS MUNICIPAL LEAGUE 0027082-IN		09/18/15 01-21-6254-000	22662	20.00	20.00
PAYCHEX, INC. 13603569		09/18/15 01-21-6252-109	22663	65.00	65.00
THOMPSON ELEVATOR INSP. SERVI 15-2889 15-3244	09/18/15	09/18/15 01-55-6252-111 01-55-6252-111	22664	802.00	716.00 86.00
** TOTAL CHECKS ISSUED				10175.81	
TOTAL FOR REGULAR CHECKS:				10,175.81	

SYS DATE: 09/18/15  
FROM: 09/18/15  
TO: 09/18/15

Indian Head Park  
A / P B O A R D L I S T  
LIST # 839  
Friday September 18, 2015

SYS TIME: 15:43  
[NB]  
PAGE 2

A/P MANUAL CHECK POSTING LIST  
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

PAYABLE TO INV NO	GL NO	CHECK DATE	CHECK NO DESCRIPTION	AMOUNT	FUND	REG#	DISTR
CHRISTOPHER B. BURKE 123731A	ENGINEER 52-95-6252-112	09/04/15	1035	459.13	52	878	459.13
** TOTAL MANUAL CHECKS LISTED				459.13			
** TOTAL OF ALL LISTED CHECKS				10634.94			

SYS DATE: 09/25/15  
FROM: 09/25/15

Indian Head Park  
A / P B O A R D L I S T  
REGISTER # 840  
Friday September 25, 2015

SYS TIME: 16:09  
[NB]

TO: 09/25/15

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PAYABLE TO INV NO	GL NO	CHECK DATE	CHECK NO	AMOUNT	DISTR
ACCURATE OFFICE SUPPLY CO		09/25/15	22665	28.76	
336147	01-41-6338-000				18.73
	01-21-6338-000				10.03
ANDERSON PEST SOLUTIONS		09/25/15	22666	398.72	
3468917	01-51-6249-000				53.04
3468918	01-51-6234-000				46.37
3469733	01-51-6249-000				125.00
3469791	01-51-6239-000				37.45
3500413	01-51-6249-000				53.04
3500414	01-51-6234-000				46.37
3501342	01-51-6239-000				37.45
AT&T		09/25/15	22667	424.34	
15-708246316190	11-95-6204-000				80.45
15-847734602533	11-95-6204-000				343.89
CLEAN ADVANTAGE JANITORIAL &		09/25/15	22668	1241.06	
4326576	01-51-6336-000				67.70
4326583	01-51-6251-000				1173.36
EJ USA, INC.		09/25/15	22669	45.69	
3876378	01-31-6322-000				45.69
JCM UNIFORMS, INC.		09/25/15	22670	74.99	
709153	01-41-6308-000				74.99
JOHN DEERE FINANCIAL		09/25/15	22671	1321.57	
1082727	01-31-6230-000				1321.57
K & S SPRINKLERS INC		09/25/15	22672	75.00	
104860	01-51-6249-000				37.50
	01-51-6234-000				37.50
LAGRANGE HIGHLANDS SANITARY D		09/25/15	22673	76.00	
080115	01-51-6239-000				56.00
090115	01-51-6239-000				20.00
METRO GARAGE INC.		09/25/15	22674	50.00	
32427	01-31-6230-000				25.00
32547	02-85-6230-000				25.00
PHILLIPS FLOWERS		09/25/15	22675	82.90	
0153764	01-92-6226-000				82.90
PRIORITY PRINT		09/25/15	22676	827.85	
20151450	01-92-6267-000				754.35
20151490	01-21-6338-000				73.50
QUILL CORPORATION		09/25/15	22677	50.36	
18815	01-21-6338-000				40.67
	01-41-6338-000				9.69
SOUTHWEST CENTRAL DISPATCH		09/25/15	22678	9654.74	
915-10-1201-448	01-41-6202-000				5792.84
	11-95-6202-000				3861.90
SUBURBAN LABORATORIES, INC.		09/25/15	22679	105.00	
126171	02-85-6252-116				40.00

SYS DATE: 09/25/15  
FROM: 09/25/15

Indian Head Park  
A / P B O A R D L I S T  
REGISTER # 840  
Friday September 25, 2015

SYS TIME: 16:09  
[NB]

TO: 09/25/15

PAGE 2

PAYABLE TO INV NO	GL NO	CHECK DATE DESCRIPTION	CHECK NO	AMOUNT	DISTR
126171-915	02-85-6252-116				65.00
TRAFFIC CONTROL & PROTECTION, 09/25/15			22680	792.95	
84009	01-31-6330-000				198.40
84010	01-31-6330-000				594.55
TYCO INTEGRATED SECURITY 09/25/15			22681	103.42	
25015345	01-31-6273-000				103.42
ZEE MEDICAL INC. 09/25/15			22682	34.14	
0100385748	01-31-6345-000				34.14
** TOTAL CHECKS ISSUED				15387.49	
TOTAL FOR REGULAR CHECKS:				15,387.49	

VILLAGE OF INDIAN HEAD PARK, ILLINOIS  
201 Acacia Drive  
Indian Head Park, Illinois 60525

BOARD OF TRUSTEES  
OPEN SESSION MINUTES  
September 10, 2015

*“Pursuant to 5 ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”*

**CALL TO ORDER:** Mayor Hinshaw

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, September 10, 2015 at the Municipal Facility, 201 Acacia Drive and was convened at 7:30 p.m. by Mayor Hinshaw.

**ROLL CALL:** Laurie Scheer, Village Clerk

**PRESENT (and constituting a quorum):**

Mayor Hinshaw  
Trustee O’Laughlin  
Trustee Wittenberg  
Trustee Farrell Mayer  
Trustee Mann  
Trustee Metz

**ABSENT:**

Trustee Lopez  
Mary Crowley, Building & Zoning

**ALSO PRESENT:**

Maureen Garcia, Treasurer  
John DuRocher, Village Administrator  
Edward Santen, Public Works Superintendent  
Village Attorney Rich Ramello of Storino, Ramello & Durkin  
Ray Leuser, Interim Chief of Police  
Erica Stewart, Administrative Assistant

Residents – 2

**9/11 MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE** recited

**MAYOR’S REPORT:**

Reminder to purchase a vehicle sticker. CODERED is an important information program in the Village to let residents know about issues in the Village and surrounding communities. If you haven’t already done so, please visit the Village website to sign up. Next month we will continue the discussion on the Willow Hill/Brookside Plaza delivery hours. Progress is being made on the water and sewer rate issues.

**APPROVAL OF CONSENT AGENDA ITEMS A THROUGH H:**

Trustee Metz requested Item A (August 13, 2015 Minutes and August 27, 2014 Special Board Meeting) be removed from the Consent Agenda Items. Motion was made to place items B through H on the consent agenda approve consent agenda, as presented. Trustee Mann moved, Trustee Wittenberg seconded. Motion carried by roll call vote (5-0-0).

Trustee Metz moved to approve consent agenda items B through H, as presented, seconded by Trustee O'Laughlin. Motion carried by roll call vote (5-0-0).

Trustee Metz moved to table the August 13, 2015 Minutes, seconded by Trustee O'Laughlin. Motion carried by voice vote (5-0-0).

Trustee Mann moved to approve the minutes of the August 27, 2015 Special Board Meeting, seconded by Trustee Wittenberg. Motion carried by voice vote (5-0-0).

**AUDIENCE COMMENTS:**

Bob Bursa - the Acacia Board would like to bring two problems to the Village's attention. First, the increased coyote presence in the neighborhoods. Second, putting food out for the animals in Blackhawk Park. The neighboring residents are asking for the Village to take proper measures to stop/deter people from feeding animals in the parks.

**BUSINESS AGENDA ITEMS:**

- A. Resolution R-9-15-5 A Resolution to Approve and Authorize the Execution of a Master Contract Between the Village of Indian Head Park, Illinois, and Strand Associates, Inc. for the Furnishing of Professional Engineering Services. (Village Administrator DuRocher). This item has been removed from the Agenda. We will be issuing an RFQ for engineering services and, will be set for Board approval at the October meeting.
- B. Ordinance 2015-19 An Ordinance Amending Chapter 13.16 Entitled "Water Conservation" of Title 13 Entitled "Public Services" of the Village of Indian Head Park Municipal Code. (Village Attorney Ramello). IL DNR passed regulations requiring any community taking/using Lake Michigan water to implement mandatory water conservation measures. Trustee Farrell-Mayer moved to approve the Ordinance, seconded by Trustee O'Laughlin. Motion carried by voice vote (5-0-0).
- C. Ordinance 2015-20 An Ordinance Amending Chapter 15.10 Entitled "Plumbing Code" of Title 15 Entitled "Buildings and Construction" of the Indian Head Park Municipal Code Amending the Illinois Plumbing Code. (Village Attorney Ramello). IL DNR water conservation is requiring use of the new certification program by the United Environmental Protection Agency entitled WaterSense Certification. It will be required all new construction, sprinkler systems, replacement plumbing fixtures, etc. be WaterSense certified fixtures. Trustee Metz moved to approve Ordinance, seconded by Trustee O'Laughlin. Motion carried by voice vote (5-0-0).
- D. Ordinance 2015-21 An Ordinance Amending Title 15 Entitled "Buildings and Construction" of the Indian Head Park Municipal Code and Adopting Codes for the Construction and Maintenance of Buildings. (Village Attorney Ramello) There is currently no requirement for one and two-family dwellings to obtain a demolition permit. The amendment will require one

and two-family dwellings to obtain a demolition permit from the Village and abide by all regulations set forth in the International Residential Code and Municipal Code of the Village. Trustee Mann moved to approve the Ordinance, seconded by Trustee Wittenberg. Motion carried by voice vote (5-0-0).

- E. Ordinance 2015-22 An Ordinance Amending Chapter 3.30 Entitled "Fees and Charges" of Title 3 Entitled "Revenue and Finance" and Chapter 15.36 Entitled "Fees, Charges and Bond Requirements" of Division IV Entitled "Administration and Enforcement" of Title 15 Entitled "Buildings and Construction" of the Indian Head Park Municipal Code Regarding Certain Fees and Charges. (Village Attorney Ramello) The amendment includes revised fee schedules for the issuance of building permits. Trustee Wittenberg moved to approve the Ordinance, seconded by Trustee Mann. Motion carried by voice vote (5-0-0).

### **TRUSTEE UPDATES:**

Trustee Farrell Mayer *Communications/Planning & Zoning* Reading through previous Board Minutes regarding Brookside Plaza's hours of delivery. Attended Planning and Zoning's workshop meeting. The work on the Comprehensive Plan is going well. Two residents have volunteered to help with *Smoke Signals*. They will be meeting in the next couple of weeks to begin work on the next issue.

Trustee Wittenberg *Police Department* – Working to keep activities moving along with business owners in the Village. We have met with the Chamber of Commerce and discussed how to get our businesses interested in creating a business association. We are looking for one or two business owners to take on the lead on the initiative.

Trustee O'Laughlin *business development* – Discussions regarding Blackhawk Park events possibly a movie in the park or concert in the park next summer. Meeting with Seaspar 9/22/15 to discuss their services. Meeting with Village Administrator DuRocher and Ed Santen of Public Works to discuss Sacajawea Park improvements.

Trustee Mann *Department of Public Works* – Public works open house 10-2 p.m. Saturday, September 26, 2015.

### **ATTORNEY REPORT:**

Counsel Ramello – the Comptroller's office is not releasing revenues from video gaming to the municipalities because of the budget issues.

### **ADMINISTRATOR REPORT:**

Mr. DuRocher – Audit presentation at next month's board meeting. We will continue the discussion regarding the waer rate increase at the next meeting. The contract for codification of ordinances has been signed. All of the current Village Ordinances will be online. Working to close out the street program of 2014 and withholding payment until complete. David Brink, Finance Director has resigned as of September 9, 2015. He will be attending our November board meeting for service recognition. Next week we will be taking a bicycle ride through the Village if anyone is interested in joining please contact the Village. It's a great way to see what is happening throughout the Village.

### **STAFF REPORTS:**

Interim Chief Leuser – CODERED has updated their system. It is a voluntary sign up for notification through CODERED. Please visit the Village web page to sign up. Meeting with a representative next week to get updated information on the system. CODERED also offers a smartphone app. Contacted surrounding police chiefs regarding what is happening in their neighborhoods to stay current on safety tips and crimes in the area. Met with District 106, Cook County Sheriff's Department and the Pleasantview Fire Department on emergency disaster plans. The Department is in the process of hiring 2 part time police officers.

Ed Santen *Public Works* – Truck chassis for the snow plow fixture is being manufactured. IDOT will be doing signal modernization at the intersection of Joliet Road and Willow Springs Road intersection; would like the Village to request IDOT install crosswalks at that intersection for pedestrian safety. IDOT has indicated that the bridgework near public works will be finished by the end of the month.

Erica Stewart *Administrative Assistant* – Finishing up the remainder of water billing for July through September.

**MOTION TO ENTER TO CLOSE OPEN SESSION AND ENTER INTO EXECUTIVE SESSION:**

Per Section 2(c)(1) of the Illinois Open Meetings Act to discuss the "appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body". Motion made by Trustee O'Laughlin at 8:19 p.m., seconded by Trustee Mann. Motion carried by roll call vote carried (5-0-0)

**MOTION TO ADJOURN CLOSED SESSION AND RECONVENE IN OPEN SESSION:**

Motion made by Trustee Metz at 9:01 p.m. to return to open session; seconded by Trustee Farrell-Mayer. Motion carried by roll call vote (5-0-0).

**ADJOURNMENT:**

There being no further discussion, Trustee Farrell-Mayer moved, seconded by Trustee O'Laughlin, to adjourn the Village Board of Trustees meeting at 9:03 p.m. Motion carried by voice vote (5-0-0)

Submitted by Laurie Scheer, Village Clerk

RESOLUTION NO. R 9-15-\_\_\_

**A RESOLUTION TO APPROVE AND AUTHORIZE THE EXECUTION OF A MASTER  
CONTRACT BETWEEN THE VILLAGE OF INDIAN HEAD PARK, ILLINOIS, AND  
STRAND ASSOCIATES, INC. FOR THE FURNISHING OF  
PROFESSIONAL ENGINEERING SERVICES**

PASSED AND APPROVED BY  
THE PRESIDENT AND BOARD OF TRUSTEES  
THE 10<sup>TH</sup> DAY OF SEPTEMBER 2015

**A RESOLUTION TO APPROVE AND AUTHORIZE THE EXECUTION OF A MASTER CONTRACT BETWEEN THE VILLAGE OF INDIAN HEAD PARK, ILLINOIS, AND STRAND ASSOCIATES, INC. FOR THE FURNISHING OF PROFESSIONAL ENGINEERING SERVICES**

**WHEREAS**, in the opinion of a majority of the corporate authorities of the Village of Indian Head Park, Illinois (hereinafter referred to as the “Village”), it is advisable, necessary and in the public interest that the Village enter into a Master Contract for the furnishing of professional engineering services for the Village;

**WHEREAS**, pursuant to the requirements of the Local Government Professional Services Selection Act (50 ILCS 510/0.01) the Village:

- (A) was not required to mail or e-mail a notice requesting a statement of interest to firms who had a current statement of qualifications and performance data on file with the village because there were no firms who had a current statement of qualifications and performance data on file with the village;
- (B) on August 24, 2015, placed an advertisement for professional services on the village’s website requesting a statements of interest including a description of services requested and stating that statements of interest and the statements of qualifications and performance data were due at 2:00 p.m. Central Daylight Savings Time on September 4, 2015, at the office of the Village Administrator;
- (C) after receiving statements of interest, statements of qualifications and performance data from seven firms, the Village evaluated the firms submitting letters of interest, taking into account qualifications, ability of professional personnel, past record and experience, performance data on file, willingness to meet time requirements,

location, workload of the firm, and such other qualifications-based factors as the Village determined in writing were applicable;

- (D) conducted discussions and required public presentations by the firms deemed to be the most qualified regarding their qualifications, approach, and ability to furnish the required services without the submission of verbal or written estimates of costs or proposals in terms of dollars, hours required, percentage of construction cost, or any other measure of compensation.
- (E) on the basis of the evaluations, discussions and presentations, the Village selected the following firms which it determined to be the most qualified to provide services and ranked them in the following order of qualifications to provide services:
  - (1) Strand Associates, Inc.;
  - (2) Edwin Hancock Engineering Company; and
  - (3) Robinson Engineering, Ltd.; and
- (F) prepared a written description of the scope of the proposed services to be used as a basis for negotiations, took into account the estimated value, scope, complexity and professional nature of the services to be rendered and determined in writing the fair and reasonable compensation to be paid to and negotiated a contract with Strand Associates, Inc., the highest qualified firm; and

**WHEREAS**, the Village was able to reach agreement with Strand Associates, Inc. for the furnishing of professional engineering services for the Village, the terms of which, including but not limited to, the determination of the fair and reasonable compensation to be paid, are set forth in the Master Contract between the Village of Indian Head Park and Strand Associates, Inc. for Professional Engineering Services (the “Agreement”); therefore, it is advisable, necessary and in the

public interest that the Village enter into the Agreement, a copy of which Agreement is attached hereto as Exhibit “A” and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Village of Indian Head Park, Cook County, Illinois, as follows:

**Section 1:** The facts and statements contained in the preambles to this resolution are found to be true and correct and are hereby adopted as part of this resolution.

**Section 2:** It is hereby determined that it is advisable, necessary and in the public interest that the Village enter into the Agreement with Strand Associates, Inc. for the furnishing of professional engineering services for the Village.

**Section 3:** The Village President shall be and is hereby authorized and directed to execute and the Village Clerk shall be and is hereby authorized and directed to attest on behalf of the Village the Agreement for furnishing of professional engineering services for the Village, substantially in the form attached hereto marked as Exhibit “A” and made part hereof with such terms therein, consistent with this resolution as may be approved by the Village officials executing the same, their execution thereof shall constitute conclusive evidence of their approval of the same, subject to review and approval of the Agreement.

**[The remainder of this page is left blank intentionally.]**

**Section 4:** This resolution shall be in full force and effect upon its passage and approval in accordance with law.

**ADOPTED** this 10<sup>th</sup> day of September 2015, pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTENTION:** \_\_\_\_\_

**APPROVED** by me this 10<sup>th</sup> day of September 2015.

\_\_\_\_\_  
Tom Hinshaw, President of the  
Village of Indian Head Park, Cook County, Illinois

ATTESTED and filed in my office,  
this 10<sup>th</sup> day of September 2015.

\_\_\_\_\_  
Laurie Scheer, Clerk of the Village  
of Indian Head Park, Cook County, Illinois

**Exhibit "A"**

**MASTER CONTRACT BETWEEN  
VILLAGE OF INDIAN HEAD PARK  
AND  
STRAND ASSOCIATES, INC.  
FOR  
PROFESSIONAL ENGINEERING SERVICES**

## Email Memo

To: Mayor Hinshaw and Board of Trustees  
From: John J. DuRocher, Village Administrator  
Subject: Water/Sewer Rate Increase  
Date: October 1, 2015

This is intended to be a mid-level overview of the proposed water/sewer rate increase and will be the gist of any public discussion. (The slide show from the August Special meeting will still be included in those discussions.)

As you may know, we are discussing increasing our water and sewer rates. Attached to this email are scenarios depicting the potential impact of the rate increase on various users throughout the Village. The first scenario presented shows the proposed water rate, capital charge (this could also be called an access charge), sewer rate and capital charge for sewer and the revenues that each of these will generate based on the values entered. The next four pertain to various condominium complexes with the last three pertaining to single family detached houses at various water use amounts.

### **Please “play” with the spreadsheets to see the impact of the rates and capital charges.**

One of the things you will notice with the scenarios, especially the ones pertaining to multi-family structures, is that the overall percentage of increases are different due to the number of units in the individual building.

The proposed increases will generate enough revenue to rebuild our cash reserves to over the next five years (50% of operational budget which is about two current billing cycles), and will generate enough revenue to have a capital projects program for the water and sewer department totaling about \$245,000 per year.

There will be some changes to the billing structure and methodology. First we will be eliminating minimum water use requirements. In short, this is an accounting nightmare and gives a false indication as to the actual cost to operate the water system. We are adding a capital charge which will spread out the cost of system improvements more equitably among all users.

On the sewer side of the equation, we will be eliminating the multiple sewer rate classifications currently in place and will be going with a single capital charge and per thousand gallon charge for all users. Our current rate structure is perceived by many as very confusing.

We will be converting to every other month billing from quarterly. This will smooth out the payment amounts from our users and will likewise smooth out cash flows for the Village. Please note that all data on the attached spreadsheet is presented on a quarterly basis for comparison purposes.

We expect to have the new meters installed in the month of December. Not optimal from a weather perspective, but it will work well with the billing cycle. With rates in place for all water used after the

new meter is installed in December, we will send “final” bills for the old meter readings in early January with the new bills coming out in March. This is a very aggressive schedule.

One policy decision that needs to be addressed is dealing with discrepancies from the outside reading registers and the “official” register on top of the meter. As time goes on, there are times when there can be a discrepancy of several hundred3s of dollars per home. What staff proposes is that for anything beyond a 25% discrepancy in the inside meter and the outside register be only charged at the actual rate charged by the City of Countryside (\$5.98). This will still make the Village “whole” as to our cost of water, but will not be too onerous on the homeowner. This will not apply to sewer charges as those rates are relatively low in comparison to our water rates.

The water rates are developed on a conservative water use basis. This is designed to protect us financially. If we purchase more water than expected from our supplier, then we will be selling more water to our residents so the expenses will be more than offset. I am estimating water purchased for the year at 85,000,000 not the 90,000,000 in the current budget. Water sales are projected to be 96% of water purchase to allow for main breaks and other non-revenue generating uses.

Please note that any rate increase imposed by our supplier must be immediately passed on to our users.

Water/Sewer Rate Increase Worksheet

**These can be "played" with**

Proposed Water Rate Per Thousand Gallons	<b>\$ 12.30</b>	\$ 1,014,135	
Proposed Water capital access Charge Per Unit Per Quarter	<b>\$ 30.00</b>	\$ 192,000	
Total Water			\$ 1,206,135
Proposed Sewer Rate Per Thousand Gallons	<b>\$ 1.29</b>	\$ 106,361	
Proposed Sewer capital access Charge Per Unit Per Quarter	<b>\$ 18.00</b>	\$ 115,200	
Total Sewer			\$ 221,561

BUDGETARY NEEDS

\$ 978,146	Water operations, includes gen. accounts alloc.
\$ 200,000	WATER CAPITAL
SUB-TOTAL	\$ 1,178,146
\$ 171,188	Sewer operations inc. gen accounts alloc.
\$ 45,000	SEWER CAPITAL
Sub-total	\$ 216,188

Grand Total Revenues \$ 1,427,696

Grand-Total Expenses \$ 1,394,334

**NO DEFICIT**

Assumption-gallons sold 85 million per year  
 Rates reflected are per thousand gallons

Current Water Rate Per Thousand Gallons	\$ 10.05
Current Sewer Rate Per Thousand Gallons	\$ 0.60
Current Sewer Charge Per Unit Per Quarter	varies, typically \$6 per quarter
Minimum Water Charge	12,000 per quarter

### 123 Acacia (upper)

units	83	current rate structure	proposed rate structure	increase amount	increase %	annualized increase
Usage in thousand gallons		345	345			
water	unit fee	\$ 3,467.25	\$ 4,243.50	\$ 776.25	22%	
	capital access charge	\$ -	\$ 2,490.00	\$ 2,490.00		
sewer	unit fee	\$ 207.00	\$ 445.05	\$ 238.05	115%	
	meter charge	\$ 398.40	\$ 1,494.00	\$ 1,095.60	275%	
total		\$ 4,072.65	\$ 8,672.55	\$ 4,599.90	113%	\$ 18,399.60 total
						\$ 221.68 Per unit
						\$ 0.61 Per unit Per day

## Flagg Creek

units	48	current	proposed	increase amount	increase %	annualized increase
Usage in thousand gallons		223.8	223.8			
water	unit fee	\$ 2,249.19	\$ 2,752.74	\$ 503.55	22%	
	capital access charge		\$ 1,440.00	\$ 1,440.00		
				\$ -		
sewer	unit fee	\$ 134.28	\$ 288.70	\$ 154.42	115%	
	meter charge	\$ 230.40	\$ 864.00	\$ 633.60	275%	
total		\$ 2,613.87	\$ 5,345.44	\$ 2,731.57	105%	\$ 10,926.29 total
						\$ 227.63 Per unit
						\$ 0.62 Per unit Per day

## 125 ACACIA Circle

units 103

		current	proposed	increase amount	increase %	annualized increase
Usage in thousand gallons		424.1	424.1			
water	unit fee	\$ 4,262.21	\$ 5,216.43	\$ 954.22	22%	
	capital access charge		\$ 3,090.00	\$ 3,090.00		
sewer	unit fee	\$ 254.46	\$ 547.09	\$ 292.63	115%	
	meter charge	\$ 494.40	\$ 1,854.00	\$ 1,359.60	275%	
total		\$ 5,011.07	\$ 10,707.52	\$ 5,696.45	114%	\$ 22,785.82 total
						\$ 221.22 Per unit
						\$ 0.61 Per unit Per day

## Indian Ridge Lakes

units 4

		current	proposed	increase amount	increase %	annualized increase
Usage in thousand gallons		48.8	48.8			
water	unit fee	\$ 490.44	\$ 600.24	\$ 109.80	22%	
	capital access charge		\$ 120.00	\$ 120.00		
sewer	unit fee	\$ 29.28	\$ 62.95	\$ 33.67	115%	
	meter charge	\$ 57.60	\$ 72.00	\$ 14.40	25%	
total		\$ 577.32	\$ 855.19	\$ 277.87	48%	\$ 1,111.49 total \$ 277.87 Per unit \$ 0.76 Per unit Per day

## Single Family Detached

units		1					
		current	proposed	increase amount	increase %	annualized increase	
Usage in thousand gallons		15	15				
water	unit fee	\$ 150.75	\$ 184.50	\$ 33.75	22%		
	capital access charge		\$ 30.00	\$ 30.00			
sewer	unit fee	\$ 9.00	\$ 19.35	\$ 10.35	115%		
	meter charge	\$ 6.00	\$ 18.00	\$ 12.00	200%		
total		\$ 165.75	\$ 251.85	\$ 86.10	52%	\$ 344.40 total	
						\$ 344.40 Per unit	
						\$ 0.94 Per unit Per day	

## Single Family Detached

		current	proposed	increase amount	increase %	annualized increase
units	1					
Usage in thousand gallons		4	4			
water	unit fee	\$ 40.20	\$ 49.20	\$ 9.00	22%	
	capital access charge		\$ 30.00	\$ 30.00		
sewer	unit fee	\$ 2.40	\$ 5.16	\$ 2.76	115%	
	meter charge	\$ 6.00	\$ 18.00	\$ 12.00	200%	
total		\$ 48.60	\$ 102.36	\$ 53.76	111%	\$ 215.04 total
						\$ 215.04 Per unit
						\$ 0.59 Per unit Per day

## Single Family Detached

		current	proposed	increase amount	increase %	annualized increase
units	1					
Usage in thousand gallons		30	30			
water	unit fee	\$ 301.50	\$ 369.00	\$ 67.50	22%	
	capital access charge		\$ 30.00	\$ 30.00		
sewer	unit fee	\$ 18.00	\$ 38.70	\$ 20.70	115%	
	meter charge	\$ 6.00	\$ 18.00	\$ 12.00	200%	
total		\$ 325.50	\$ 455.70	\$ 130.20	40%	\$ 520.80 total
						\$ 520.80 Per unit
						\$ 1.43 Per unit Per day

# WRAY M. JACOBEEK & ASSOCIATES

REPRESENTING THE MANUFACTURER

---

INTEGRITY - INITIATIVE - APPRECIATION

---

September 10, 2015



**Wray Jacobek**  
125 Acacia Cir. Apt. 215  
Indian Head Park, IL 60525-9046

Dear Sir/Madam:

It is Sunday morning and again more air traffic flying overhead constantly. This has been going on all spring and summer. I would like to keep my windows open; however, the noise is unbearable forcing me to use my air conditioner all the time. My electric rates are high enough and keep rising!

The noise is loud and clear all day/every day from early morning until late at night. I do not hear them in the winter as all the windows are closed.

I am imploring the airlines from both airports to change their flight patterns for the 2016 spring/summer season. It is my hope that this overhead noise can be eliminated for 2016. Thank you for your cooperation in this matter.

Yours Sincerely,

Wray Jacobek  
125 Acacia Circle, Unit 215  
Indian Head Park, IL 60525