



# Village of Indian Head Park

201 ACACIA DRIVE

INDIAN HEAD PARK, ILLINOIS 60525

PHONE 708-246-3080 FAX 708-246-7094

[www.indianheadpark-il.gov](http://www.indianheadpark-il.gov)

## AGENDA

Village of Indian Head Park

201 Acacia Drive

Indian Head Park, IL 60525

### Board Meeting - Notice and Agenda

7:30 p.m. – July 14, 2016

- I. CALL TO ORDER & ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. MAYOR'S REPORT
  - a. Vehicle stickers on sale
  - b. Trees available from MWRD
- IV. APPROVAL OF BOARD MEETING MINUTES (to be distributed)
  - a. June 9, 2016 Regular Meeting
- Go To V. APPROVAL OF PAYABLES for the period ending June 30, 2016 in the amount of \$378,711.48 (Trustee Metz)
- Go To VI. APPROVAL OF FINANCIAL REPORT - Month Ending 6/30/2016 (Treasurer Garcia)
- Go To VII. RECEIVE BUDGET REPORT for May 2016-Trustee Metz
- Go To VIII. NEW BUSINESS
  - a. Zoning Text Amendment (Trustee Farrell-Mayer)
  - Go To b. Resolution R7-16-1 Appointment of FOIA Officer
  - c. Ordinance 2016-13 Intergovernmental Agreement Rain Barrels
  - Go To d. Ordinance 2016-14 Well #3 Repair (Trustee Mann)
  - e. Capital Plan to be distributed
- IX. REPORTS
  - a. Trustees
    - i. Trustee Lopez- Website
    - ii. Trustee O'Laughlin-Movie night
  - b. Village Clerk
  - c. Village Treasurer
  - d. Village Attorney
  - e. Village Administrator
    - i. Meter program update
  - f. Department Head Reports
    - i. Public Works
    - ii. Police Department
- X. PUBLIC COMMENTS

- XI. EXECUTIVE SESSION-Property Sale or Lease per 5ILCS 120 Section 2(c)(6) and Review of closed session minutes per 5ILCS 120 Section 2(c)(21)
- XII. NEXT MEETING DATE & ADJOURNMENT

To: Mayor Hinshaw and Board of Trustees  
From: John J. DuRocher, Village Administrator  
Subject: July Board Meeting Agenda and Report  
Date: July 8, 2016

Please find attached the Agenda and Board packet for the upcoming meeting.

If there is any item of business requiring deeper analysis, I will have a separate memo immediately following this report.

### Mayor's Report

A. Current year vehicle stickers expire 12:01 am Monday July 18. The last day to by stickers without a penalty in Monday July 18. Penalties go into effect Tuesday July 19.

Also, the MWRD is offering free Oak Tree saplings of a variety of species to the Village. When we get more information, we will have it on our website.

#### 1. Old Business

- a. Approval of Minutes. These are undergoing editing and will be sent when received.
- b. Approval of Warrants-Attached, grand total for the month ending 6/30 is \$378,711.48.

There are some large payments to UNO Construction and the purchase of water meters for the replacement program. These are budgeted.

- c. Attached is the current balance sheet. I also include the prior month's ending balance.
- d. Attached is the budget report for the period ending May 31.

#### 2. New Business

- a. Text Amendment

Attached at the end of this memo is my analysis and recommendation regarding the text amendment.

I also recommend that BRIEF public comments be allowed either

at the start of the meeting or during the discussion phase after the motion is made.

- b. Attached is a resolution appointing FOIA officers. We only have one right now and should have at least two. I have served in this capacity in the past and it is not a great toll on my time, especially since I can delegate the grunt work.
- c. Attached is an ordinance allowing us to enter into an intergovernmental agreement with the MWRD to get free rain barrels.
- d. Attached is an ordinance allowing for the increased cost of the Well #3 repairs. I did not anticipate the costs going beyond 40k and they will end up around 57k. The work is necessary and I recommend finishing the project. Please note that no work beyond the original scope is being performed until the new ordinance is passed.
- e. Under separate cover is the proposed capital plan. It is based on the projects previously submitted by Superintendent Santen.

### 3. Reports from Administrator

- a. The meter replacement program is well underway. Typically, 30 meters are being replaced daily. We have received no complaints from anyone about the plumber. As of this moment 12 comment cards have been received. MOST of them rate the experience in the superior range in total.
- b. I would like to go to closed session to discuss the attached memo regarding the lease of property.
- c. Also at closed session I would like to discuss the release of certain executive session minutes.

MEMO

To Mayor Hinshaw and Board of Trustees  
From: John J. DuRocher, Village Administrator  
Subject: Text Amendment  
Date: July 8, 2016

### **Background/Summary**

The Planning and Zoning Commission held a public hearing/meeting to discuss the proposed text amendment to our zoning code that would allow the reduction by variance the minimum lot size from 18,000 square feet to 15,000 square feet. No other aspects of development of lots (setbacks, floor area ratios, etc.) were included in the hearing/discussion.

Based on a survey of lots in the Village, I estimate that about 12 or so parcels would be affected and the potential increase in the number of homes built in the Village over what is currently allowed if the amendment were adopted would be about 8.

### **Fiscal Impact**

The fiscal impact of this would be minimal. We will receive one-time permit fees and the overall increase in taxes/other revenue of between \$1,500 and \$3,000 per year per house. I expect police and public works impact to be minimal.

### **Recommendation:**

I see no compelling reason to change the ordinance. Although the Village could minimize the impact of any infill development through the development process, the regulation of zoning is one of the most important things that the Village can do and any changes to the zoning code must truly be for the benefit of the entire Village.

### **Action Required by the Board**

**The Village Board has several options. It can vote to affirm the recommendation of the Planning and Zoning Commission and put this matter to rest. It can override the recommendation and by ordinance adopted at a future meeting, put the changes into place. Lastly, it can refer the matter back to the Commission for further study.**

**Please note that the Javadi's have asked to speak on this matter. I did tell them the choices that the Village Board has so they may ask to have this referred back to the PZC for further study.**

**Current Bank Balances  
June 2016**

<b>Countryside Bank Account</b>	<b>May 31, 2016 Starting balance</b>	<b>June 30, 2016 Ending Balance</b>
AP Operating Acct	\$283,151.64	\$159,580.38
Revenue Deposit Acct	\$484,162.86	\$306,153.80
Payroll Acct	\$65,091.01	\$70,850.15
State Shared Revenues	\$279,362.03	\$400,199.62
Bond Payments Acct	\$77,440.92	\$81,668.25
PD Seizure Acct	\$39,066.12	\$39,066.12
Impact Fee Infrastructure Acct	\$53,000.00	\$53,000.00
2014 Road Bond	<u>\$132,918.75</u>	<u>\$132,924.21</u>
<b>MONTH END TOTAL</b>	<b><u><u>\$1,414,193.33</u></u></b>	<b><u><u>\$1,243,442.53</u></u></b>
<b>Illinois Funds Account</b>	<b>May 31, 2016</b>	<b>June 30, 2016</b>
Savings 2160	\$ 15,102.72	\$ 17,438.36
Savings 1838	<u>\$ 89,419.30</u>	<u>\$ 89,444.19</u>
<b>MONTH END TOTAL</b>	<b><u><u>\$ 104,522.02</u></u></b>	<b><u><u>\$ 106,882.55</u></u></b>
<b>GRAND TOTAL</b>	<b><u><u>\$1,518,715.35</u></u></b>	<b><u><u>\$1,350,325.08</u></u></b>

**JUNE 2016 WARRANTS**

NAME	DATE	ACCT #	AMOUNT
<b>ACH WITHDRAWALS</b>			
IPBC		6236	\$19,013.56
GUARDIAN DENTAL		2013	\$699.25
IMRF		6237	\$17,738.79
STATE BANK OF COUNTRYSIDE		6247	\$60.00
NSF FEES		6247	\$9.00
TRANSFER FEE			\$0.00
WIRE TRANSFER FEE			\$0.00
CREDIT CARD PAYMENT-CHASE			\$0.00
ICMA 457K		2200	\$750.00
PAYCHEX, INC.		6252	\$104.50
PAYCHEX, INC.		2012	\$86.50
SERIES 2009 BOND PAYMENT			\$0.00
SERIES 2014 BOND PAYMENT			\$0.00
<b>TOTAL ACH DEBITS</b>			<b>\$38,461.60</b>
<b>MANUALLY ENTERED CHECKS</b>			
			\$0.00
<b>TOTAL MANUALLY ENTERED CHECKS</b>			<b>\$0.00</b>
<b>CHECK RUNS (SEE ATTACHED FOR DETAIL)</b>			
	6/15/2016		\$232,492.69
	6/23/2016		\$19,056.65
<b>TOTAL CHECK RUNS</b>			<b>\$251,549.34</b>
<b>TOTAL ALL NON-PAYROLL EXPENSES</b>			<b>\$290,010.94</b>
<b>PAYROLL</b>			
	6/8/2016		\$34,850.90
	6/22/2016		\$33,312.35
<b>TOTAL PAYROLL</b>			<b>\$68,163.25</b>
<b>TAXES</b>			
	6/8/2016		\$18,759.44
	6/22/2016		\$1,777.85
<b>TOTAL TAXES</b>			<b>\$20,537.29</b>
<b>GRAND TOTAL ALL WARRANTS FOR JUNE 2016</b>			<b>\$378,711.48</b>

DATE: 06/15/16  
 SORT BY Ven Name

VILLAGE ON INDIAN HEAD PK  
 CASH REQUIREMENTS REPORT  
 Wednesday June 15, 2016

VEND #	NAME	INVOICE #	INVOICE DATE	DUE DATE	AMOUNT	BANK-G/L #	COMMENTS
ACCU	ACCURATE OFFICE SUPPLY CO	366412	05/20/16	06/13/16	4.48	01-00-1012-000	OFFICE SUPPLIES
		366905	05/26/16	06/13/16	132.32	01-00-1012-000	OFFICE SUPPLIES
			Vendor Check Total:		136.80		
AIRON	AIR ONE EQUIPMENT, INC	113408	05/27/16	06/13/16	132.03	01-00-1012-000	V FLEX N95
		113409	05/27/16	06/13/16	131.97	01-00-1012-000	EARMUFFLEFTRIGHT
			Vendor Check Total:		264.00		
AIS	ALL INFORMATION SERVICES, INC	54992	05/26/16	06/13/16	399.00	01-00-1012-000	PROFESSIONAL MANAGED SVCS
			Vendor Check Total:		399.00		
ANDRO	ANDROMEDA TECHNOLOGY SOLUTIONS, INC.	70687	05/23/16	06/13/16	146.72	01-00-1012-000	TELEPHONE PROGRAMING
		70688	05/23/16	06/13/16	197.50	01-00-1012-000	TELEPHONE MAINTENANCE
			Vendor Check Total:		344.22		
ANTHO	ANTHONY D BIASE	060616	06/06/16	06/13/16	20.00	01-00-1012-000	REFUND OVER CHARGED
			Vendor Check Total:		20.00		
ASTEC	ASSOCIATED TECHNICAL SERVICES, LTD.	27435	05/24/16	06/13/16	1591.00	01-00-1012-000	LECK DETECT
		27455	05/26/16	06/13/16	745.50	01-00-1012-000	LEAK DETECT
			Vendor Check Total:		2336.50		
AMERI	AT&T	052816	05/28/16	06/13/16	101.85	01-00-1012-000	TELEPHONE
			Vendor Check Total:		101.85		
ATT	AT&T	050216	05/02/16	06/13/16	80.00	01-00-1012-000	UVERSE
			Vendor Check Total:		80.00		
BERWY	BERWYN PARK DISTRICT	060616	06/06/16	06/13/16	325.00	01-00-1012-000	CPR/AED/FIRST AID TRAININ
			Vendor Check Total:		325.00		
BLUDE	BLUDER'S TREE SERVICE, INC.	4002	05/18/16	06/13/16	2200.00	01-00-1012-000	ES TREE REMOVAL
			Vendor Check Total:		2200.00		
CAPER	CAPERS LLC	0173	06/01/16	06/13/16	1000.00	01-00-1012-000	JULY SUBSCRIPTION
			Vendor Check Total:		1000.00		
MENAR	CAPITAL ONE COMMERCIAL	051916	05/19/16	05/19/16	331.10	01-00-1012-000	MATERIALS
			Vendor Check Total:		331.10		
CHARL	CHARLES EQUIPMENT COMPANY	2578	05/25/16	06/13/16	419.00	01-00-1012-000	ES ADJ ENGINE
			Vendor Check Total:		419.00		
CLEAN	CLEAN ADVANTAGE JANITORIAL & MAINTENANCE	1374	05/26/16	06/13/16	785.00	01-00-1012-000	FLOOR & CARPET CLEANING
	JANIT SERVICES		06/01/16	06/13/16	1061.28	01-00-1012-000	JANIT SERVIES
			Vendor Check Total:		1846.28		
COMED	COMMONWEALTH EDISON-PW	0526-0219018167	05/26/16	06/13/16	1655.17	01-00-1012-000	0 WOLF RD LITE RT/23, JOL
		0526-1551006057	05/26/16	06/13/16	11.93	01-00-1012-000	0 S 72ND ST LITE RT/25, E
			Vendor Check Total:		1667.10		
DONM	DON MORRIS ARCHITECTS P.C.	053116	05/31/16	06/13/16	2535.00	01-00-1012-000	BLDG REVIEW, CLERICAL, IN

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VEND #	NAME	INVOICE #	INVOICE DATE	DUE DATE	AMOUNT	BANK-G/L #	COMMENTS
			Vendor Check Total:		2535.00		
FULLR	FULLER'S CAR WASH OF COUNTRYSIDE	3952	05/31/16	06/13/16	82.93	01-00-1012-000	CAR WASHINGS
			Vendor Check Total:		82.93		
FULRM	FULLER'S MARKET & LUBE	454	06/01/16	06/13/16	4336.36	01-00-1012-000	VEHICLE MAINTENANCE
			Vendor Check Total:		4336.36		
GROOT	GROOT	14082639	04/30/16	06/13/16	266.85	01-00-1012-000	YARD WASTE DISPOSAL
			Vendor Check Total:		266.85		
SAKAI	HARRY SAKAI	060116	06/01/16	06/13/16	1527.50	01-00-1012-000	ACCOUNTING SERVICES
			Vendor Check Total:		1527.50		
HDSUP	HD SUPPLY WATERWORKS, LTD.	F553637	05/24/16	06/13/16	2669.02	01-00-1012-000	MATERIALS
		F555430	05/23/16	06/13/16	28.50	01-00-1012-000	MATERIALS
			Vendor Check Total:		2697.52		
ILDEC	IL DEPT OF COMMERCE AND ECONOMIC OPPOR	060716	06/07/16	06/13/16	284.45	01-00-1012-000	DISALLOWED COSTS
			Vendor Check Total:		284.45		
ILLCO	ILLCO, INC.	2394347	05/05/16	06/13/16	76.50	01-00-1012-000	MATERIALS
		2395637	05/26/16	06/13/16	1494.31	01-00-1012-000	LEAD FREE VALVES
			Vendor Check Total:		1570.81		
ILPLA	ILLINOIS PLANT CLINIC	SMP 201501775	05/05/16	06/13/16	15.00	01-00-1012-000	BASIC SAMPLE FEE
		SMP#201501774	05/05/16	06/13/16	15.00	01-00-1012-000	BASIC SAMPLE
			Vendor Check Total:		30.00		
ILMO	ILMO PRODUCTS CO	00787028	05/27/16	06/13/16	94.00	01-00-1012-000	REFILL HELIUM
			Vendor Check Total:		94.00		
JLT	JLT RE NORTH AMERICA INC.	10075705	05/17/16	06/13/16	20.00	01-00-1012-000	NOTARY BOND M CROWLEY
			Vendor Check Total:		20.00		
LALOC	LAGRANGE LOCK & SAFE	18951	05/25/16	06/13/16	24.00	01-00-1012-000	SUPPLIES
			Vendor Check Total:		24.00		
LAYNE	LAYNE CHRISTENSEN COMPANY	89083728	05/26/16	06/13/16	16869.50	01-00-1012-000	PUMP MAINTENANCE
			Vendor Check Total:		16869.50		
MAP	METROPOLITAN ALLIANCE OF POLICE	042716	05/11/16	06/13/16	62.76	01-00-1012-000	APRIL DUES
		053116	05/31/16	06/13/16	125.52	01-00-1012-000	MAY 16 DUES
			Vendor Check Total:		188.28		
MIDM	MIDWEST METER, INC.	0078058	05/23/16	06/13/16	124.00	01-00-1012-000	INSTALL AT CONDO
		0078132	05/24/16	06/13/16	9867.00	01-00-1012-000	WATER METER PROGRAM
		0078358	05/31/16	06/13/16	120609.00	01-00-1012-000	WATER METER PROGRAM
		0078493	06/03/16	06/13/16	2455.80	01-00-1012-000	WATER METER PROGRAM
			Vendor Check Total:		133055.80		
MUNIC	MUNICIPAL CODE CORP	00271096	05/31/16	06/13/16	2500.00	01-00-1012-000	LEGAL MANUSCRIPT

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VEND #	NAME	INVOICE #	INVOICE DATE	DUE DATE	AMOUNT	BANK-G/L #	COMMENTS
			Vendor Check Total:		2500.00		
NOEA	NORTHEASTERN ILLINIS PUBLIC SAFETY TRAIN	15209	04/30/16	06/13/16	140.00	01-00-1012-000	FALL PROTECTION FOR PW
			Vendor Check Total:		140.00		
PAY	PAYCHEX, INC.	14606457 14867755	05/02/16 06/02/16	06/13/16 06/13/16	65.00 65.00	01-00-1012-000	MAY 2016 JUNE 2016
			Vendor Check Total:		130.00		
PRAX	PRAXAIR DISTRIBUTION INC	73255156	05/23/16	06/13/16	101.65	01-00-1012-000	EQUIP RENTAL
			Vendor Check Total:		101.65		
PRIOR	PRIORITY PRINT	20161044	05/20/16	06/13/16	44.00	01-00-1012-000	BUSINESS CARDS
			Vendor Check Total:		44.00		
RAGS	RAGS ELECTRIC	20723 20742	05/11/16 05/23/16	06/13/16 06/13/16	602.48 278.34	01-00-1012-000	ELECTRICAL MAINTENANCE ELECTRICAL MAINTENANCE
			Vendor Check Total:		880.82		
OHERD	RAY O'HERRON CO., INC.	1630396 1630655 1630933 1631924	05/25/16 05/26/16 05/27/16 06/02/16	06/13/16 06/13/16 06/13/16 06/13/16	195.88 14.00 152.99 70.00	01-00-1012-000	CLOTHING UNIFORM CLOTHING UNIFORM CLOTHING UNIFORM HAT BADGE
			Vendor Check Total:		432.87		
SAFET	SAFETY-KLEEN CORPORATION	70210961	05/25/16	06/13/16	344.51	01-00-1012-000	EQUIPMENT RENTAL
			Vendor Check Total:		344.51		
SAM'S	SAM'S CLUB DIRECT	060816	06/08/16	06/13/16	69.24	01-00-1012-000	OFFICE SUPPLIES
			Vendor Check Total:		69.24		
SARAH	SARAH BROWN	010716	06/06/16	06/13/16	147.00	01-00-1012-000	REFUND TICKET WRONG VILLA
			Vendor Check Total:		147.00		
SCHAI	SCHAIN BANKS KENNY & SCHWARTZ	29569	06/08/16	06/13/16	2337.50	01-00-1012-000	PROFESSIONAL SERVICES
			Vendor Check Total:		2337.50		
SHAW	SHAW MEDIA	052516	05/25/16	06/13/16	79.68	01-00-1012-000	LEGAL NOTICES
			Vendor Check Total:		79.68		
SHPLM	SHERIDAN PLUMBING, INC.	8070	04/27/16	06/13/16	2208.00	01-00-1012-000	SHERIDAN JOB S16-011
			Vendor Check Total:		2208.00		
SWCD	SOUTHWEST CENTRAL DISPATCH	051516	05/15/16	06/13/16	9896.11	01-00-1012-000	JUNE 2016
			Vendor Check Total:		9896.11		
SKILE	SUSAN KILEY	051616	05/16/16	06/13/16	53.60	01-00-1012-000	FLOWERS AND WEED CONTROL
			Vendor Check Total:		53.60		
TAMEL	TAMELING INDUSTRIES INC	0109318	05/19/16	06/13/16	80.00	01-00-1012-000	WEEDMAT
			Vendor Check Total:		80.00		
TEESH	TEE-SHIRTS & TROPHIES	060116	06/01/16	06/13/16	5.00	01-00-1012-000	PLATES ENGRAVED

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VEND #	NAME	INVOICE #	INVOICE DATE	DUE DATE	AMOUNT	BANK-G/L #	COMMENTS
			Vendor Check Total:		5.00		
TBRES	THOMAS J. BRESCIA	060116	06/01/16	06/13/16	850.00	01-00-1012-000	LEGAL SERVICES
			Vendor Check Total:		850.00		
THOMP	THOMPSON ELEVATOR INSP. SERVICE, INC	16-1553	05/12/16	06/13/16	200.00	01-00-1012-000	ELEVATOR INSPECTIONS
			Vendor Check Total:		200.00		
UNO	UNO CONSTRUCTION COMPANY, INC.	0516-16	06/01/16	06/13/16	6640.00	01-00-1012-000	6 TANGLEWOOD COURT
		0518-16	06/01/16	06/13/16	6335.00	01-00-1012-000	JOLIET & GOLF R
		0520-16	06/01/16	06/13/16	15712.50	01-00-1012-000	6506 BLACKHAWK TRAIL
		0526-16	06/01/16	06/13/16	6006.25	01-00-1012-000	11225 TEWMEH LANE
			Vendor Check Total:		34693.75		
VERIC	VERICHECK INC	1636610	04/08/16	06/13/16	449.00	01-00-1012-000	EMPLOYEE CHECK
			Vendor Check Total:		449.00		
WECMC	WEST CENTRAL MUNICIPAL CONFERENCE	0008154	05/01/16	06/13/16	1566.11	01-00-1012-000	DUES FY 2016
			Vendor Check Total:		1566.11		
WORK	WORKRIGHT OCCUPATIONAL	332984	05/31/16	06/13/16	230.00	01-00-1012-000	PHYSICAL & DRUG SCREEN
			Vendor Check Total:		230.00		

Grand Total all Invoices: 74 232492.69

Total Invoices for ACCURATE OFFICE SUPPLY CO	2	136.80
Total Invoices for AIR ONE EQUIPMENT, INC	2	264.00
Total Invoices for ALL INFORMATION SERVICES, INC	1	399.00
Total Invoices for ANDROMEDA TECHNOLOGY SOLUTIONS	2	344.22
Total Invoices for ANTHONY D BIASE	1	20.00
Total Invoices for ASSOCIATED TECHNICAL SERVICES,	2	2336.50
Total Invoices for AT&T	2	181.85
Total Invoices for BERWYN PARK DISTRICT	1	325.00
Total Invoices for BLUDER'S TREE SERVICE, INC.	1	2200.00
Total Invoices for CAPERS LLC	1	1000.00
Total Invoices for CAPITAL ONE COMMERCIAL	1	331.10
Total Invoices for CHARLES EQUIPMENT COMPANY	1	419.00
Total Invoices for CLEAN ADVANTAGE JANITORIAL & M	2	1846.28
Total Invoices for COMMONWEALTH EDISON-PW	2	1667.10
Total Invoices for DON MORRIS ARCHITECTS P.C.	1	2535.00
Total Invoices for FULLER'S CAR WASH OF COUNTRYSI	1	82.93
Total Invoices for FULLER'S MARKET & LUBE	1	4336.36
Total Invoices for GROOT	1	266.85
Total Invoices for HARRY SAKAI	1	1527.50
Total Invoices for HD SUPPLY WATERWORKS, LTD.	2	2697.52
Total Invoices for IL DEPT OF COMMERCE AND ECONOM	1	284.45
Total Invoices for ILLCO, INC.	2	1570.81
Total Invoices for ILLINOIS PLANT CLINIC	2	30.00
Total Invoices for ILMO PRODUCTS CO	1	94.00
Total Invoices for JLT RE NORTH AMERICA INC.	1	20.00
Total Invoices for LAGRANGE LOCK & SAFE	1	24.00
Total Invoices for LAYNE CHRISTENSEN COMPANY	1	16869.50
Total Invoices for METROPOLITAN ALLIANCE OF POLIC	2	188.28
Total Invoices for MIDWEST METER, INC.	4	133055.80
Total Invoices for MUNICIPAL CODE CORP	1	2500.00
Total Invoices for NORTHEASTERN ILLINIS PUBLIC SA	1	140.00
Total Invoices for PAYCHEX, INC.	2	130.00
Total Invoices for PRAXAIR DISTRIBUTION INC	1	101.65
Total Invoices for PRIORITY PRINT	1	44.00
Total Invoices for RAGS ELECTRIC	2	880.82
Total Invoices for RAY O'HERRON CO., INC.	4	432.87
Total Invoices for SAFETY-KLEEN CORPORATION	1	344.51
Total Invoices for SAM'S CLUB DIRECT	1	69.24
Total Invoices for SARAH BROWN	1	147.00

DATE: 06/15/16  
SORT BY Ven Name

VILLAGE ON INDIAN HEAD PK  
CASH REQUIREMENTS REPORT  
Wednesday June 15, 2016

[NJ]  
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VEND #	NAME	INVOICE #	INVOICE DATE	DUE DATE	AMOUNT	BANK-G/L #	COMMENTS
Total	Invoices for						
	SCHAIN BANKS KENNY & SCHWARTZ	1			2337.50		
	SHAW MEDIA	1			79.68		
	SHERIDAN PLUMBING, INC.	1			2208.00		
	SOUTHWEST CENTRAL DISPATCH	1			9896.11		
	SUSAN KILEY	1			53.60		
	TAMELING INDUSTRIES INC	1			80.00		
	TEE-SHIRTS & TROPHIES	1			5.00		
	THOMAS J. BRESCIA	1			850.00		
	THOMPSON ELEVATOR INSP. SERVIC	1			200.00		
	UNO CONSTRUCTION COMPANY, INC.	4			34693.75		
	VERICHECK INC	1			449.00		
	WEST CENTRAL MUNICIPAL CONFERE	1			1566.11		
	WORKRIGHT OCCUPATIONAL	1			230.00		

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VILLAGE ON INDIAN HEAD PK  
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FUND - FUND NAME	AMOUNT	INVOICES	CHECKS
01 - GENERAL FUND	232492.69	74	53

Grand Total all Invoices: 232492.69

Number of Funds involved: 1  
Number of Vendors involved: 53

Total Checks required: 53 232492.69  
Direct Pay vendors: 0 .00  
Manual Checks to post: 0 .00

DATE: 06/23/16  
 SORT BY Ven Name

VILLAGE OF INDIAN HEAD PK  
 CASH REQUIREMENTS REPORT  
 Thursday June 23, 2016

VEND #	NAME	INVOICE #	INVOICE DATE	DUE DATE	AMOUNT	BANK-G/L #	COMMENTS
MANN		060116	06/01/16	06/23/16	65.00	01-00-1012-000	APWA SW BRANCH MEETING
			Vendor Check Total:		65.00		
ACCU	ACCURATE OFFICE SUPPLY CO	368060	06/08/16	06/23/16	169.31	01-00-1012-000	OFFICE SUPPLIES
		368230	06/09/16	06/23/16	10.04	01-00-1012-000	OFFICE SUPPLIES
		369019	06/16/16	06/23/16	487.72	01-00-1012-000	OFFICE SUPPLIES
			Vendor Check Total:		667.07		
CINCI	CINCINNATI INSURANCE COMPANIES	4003577178	06/13/16	06/23/16	22.77	01-00-1012-000	PREMIUM
			Vendor Check Total:		22.77		
COMCA	COMCAST CABLE	061116	06/11/16	06/23/16	137.85	01-00-1012-000	INTERNET
			Vendor Check Total:		137.85		
COMED	COMMONWEALTH EDISON-PW	061516	06/15/16	06/23/16	321.44	01-00-1012-000	05/16/2016-6/15/2016
			Vendor Check Total:		321.44		
DCEO	DCEO	061616	06/16/16	06/23/16	4312.69	01-00-1012-000	UPSPENT FUNDS GRANT 12-20
			Vendor Check Total:		4312.69		
DESP	DESPLAINES VALLEY NEWS	061516	06/15/16	06/23/16	15.00	01-00-1012-000	1 YEAR SUBSCRIPTION
			Vendor Check Total:		15.00		
ILACP	ILLINOIS ASSOCIATION OF CHIEFS OF POLICE 2016-1513		06/21/16	06/23/16	110.00	01-00-1012-000	2016 MEMBERSHIP NEW DUES
			Vendor Check Total:		110.00		
IPSAN	ILLINOIS PUBLIC SAFETY AGENCY NETWORK	00040988	06/01/16	06/23/16	60.00	01-00-1012-000	MINI BULLET
			Vendor Check Total:		60.00		
PIJAN	JOSEPH PIJANOWSKI	061716	06/17/16	06/23/16	1000.00	01-00-1012-000	REFUND BOND PAYMENT
			Vendor Check Total:		1000.00		
KONIC	KONICA MINOLTA BUSINESS SOLUTIONS USA	9002495051	06/14/16	06/23/16	71.53	01-00-1012-000	05/15/2016-06/14/2016
			Vendor Check Total:		71.53		
SAMUE	MARGARET SAMUELSON	062116	06/21/16	06/23/16	130.56	01-00-1012-000	REFUND WATER
			Vendor Check Total:		130.56		
MAP	METROPOLITAN ALLIANCE OF POLICE	62316	06/23/16	06/23/16	125.52	01-00-1012-000	Union Dues - Police
			Vendor Check Total:		125.52		
DUBAK	NEBOJSA DUBAK	062116	06/21/16	06/23/16	1232.32	01-00-1012-000	REFUND WATER
			Vendor Check Total:		1232.32		
PFPCO	P.F. PETTIBONE & CO	70093	05/31/16	06/23/16	129.00	01-00-1012-000	PHOTO ID CARDS
			Vendor Check Total:		129.00		
PARVI	PARVIN-CLAUS SIGN COMPANY	061726	06/17/16	06/23/16	225.00	01-00-1012-000	REFUND PLAN REVIEW
			Vendor Check Total:		225.00		
POST	POSTMASTER	062316	06/23/16	06/23/16	1863.00	01-00-1012-000	POSTAGE SS, VS, W

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 SORT BY Ven Name

VILLAGE OF INDIAN HEAD PK  
 CASH REQUIREMENTS REPORT  
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VEND #	NAME	INVOICE #	INVOICE DATE	DUE DATE	AMOUNT	BANK-G/L #	COMMENTS
			Vendor Check Total:		1863.00		
PRIOR	PRIORITY PRINT	20161137	06/10/16	06/23/16	114.30	01-00-1012-000	WINDOW ENVELOPES
			Vendor Check Total:		114.30		
OHERD	RAY O'HERRON CO., INC.	1634166-IN 1634168-in 1634170-IN	06/14/16 06/14/16 06/14/16	06/23/16 06/23/16 06/23/16	24.99 59.98 144.96	01-00-1012-000	CLOTHING UNIFORM CLOTHING UNIFORM CLOTHING UNIFORM
			Vendor Check Total:		229.93		
HIGGI	RICHARD HIGGINS	062116	06/21/16	06/23/16	136.61	01-00-1012-000	REFUND WATER
			Vendor Check Total:		136.61		
SIKIC	SIKICH	258964 258967	06/13/16 06/13/16	06/23/16 06/23/16	2640.50 4000.00	01-00-1012-000	PROFESSIONAL SVCS AUDIT
			Vendor Check Total:		6640.50		
SPRIN	SPRINT	230000518-171 PHONE	06/10/16 04/10/16	06/23/16 06/23/16	875.21 452.35	01-00-1012-000	PHONE PHONE
			Vendor Check Total:		1327.56		
SUBLB	SUBURBAN LABORATORIES, INC.	134846	05/31/16	06/23/16	69.00	01-00-1012-000	TEST COLIFORM
			Vendor Check Total:		69.00		
WORK	WORKRIGHT OCCUPATIONAL	334464	06/06/16	06/23/16	50.00	01-00-1012-000	DRUG SCREEN
			Vendor Check Total:		50.00		
Grand Total all Invoices:		30			19056.65		
Total Invoices for		1			65.00		
Total Invoices for	ACCURATE OFFICE SUPPLY CO	3			667.07		
Total Invoices for	CINCINNATI INSURANCE COMPANIES	1			22.77		
Total Invoices for	COMCAST CABLE	1			137.85		
Total Invoices for	COMMONWEALTH EDISON-PW	1			321.44		
Total Invoices for	DCEO	1			4312.69		
Total Invoices for	DESPLAINES VALLEY NEWS	1			15.00		
Total Invoices for	ILLINOIS ASSOCIATION OF CHIEFS	1			110.00		
Total Invoices for	ILLINOIS PUBLIC SAFETY AGENCY	1			60.00		
Total Invoices for	JOSEPH PIJANOWSKI	1			1000.00		
Total Invoices for	KONICA MINOLTA BUSINESS SOLUTI	1			71.53		
Total Invoices for	MARGARET SAMUELSON	1			130.56		
Total Invoices for	METROPOLITAN ALLIANCE OF POLIC	1			125.52		
Total Invoices for	NEBOJSA DUBAK	1			1232.32		
Total Invoices for	P.F. PETTIBONE & CO	1			129.00		
Total Invoices for	PARVIN-CLAUS SIGN COMPANY	1			225.00		
Total Invoices for	POSTMASTER	1			1863.00		
Total Invoices for	PRIORITY PRINT	1			114.30		
Total Invoices for	RAY O'HERRON CO., INC.	3			229.93		
Total Invoices for	RICHARD HIGGINS	1			136.61		
Total Invoices for	SIKICH	2			6640.50		
Total Invoices for	SPRINT	2			1327.56		
Total Invoices for	SUBURBAN LABORATORIES, INC.	1			69.00		
Total Invoices for	WORKRIGHT OCCUPATIONAL	1			50.00		

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VILLAGE OF INDIAN HEAD PK  
CASH REQUIREMENTS REPORT  
Thursday June 23, 2016

FUND - FUND NAME	AMOUNT	INVOICES	CHECKS
01 - GENERAL FUND	19056.65	30	24

Grand Total all Invoices: 19056.65

Number of Funds involved: 1  
Number of Vendors involved: 24

Total Checks required: 24 19056.65  
Direct Pay vendors: 0 .00  
Manual Checks to post: 0 .00

G/L ACCT NUMBER	TITLE	REVENUE / EXPENSE		ENCUMBERED	FISCAL BUDGET	UNENCUMB BALANCE	** LAST YEAR **	
		M-T-D	Y-T-D				M-T-D	Y-T-D
GENERAL FUND REVENUES								
REAL ESTATE TAXES								
01-00-4103-000	Corporate Purpose	2175.94	2175.94		493000.00	490824.06	1978.02	1978.02
01-00-4107-000	Streets & Bridges	.00	.00		.00	.00	.00	.00
01-00-4109-000	IMRF	832.73	832.73		200000.00	199167.27	485.55	485.55
01-00-4111-000	Liability Insurance	333.29	333.29		80000.00	79666.71	195.35	195.35
01-00-4113-000	Audit	166.65	166.65		40000.00	39833.35	97.67	97.67
01-00-4115-000	FICA	624.42	624.42		150000.00	149375.58	374.72	374.72
	** TOTAL REAL ESTATE TAXES	.00	.00		.00	.00	.00	.00
UTILITY TAXES								
01-00-4202-000	Electricity Taxes	3798.53	3798.53		99000.00	95201.47	6812.86	6812.86
01-00-4205-000	Natural Gas Taxes	7574.03	7574.03		50000.00	42425.97	3672.32	3672.32
01-00-4209-000	Telecommunication	9199.58	9199.58		101000.00	91800.42	8911.51	8911.51
	** TOTAL UTILITY TAXES	.00	.00		.00	.00	.00	.00
FRANCHISE REVENUES								
01-00-4303-000	Telephone Franchise	8491.75	8491.75		.00	8491.75-	.00	.00
01-00-4305-000	CATV Franchise	6015.60	6015.60		108000.00	101984.40	6592.35	6592.35
	** TOTAL FRANCHISE REVENUES	.00	.00		.00	.00	.00	.00
STATE SHARED REVENUES								
01-00-4402-000	State Gaming Tax	3880.64	3880.64		35000.00	31119.36	1258.93	1258.93
01-00-4403-000	State Income Tax	23822.25	23822.25		466000.00	442177.75	20195.82	20195.82
01-00-4405-000	State Sales Tax	16010.91	16010.91		314000.00	297989.09	22095.16	22095.16
01-00-4406-000	State Local Use Tax	13985.52	13985.52		63000.00	49014.48	6800.27	6800.27
01-00-4407-000	Personal Property Repl Ta	203.59	203.59		1200.00	996.41	268.30	268.30
01-00-4410-000	Police Seizure	.00	.00		6000.00	6000.00	.00	.00
	** TOTAL STATE SHARED REVENUES	.00	.00		.00	.00	.00	.00
LICENSES & PERMITS								
01-00-4503-000	Building Permits	7581.81	7581.81		69000.00	61418.19	6870.55	6870.55
01-00-4505-000	Business Licenses	970.25	970.25		66000.00	65029.75	32119.65	32119.65
01-00-4507-000	Vehicle Licenses	5595.00	5595.00		155000.00	149405.00	4415.00	4415.00
01-00-4509-000	Misc. Licenses	4700.00	4700.00		.00	4700.00-	.00	.00
01-00-4511-000	Alarm Fees	350.00	350.00		1000.00	650.00	175.00	175.00
	** TOTAL LICENSES & PERMITS	.00	.00		.00	.00	.00	.00
FINES & FORFEITS								
01-00-4602-000	Court & Traffic Fines	5127.66	5127.66		42000.00	36872.34	2843.31	2843.31
	** TOTAL FINES & FORFEITS	.00	.00		.00	.00	.00	.00
CHARGES FOR SERVICES								
01-00-4706-000	Lyons Township Hireback	9175.15	9175.15		.00	9175.15-	11088.69	11088.69
01-00-4708-000	Highlands School Dist. Pa	.00	.00		.00	.00	.00	.00
01-00-4710-000	Smoke Signals Advertising	.00	.00		1200.00	1200.00	90.00	90.00
01-00-4712-000	Misc. Reimbursements	.00	.00		5800.00	5800.00	24.55	24.55
01-00-4714-000	Elevator Inspections	600.00	600.00		7000.00	6400.00	150.00	150.00
	** TOTAL CHARGES FOR SERVICES	.00	.00		.00	.00	.00	.00
OTHER INCOME								
01-00-5102-000	Interest Income	37.78	37.78		100.00	62.22	39.70	39.70
01-00-5105-000	Misc. Income	144.83	144.83		44600.00	44455.17	.00	.00
01-00-5118-000	Misc. Contributions	35.00	35.00		.00	35.00-	.00	.00
01-00-5125-000	Sale of Capital Assets	.00	.00		.00	.00	.00	.00
	** TOTAL OTHER INCOME	.00	.00		.00	.00	.00	.00





G/L ACCT NUMBER	TITLE	REVENUE / EXPENSE M-T-D	Y-T-D	ENCUMBERED	FISCAL BUDGET	UNENCUMB BALANCE	** LAST YEAR M-T-D	** Y-T-D
<b>CAPITAL OUTLAY</b>								
01-31-6414-000	Construction Storm Sewer	.00	.00	.00	20000.00	20000.00	.00	.00
01-31-6426-000	Office Equipment	.00	.00	.00	1000.00	1000.00	.00	.00
01-31-6438-000	Vehicles/Other Equipment	13628.90	13628.90	.00	35365.00	21736.10	.00	.00
	** TOTAL CAPITAL OUTLAY	.00	.00	.00	.00	.00	.00	.00
<b>EXPENSE</b>		<b>38346.18</b>	<b>38346.18</b>	<b>.00</b>	<b>285932.00</b>	<b>247585.82</b>	<b>10633.37</b>	<b>10633.37</b>
<b>***** DEPARTMENT 31 TOTALS ***</b>		<b>38346.18-</b>	<b>38346.18-</b>	<b>.00</b>	<b>285932.00-</b>	<b>247585.82-</b>	<b>.00</b>	<b>.00</b>
<b>POLICE</b>								
<b>PERSONNEL SERVICES</b>								
01-41-6102-000	Regular Salaries	63116.17	63116.17	.00	841367.00	778250.83	71387.53	71387.53
01-41-6103-000	Pay Raise Pool	.00	.00	.00	2000.00	2000.00	.00	.00
01-41-6104-000	Overtime	9162.90	9162.90	.00	76900.00	67737.10	10065.47	10065.47
01-41-6105-000	Social Security/Medicare	.00	.00	.00	70400.00	70400.00	.00	.00
01-41-6107-000	Pension	.00	.00	.00	90847.00	90847.00	.00	.00
01-41-6108-000	Medical	.00	.00	.00	131403.00	131403.00	.00	.00
01-41-6114-000	Lyons Township Hireback	1064.00	1064.00	.00	.00	1064.00-	3448.50	3448.50
	** TOTAL PERSONNEL SERVICES	.00	.00	.00	.00	.00	.00	.00
<b>OUTSIDE SERVICES</b>								
01-41-6202-000	Central Dispatch Assessme	241.37	241.37	.00	79776.00	79534.63	6275.59	6275.59
01-41-6230-000	Equipment/Vehicle Mainten	182.69	182.69	.00	17600.00	17417.31	1738.37	1738.37
01-41-6243-000	Meeting/Conf/Training Exp	.00	.00	.00	25000.00	25000.00	1441.71	1441.71
01-41-6245-000	Membership Fees	50.00	50.00	.00	2200.00	2150.00	1000.00	1000.00
01-41-6246-000	Lexipol Policy Manual	.00	.00	.00	2450.00	2450.00	.00	.00
01-41-6247-000	Misc. Expense	.00	.00	.00	500.00	500.00	.00	.00
01-41-6248-000	Computer Software	1000.00	1000.00	.00	12000.00	11000.00	.00	.00
01-41-6250-000	Postage	.00	.00	.00	500.00	500.00	70.03	70.03
01-41-6252-103	Prof Services-Animal Cont	.00	.00	.00	250.00	250.00	.00	.00
01-41-6273-000	Telephone/Communication	323.42	323.42	.00	9785.00	9461.58	495.56	495.56
01-41-6274-000	Liability Insurance Alloc	.00	.00	.00	25750.00	25750.00	.00	.00
	** TOTAL OUTSIDE SERVICES	.00	.00	.00	.00	.00	.00	.00
<b>MATERIALS &amp; SUPPLIES</b>								
01-41-6308-000	Clothing & Uniforms	51.00	51.00	.00	13000.00	12949.00	1170.19	1170.19
01-41-6316-000	Gas & Oil	1331.34	1331.34	.00	19720.00	18388.66	1507.15	1507.15
01-41-6332-000	Materials to Maintain Veh	.00	.00	.00	750.00	750.00	.00	.00
01-41-6338-000	Office Supplies	474.82	474.82	.00	2500.00	2025.18	.00	.00
01-41-6345-000	Safety Equipment	.00	.00	.00	3000.00	3000.00	266.33	266.33
	** TOTAL MATERIALS & SUPPLIES	.00	.00	.00	.00	.00	.00	.00
<b>CAPITAL OUTLAY</b>								
01-41-6426-000	Office Equipment	.00	.00	.00	4000.00	4000.00	.00	.00
01-41-6438-000	Vehicles/Other Equipment	.00	.00	.00	20000.00	20000.00	.00	.00
	** TOTAL CAPITAL OUTLAY	.00	.00	.00	.00	.00	.00	.00
<b>EXPENSE</b>		<b>76997.71</b>	<b>76997.71</b>	<b>.00</b>	<b>1451698.00</b>	<b>1374700.29</b>	<b>98866.43</b>	<b>98866.43</b>
<b>***** DEPARTMENT 41 TOTALS ***</b>		<b>76997.71-</b>	<b>76997.71-</b>	<b>.00</b>	<b>1451698.00-</b>	<b>1374700.29-</b>	<b>.00</b>	<b>.00</b>
<b>BUILDINGS &amp; GROUNDS</b>								

G/L ACCT NUMBER	TITLE	REVENUE / EXPENSE		ENCUMBERED	FISCAL BUDGET	UNENCUMB BALANCE	** LAST YEAR **		
		M-T-D	Y-T-D				M-T-D	Y-T-D	
OUTSIDE SERVICES									
01-51-6234-000	Garage Maintenance	726.14	726.14	.00	6500.00	5773.86	193.34	193.34	
01-51-6239-000	Maint/Improvements-Herita	187.45	187.45	.00	3000.00	2812.55	55.00	55.00	
01-51-6249-000	Village Hall/Police Maint	303.54	303.54	.00	18500.00	18196.46	403.04	403.04	
01-51-6251-000	Custodial Services	2340.24	2340.24	.00	14000.00	11659.76	2716.80	2716.80	
	** TOTAL OUTSIDE SERVICES	.00	.00	.00	.00	.00	.00	.00	
MATERIALS & SUPPLIES									
01-51-6314-000	Garage Supplies	218.02	218.02	.00	2000.00	1781.98	.00	.00	
01-51-6318-000	Landscape Supplies	453.80	453.80	.00	2000.00	1546.20	.00	.00	
01-51-6336-000	Maint Supplies-vill Hall/	.00	.00	.00	3000.00	3000.00	.00	.00	
01-51-6337-000	Kelli's Playground/Sacaja	12462.00	12462.00	.00	3000.00	9462.00-	.00	.00	
01-51-6338-000	Heritage Center	.00	.00	.00	500.00	500.00	.00	.00	
01-51-6339-000	wolf & Plainfield Park	85.00	85.00	.00	.00	85.00-	.00	.00	
	** TOTAL MATERIALS & SUPPLIES	.00	.00	.00	.00	.00	.00	.00	
CAPITAL OUTLAY									
01-51-6404-000	Blacktop Mun Fac Parking	.00	.00	.00	.00	.00	.00	.00	
01-51-6406-000	Buildings-Village Hall/Po	.00	.00	.00	5000.00	5000.00	.00	.00	
01-51-6427-000	Other Equipment	.00	.00	.00	78600.00	78600.00	.00	.00	
	** TOTAL CAPITAL OUTLAY	.00	.00	.00	.00	.00	.00	.00	
EXPENSE		16776.19	16776.19	.00	136100.00	119323.81	3368.18	3368.18	
***** DEPARTMENT 51 TOTALS ***		16776.19-	16776.19-	.00	136100.00-	119323.81-	.00	.00	
BUILDING DEPARTMENT									
OUTSIDE SERVICES									
01-55-6242-000	Outside Services	.00	.00	.00	1000.00	1000.00	.00	.00	
01-55-6244-000	Materials	.00	.00	.00	250.00	250.00	.00	.00	
01-55-6252-106	Prof Services-Building In	700.00	700.00	.00	23000.00	22300.00	.00	.00	
01-55-6252-110	Prof Services-Electrical	150.00	150.00	.00	1500.00	1350.00	.00	.00	
01-55-6252-111	Prof Services-Elevator In	.00	.00	.00	2000.00	2000.00	.00	.00	
01-55-6252-112	Prof Services-Engineering	.00	.00	.00	.00	.00	.00	.00	
01-55-6252-121	Prof Services-Plan Review	1080.00	1080.00	.00	10000.00	8920.00	.00	.00	
01-55-6252-122	Prof Services-Plumbing In	50.00	50.00	.00	1500.00	1450.00	.00	.00	
	** TOTAL OUTSIDE SERVICES	.00	.00	.00	.00	.00	.00	.00	
MATERIALS & SUPPLIES									
01-55-6338-000	Office Supplies	.00	.00	.00	.00	.00	.00	.00	
	** TOTAL MATERIALS & SUPPLIES	.00	.00	.00	.00	.00	.00	.00	
EXPENSE		1980.00	1980.00	.00	39250.00	37270.00	.00	.00	
***** DEPARTMENT 55 TOTALS ***		1980.00-	1980.00-	.00	39250.00-	37270.00-	.00	.00	
PLANNING & ZONING COMMISSION									
PERSONNEL SERVICES									
	** TOTAL PERSONNEL SERVICES	.00	.00	.00	.00	.00	.00	.00	
OUTSIDE SERVICES									



G/L ACCT NUMBER	TITLE	REVENUE / EXPENSE M-T-D	EXPENSE Y-T-D	ENCUMBERED	FISCAL BUDGET	UNENCUMB BALANCE	** LAST YEAR M-T-D	** Y-T-D
01-92-6664-000	Transfer to Capital Impro	.00	.00	.00	.00	.00	.00	.00
	** TOTAL GENERAL ACCOUNTS	.00	.00	.00	.00	.00	.00	.00
	EXPENSE	34591.95	34591.95	.00	155383.00	120791.05	62706.70	62706.70
	***** DEPARTMENT 92 TOTALS ***	34591.95-	34591.95-	.00	155383.00-	120791.05-	.00	.00
	** FUND 01 TOTAL	74755.01-	74755.01-					



G/L ACCT NUMBER	TITLE	REVENUE / EXPENSE		ENCUMBERED	FISCAL BUDGET	UNENCUMB BALANCE	** LAST YEAR **	
		M-T-D	Y-T-D				M-T-D	Y-T-D
CAPITAL OUTLAY								
02-85-6418-000	Construction-Water System	.00	.00	.00	.00	.00	.00	.00
02-85-6426-000	Office Equipment	.00	.00	.00	1000.00	1000.00	.00	.00
02-85-6438-000	Vehicles/Other Equipment	6814.45	6814.45	.00	10455.00	3640.55	.00	.00
	** TOTAL CAPITAL OUTLAY	.00	.00	.00	.00	.00	.00	.00
EXPENSE		66555.11	66555.11	.00	856029.00	789473.89	12713.88	12713.88
***** DEPARTMENT 85 TOTALS ***		66555.11-	66555.11-	.00	856029.00-	789473.89-	.00	.00
SEWER EXPENSES								
PERSONNEL SERVICES								
02-90-6102-000	Regular Salaries	3040.00	3040.00	.00	80533.00	77493.00	5062.68	5062.68
02-90-6104-000	Overtime	.00	.00	.00	5375.00	5375.00	.00	.00
02-90-6105-000	Social Security/Medicare	.00	.00	.00	6161.00	6161.00	.00	.00
02-90-6107-000	Pension	.00	.00	.00	9428.00	9428.00	.00	.00
02-90-6108-000	Medical/Other Benefits	.00	.00	.00	17343.00	17343.00	.00	.00
	** TOTAL PERSONNEL SERVICES	.00	.00	.00	.00	.00	.00	.00
OUTSIDE SERVICES								
02-90-6228-000	Equipment Rental	.00	.00	.00	500.00	500.00	.00	.00
02-90-6230-000	Equipment/Vehicle Mainten	.00	.00	.00	750.00	750.00	.00	.00
02-90-6243-000	Meeting/Conf/Training Exp	.00	.00	.00	250.00	250.00	.00	.00
02-90-6247-000	Misc. Expense	.00	.00	.00	100.00	100.00	.00	.00
02-90-6248-000	Interest-Loan from Genera	.00	.00	.00	3000.00	3000.00	.00	.00
02-90-6250-000	Postage	.00	.00	.00	100.00	100.00	.00	.00
02-90-6251-000	Illinois EPA NPDES Fees	.00	.00	.00	1000.00	1000.00	.00	.00
02-90-6252-107	Prof Services-Constructio	1757.50	1757.50	.00	.00	1757.50-	.00	.00
02-90-6252-112	Prof Services-Engineering	9072.39	9072.39	.00	15000.00	5927.61	500.00	500.00
02-90-6252-125	Prof Services-Sewer Syste	6148.28	6148.28	.00	15000.00	8851.72	4989.50	4989.50
02-90-6252-128	Prof Services-MWRD I&I Pr	18632.48	18632.48	.00	24500.00	5867.52	.00	.00
02-90-6253-000	Insurance Allocation	.00	.00	.00	2575.00	2575.00	.00	.00
	** TOTAL OUTSIDE SERVICES	.00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPPLIES								
02-90-6316-000	Gas & Oil	.00	.00	.00	300.00	300.00	.00	.00
02-90-6328-000	Materials to Maintain Sew	20.00	20.00	.00	1000.00	980.00	.00	.00
02-90-6332-000	Materials to Maintain Veh	.00	.00	.00	100.00	100.00	.00	.00
02-90-6338-000	Office Supplies	.00	.00	.00	200.00	200.00	.00	.00
02-90-6345-000	Safety Equipment	.00	.00	.00	300.00	300.00	.00	.00
02-90-6346-000	Tools & Hardware	.00	.00	.00	300.00	300.00	.00	.00
	** TOTAL MATERIALS & SUPPLIES	.00	.00	.00	.00	.00	.00	.00
CAPITAL OUTLAY								
02-90-6422-000	Maint. Sanitary Sewer	.00	.00	.00	5000.00	5000.00	.00	.00
02-90-6438-000	Vehicles/Other Equipment	6814.44	6814.44	.00	10455.00	3640.56	.00	.00
	** TOTAL CAPITAL OUTLAY	.00	.00	.00	.00	.00	.00	.00
EXPENSE		45485.09	45485.09	.00	199270.00	153784.91	10552.18	10552.18
***** DEPARTMENT 90 TOTALS ***		45485.09-	45485.09-	.00	199270.00-	153784.91-	.00	.00

WATER & SEWER GENERAL ACCOUNTS

G/L ACCT NUMBER	TITLE	REVENUE / EXPENSE		ENCUMBERED	FISCAL BUDGET	UNENCUMB BALANCE	** LAST YEAR **		
		M-T-D	Y-T-D				M-T-D	Y-T-D	
OUTSIDE SERVICES									
02-92-6236-000	Health & Life Insurance	2881.86	2881.86	.00	.00	2881.86-	3035.38	3035.38	
02-92-6237-000	IMRF	973.17	973.17	.00	.00	973.17-	2836.52	2836.52	
02-92-6238-000	FICA	1044.15	1044.15	.00	.00	1044.15-	1128.62	1128.62	
02-92-6275-000	Insurance Premium	.00	.00	.00	.00	.00	.00	.00	
02-92-6278-000	Audit Expense	.00	.00	.00	12500.00	12500.00	.00	.00	
	** TOTAL OUTSIDE SERVICES	.00	.00	.00	.00	.00	.00	.00	
INTERFUND TRANSFERS									
	** TOTAL INTERFUND TRANSFERS	.00	.00	.00	.00	.00	.00	.00	
02-92-6733-000	Depreciation	.00	.00	.00	94000.00	94000.00	.00	.00	
	** TOTAL W & S GENERAL ACCOUNT	.00	.00	.00	.00	.00	.00	.00	
	EXPENSE	4899.18	4899.18	.00	106500.00	101600.82	7000.52	7000.52	
	***** DEPARTMENT 92 TOTALS ***	4899.18-	4899.18-	.00	106500.00-	101600.82-	.00	.00	
	** FUND 02 TOTAL	105515.38-	105515.38-						

G/L ACCT NUMBER	TITLE	REVENUE / EXPENSE		ENCUMBERED	FISCAL BUDGET	UNENCUMB BALANCE	** LAST YEAR **	** LAST YEAR **
		M-T-D	Y-T-D				M-T-D	Y-T-D
MOTOR & FUEL REVENUES								
10-00-4415-000	State Allotment	8668.57	8668.57		.00	8668.57-	8858.95	8858.95
	** TOTAL MOTOR FUEL TAX REVENU	.00	.00		.00	.00	.00	.00
	REVENUE	8668.57	8668.57		.00	8668.57-	8858.95	8858.95
	***** DEPARTMENT 00 TOTALS ***	8668.57	8668.57		.00	8668.57-	.00	.00
MOTOR FUEL TAX EXPENSES								
10-95-6224-000	Street Light Electricity	1647.20	1647.20	.00	20600.00	18952.80	1686.68	1686.68
10-95-6247-000	Miscellaneous Expense	.00	.00	.00	200.00	200.00	.00	.00
10-95-6252-112	Prof Services-Engineering	.00	.00	.00	1000.00	1000.00	.00	.00
10-95-6252-120	Prof Services-P.A.S.E.R.	.00	.00	.00	1500.00	1500.00	.00	.00
10-95-6252-129	Snow Removal Labor	2054.00	2054.00	.00	11087.00	9033.00	871.00	871.00
10-95-6252-130	Tr. to Gen-Snow Rem Equip	.00	.00	.00	10000.00	10000.00	833.00	833.00
10-95-6252-139	Parkway Maintenance Labor	.00	.00	.00	19512.00	19512.00	1533.00	1533.00
10-95-6252-140	Tr. to Gen-Pkwy Maint Equ	.00	.00	.00	4000.00	4000.00	333.00	333.00
10-95-6260-000	Road Maintenance-Contract	.00	.00	.00	15000.00	15000.00	.00	.00
10-95-6344-000	Salt	13717.92	13717.92	.00	50000.00	36282.08	.00	.00
	EXPENSE	17419.12	17419.12	.00	132899.00	115479.88	5256.68	5256.68
	***** DEPARTMENT 95 TOTALS ***	17419.12-	17419.12-	.00	132899.00-	115479.88-	.00	.00
	** TOTAL MOTOR FUEL TAX EXPENS	.00	.00	.00	.00	.00	.00	.00
	EXPENSE	.00	.00	.00	.00	.00	.00	.00
	** FUND 10 TOTAL	8750.55-	8750.55-					

G/L ACCT NUMBER	TITLE	REVENUE / EXPENSE		ENCUMBERED	FISCAL BUDGET	UNENCUMB BALANCE	** LAST YEAR **	**
		M-T-D	Y-T-D				M-T-D	Y-T-D
E-911 FUND REVENUES								
11-00-4207-100	Landline 911 Income	.00	.00		.00	.00	.00	.00
	** TOTAL E-911 REVENUES	.00	.00		.00	.00	.00	.00
	REVENUE	.00	.00		.00	.00	.00	.00
E-911 EXPENSES								
11-95-6202-000	Central Dispatch Assessme	.00	.00	.00	43000.00	43000.00	3379.15	3379.15
11-95-6204-000	Ameritech Line Charges	.00	.00	.00	4500.00	4500.00	343.89	343.89
11-95-6230-000	Equipment Maintenance	.00	.00	.00	500.00	500.00	.00	.00
	EXPENSE	.00	.00	.00	48000.00	48000.00	3723.04	3723.04
	***** DEPARTMENT 95 TOTALS ***	.00	.00	.00	48000.00-	48000.00-	.00	.00
	** TOTAL E-911 EXPENSES	.00	.00	.00	.00	.00	.00	.00
	EXPENSE	.00	.00	.00	.00	.00	.00	.00
	** FUND 11 TOTAL	.00	.00					

G/L ACCT NUMBER	TITLE	REVENUE / EXPENSE M-T-D	Y-T-D	ENCUMBERED	FISCAL BUDGET	UNENCUMB BALANCE	** LAST YEAR M-T-D	** Y-T-D
	SPECIAL PARKS REVENUES							
16-00-4102-000	Real Estate Taxes	103.90	103.90		.00	103.90-	100.80	100.80
	** TOTAL SPECIAL PARKS REVENUE	103.90	103.90		.00	103.90-	100.80	100.80
	REVENUE	103.90	103.90		.00	103.90-	100.80	100.80
	***** DEPARTMENT 00 TOTALS ***	103.90	103.90		.00	103.90-	.00	.00
	SPECIAL PARKS EXPENSES							
16-95-6264-000	SEASPAR Membership Fee	.00	.00	.00	24454.00	24454.00	.00	.00
	EXPENSE	.00	.00	.00	24454.00	24454.00	.00	.00
	***** DEPARTMENT 95 TOTALS ***	.00	.00	.00	24454.00-	24454.00-	.00	.00
	** TOTAL SPECIAL PARKS EXPENSE	.00	.00	.00	.00	.00	.00	.00
	EXPENSE	.00	.00	.00	.00	.00	.00	.00
	** FUND 16 TOTAL	103.90	103.90					

G/L ACCT NUMBER	TITLE	REVENUE / EXPENSE		ENCUMBERED	FISCAL BUDGET	UNENCUMB BALANCE	** LAST YEAR **	
		M-T-D	Y-T-D				M-T-D	Y-T-D
DEBT SERVICE REVENUES								
40-00-4102-000	Real Estate Taxes	905.51	905.51		.00	905.51-	.00	.00
	** TOTAL DEBT SERVICE REVENUES	.00	.00		.00	.00	.00	.00
	REVENUE	905.51	905.51		.00	905.51-	.00	.00
	***** DEPARTMENT 00 TOTALS ***	905.51	905.51		.00	905.51-	.00	.00
DEBT SERVICE EXPENSES								
INTEREST & BOND REDEMPTION								
40-95-6506-000	Bond Interest-Road Bond	52346.13	52346.13	.00	.00	52346.13-	61987.58	61987.58
40-95-6506-100	Bond Principal-Road Bond	.00	.00	.00	.00	.00	.00	.00
	** TOTAL INTEREST & BOND REDEM	.00	.00	.00	.00	.00	.00	.00
	EXPENSE	52346.13	52346.13	.00	.00	52346.13-	61987.58	61987.58
	***** DEPARTMENT 95 TOTALS ***	52346.13-	52346.13-	.00	.00	52346.13	.00	.00
	** FUND 40 TOTAL	51440.62-	51440.62-					

G/L ACCT NUMBER	TITLE	REVENUE / EXPENSE M-T-D	EXPENSE Y-T-D	ENCUMBERED	FISCAL BUDGET	UNENCUMB BALANCE	** LAST YEAR M-T-D	** Y-T-D
	CAPITAL IMPROVEMENT FUND REV							
50-00-5704-000	Transfer form Corporate F	.00	.00		.00	.00	.00	.00
	** TOTAL CAPITAL IMPROVEMENT R	.00	.00		.00	.00	.00	.00
	REVENUE	.00	.00		.00	.00	.00	.00
	** FUND 50 TOTAL	.00	.00					

G/L ACCT NUMBER	TITLE	REVENUE / EXPENSE M-T-D	Y-T-D	ENCUMBERED	FISCAL BUDGET	UNENCUMB BALANCE	** LAST YEAR M-T-D	** Y-T-D
ROAD IMPROVEMENT BOND REVENUES								
52-00-5102-000	Interest Income	5.83	5.83		.00	5.83-	13.01	13.01
	** TOTAL ROAD IMPROVEMENT BOND	5.83	5.83		.00	5.83-	13.01	13.01
	REVENUE	5.83	5.83		.00	5.83-	13.01	13.01
	***** DEPARTMENT 00 TOTALS ***	5.83	5.83		.00	5.83-	.00	.00
ROAD IMPROVEMENT BOND EXPENSES								
52-95-6252-107	Prof Services-Constructio	.00	.00	.00	.00	.00	.00	.00
52-95-6252-112	Prof Services-Engineering	.00	.00	.00	.00	.00	.00	.00
	EXPENSE	.00	.00	.00	.00	.00	.00	.00
	** TOTAL ROAD IMPROV BOND EXPE	.00	.00	.00	.00	.00	.00	.00
	EXPENSE	.00	.00	.00	.00	.00	.00	.00
	** FUND 52 TOTAL	5.83	5.83					

G/L ACCT NUMBER	TITLE	REVENUE / EXPENSE		ENCUMBERED	FISCAL BUDGET	UNENCUMB BALANCE	** LAST YEAR **		
		M-T-D	Y-T-D				M-T-D	Y-T-D	
PUBLIC WORKS FACILITY REVENUES									
53-00-4803-000	American Tower (Nextel) R	2278.77	2278.77		.00	2278.77-	2191.12	2191.12	
53-00-4808-000	Denali Spectrum - Rental	.00	.00		.00	.00	1138.79	1138.79	
53-00-4809-000	Crown Castle (Sprint) Ren	.00	.00		.00	.00	1872.98	1872.98	
53-00-5102-000	Interest Income	.66	.66		.00	.66-	7.59	7.59	
	** TOTAL PUBLIC WORKS FAC REVE	2279.43	2279.43		.00	2279.43-	5210.48	5210.48	
	REVENUE	2279.43	2279.43		.00	2279.43-	5210.48	5210.48	
	***** DEPARTMENT 00 TOTALS ***	2279.43	2279.43		.00	2279.43-	.00	.00	
PUBLIC WORKS FACILITY EXPENSES									
53-95-6247-000	Miscellaneous Expenses	.00	.00	.00	.00	.00	.00	.00	
53-95-6521-000	2009 G.O. Bond - Interest	.00	.00	.00	.00	.00	20918.00	20918.00	
53-95-6521-100	2009 G.O. Bond - Principa	.00	.00	.00	.00	.00	.00	.00	
53-95-6522-000	2014 G.O. BOND-INTEREST	.00	.00	.00	.00	.00	.00	.00	
53-95-6522-100	2014 G.O. BOND-PRINCIPAL	.00	.00	.00	.00	.00	.00	.00	
	EXPENSE	.00	.00	.00	.00	.00	20918.00	20918.00	
	** TOTAL PUBLIC WORKS FACILITY	.00	.00	.00	.00	.00	.00	.00	
	EXPENSE	.00	.00	.00	.00	.00	.00	.00	
	** FUND 53 TOTAL	2279.43	2279.43						

RESOLUTION NO. R7-16-1

A RESOLUTION DESIGNATING FREEDOM OF INFORMATION ACT  
COMPLIANCE OFFICERS IN THE VILLAGE OF  
INDIAN HEAD PARK

PASSED AND APPROVED BY  
THE PRESIDENT AND BOARD OF TRUSTEES THE  
14th DAY OF JULY 2016

RESOLUTION NO. R7-16-1

A RESOLUTION DESIGNATING FREEDOM OF INFORMATION ACT  
COMPLIANCE

OFFICERS IN THE VILLAGE OF

INDIAN HEAD PARK

WHEREAS, Public Act 96-542, which amended the FREEDOM OF INFORMATION ACT (5 ILCS 120, *et seq.*), provides that each public body shall designate one or more employees, officers or members to receive training on compliance with the Freedom of Information Act; and

WHEREAS, in the opinion of a majority of the corporate authorities of the Village of Indian Head Park, it is advisable, necessary and in the public interest that the Village of Indian Head Park designate one or more employees, officers or members to receive training on compliance with the Freedom of Information Act;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Indian Head Park, Cook County, Illinois, as follows:

Section 1. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

Section 2: It is hereby determined that it is advisable, necessary and in the public interest that the Village of Indian Head Park designate: John DuRocher, Village Administrator, Police Sergeant Raymond Leuser to act as Freedom of Information Act Officer(s) and to receive training on compliance with the Freedom of Information Act.

Section 3: The Village Administrator be and is hereby directed to submit a list of the person(s) designated here into the Public Access Counselor at the Office of the Illinois Attorney General.

Section 4: The person(s) designated herein shall annually thereafter complete an annual training curriculum with the Public Access Counselor.

Section 5: This Resolution shall take effect upon its passage and approval in pamphlet form.

ADOPTED this 14th day of July 2016, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me the 14th day of July 2016.

---

Tom Hinshaw

Mayor

ATTESTED and filed in my office, this 14th day of July 2016.

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Laurie Scheer

Clerk of the Village

of Indian Head Park, Cook County, Illinois

**ORDINANCE NO. 2016-13**

**AN ORDINANCE AUTHORIZING THE ENTERING  
INTO AN INTERGOVERNMENTAL AGREEMENT  
WITH THE METROPOLITAN WATER  
RECLAMATION DISTRICT OF GREATER CHICAGO  
FOR THE DISTRIBUTION OF RAIN BARRELS BY THE  
VILLAGE OF INDIAN HEAD PARK, COOK  
COUNTY, ILLINOIS**

**PASSED AND APPROVED BY  
THE PRESIDENT AND BOARD OF  
TRUSTEES THIS 14<sup>TH</sup> DAY OF JULY  
2016**

**Published in pamphlet form by Authority of  
the Corporate  
Authorities of Indian Head Park, Illinois, This  
14<sup>TH</sup> day of July 2016**

ORDINANCE NO. 2016-13

AN ORDINANCE AUTHORIZING THE ENTERING INTO AN  
INTERGOVERNMENTAL AGREEMENT WITH THE  
METROPOLITAN WATER RECLAMATION DISTRICT OF  
GREATER CHICAGO FOR THE DISTRIBUTION OF RAIN  
BARRELS BY THE  
VILLAGE OF INDIAN HEAD PARK, COOK COUNTY,  
ILLINOIS

**WHEREAS**, Article 7, Section 10 of the Constitution of the State of Illinois encourages intergovernmental cooperation and authorizes units of local government to contract and associates among themselves to obtain or share services and to exercise, combine or transfer any power or function, in any manner not prohibited by law or ordinance; and

**WHEREAS**, the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., authorizes units of local government to exercise their powers, privileges and authority for the purposes of intergovernmental cooperation; and

**WHEREAS**, the Water Reclamation District of Greater Chicago is offering free rain barrels for distribution to its residents, and

**WHEREAS**, the Corporate Authorities of the Village of Indian Head Park have determined that entering into such an agreement to obtain free rain barrels for its residents is in the best interests of the Village, and

**NOW, THEREFORE**, the aforesaid is hereby incorporated by reference and it is ordained by the Village of Indian Head Park Board as follows:

Section 1. Pursuant to 5 ILCS 220/1 et seq., the following attached agreement is hereby adopted in its substantial form.

Section 3. The Mayor is hereby authorized to sign said agreement.

Section 4. This ordinance shall be in full force and effect from its passage.

**ADOPTED**, this 14<sup>th</sup> day of July 2016, pursuant to a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTENTION:**

**APPROVED**, by me this 14<sup>th</sup> day of day of July 2016.

---

Tom Hinshaw, Mayor  
Of Village of Indian Head Park,  
Cook County, Illinois

**ATTESTED** and filed in my office by me, and published in pamphlet,  
on this 14<sup>th</sup> day of July 2016.

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Laurie Scheer, Village Clerk  
Of The Village of Indian Head Park,  
Cook County Illinois

**INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE VILLAGE  
OF INDIAN HEAD PARK AND THE METROPOLITAN WATER  
RECLAMATION DISTRICT OF GREATER CHICAGO FOR THE  
DISTRIBUTION OF RAIN BARRELS**

**THIS INTERGOVERNMENTAL AGREEMENT** (hereinafter the “Agreement”) entered into, by and between the Metropolitan Water Reclamation District of Greater Chicago, a unit of local government and body corporate and politic, organized and existing under the laws of the State of Illinois (hereinafter the “District”) and THE VILLAGE OF INDIAN HEAD PARK, am municipal corporation and non-home-rule unit of government organized and existing in accordance with the Illinois Compiled Statutes, as amended hereinafter the VILLAGE.

**WITNESSETH:**

**WHEREAS**, on November 17, 2004, the Illinois General Assembly passed Public Act 093-1049 (hereinafter the “Act”); and

**WHEREAS**, the Act declares that storm water management in Cook County shall be under the general supervision of the District; and

**WHEREAS**, the Act, as amended, specifically authorizes the District to plan, implement, and finance regional and local activities relating to storm water management in Cook County; and

**WHEREAS**, one component of the District’s storm water management program includes green infrastructure, which hereinafter shall mean the range of storm water control measures that use plant/soil systems, permeable pavement, storm water harvest and reuse, or native landscaping to store, infiltrate, and/or evapotranspire storm water and reduce flows to the sewer systems or to surface waters as more fully set forth at 415 ILCS 56/5; and

**WHEREAS**, the District has committed to developing an enhanced rain barrel distribution program (“Rain Barrel Program”), in conformance with Appendix E, Section II (A) of a certain consent decree entered into in United States, et al., v. Metropolitan Water Reclamation District of Greater Chicago, Case No. 1:11-cv-08859 (N.D. Ill. 2014) (“Consent Decree”), and the District’s formal commitment herein is intended to satisfy that obligation; and

**WHEREAS**, on April 17, 2014, the District’s Board of Commissioners adopted a Rain Barrel Program Policy (“Rain Barrel Program”) that is intended to satisfy certain requirements of the Consent Decree, and as part of the Policy, the District intends to develop a Municipal Distribution Network of its Rain Barrel Program as further set forth herein; and

**WHEREAS**, on May 21, 2015, the District’s Board of Commissioners adopted amendments to its Rain Barrel Program designed to encourage greater participation and distribution of rain barrels; and

**WHEREAS**, the District and the VILLAGE desire to enter into an amended IGA consistent Agreement with the District regarding its Rain Barrel Program; and

**WHEREAS**, under the Rain Barrel Program, the District shall provide rain barrels designed to capture and use rain water to residences throughout its service area; and

**WHEREAS**, the distribution of rain barrels through the Rain Barrel Program may be approached more effectively, economically, and comprehensively, with the VILLAGE, and the District cooperating and using their joint efforts and resources; and

**WHEREAS**, the VILLAGE is located, wholly or partly, within the boundaries of Cook County; and

**WHEREAS**, the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, and Section 10 of Article VII of the Illinois Constitution, allow and encourage intergovernmental cooperation; and

**WHEREAS**, on May 21, 2015, the District’s Board of Commissioners authorized the District to enter into an intergovernmental agreement, in substantially the same form as this intergovernmental agreement, with units of local government throughout the District’s service area; and

**NOW THEREFORE**, in consideration of the matters set forth, the mutual covenants and agreements contained in this agreement and, for other good and valuable consideration, the VILLAGE and District hereby agree as follows:

### **ARTICLE 1. INCORPORATION OF RECITALS**

The recitals set forth above are incorporated herein by reference and made a part hereof.

### **ARTICLE 2. SCOPE OF WORK**

1. The scope of this Agreement will include the District providing rain barrels, connection hardware and delivery at no cost, to the homes of residents in the VILLAGE (hereinafter the “Project”), as more fully set forth in Exhibit 1.

2. The District is expressly and intentionally not providing any assistance for the installation and operation of the rain barrel other than an instruction pamphlet, in a form substantially similar to the one attached hereto as Exhibit 2.

3. In order for the VILLAGE to be eligible to participate in this Rain Barrel Program, on behalf of its residents, the VILLAGE agrees to perform the following requirements:

- a. place all rain barrel orders on behalf of residents using a form provided by the District; and
- b. obtain informed written consent from each resident receiving rain barrels allowing and agreeing to the District's limited access to their property solely for the purpose of delivering the rain barrel(s); and
- c. within one year of the date of this Agreement, the Municipality shall report back to the District with the number of rain barrels distributed, and cooperate with the District in the conducting of a post installation survey.

The documents setting forth an explanation of the Rain Barrel Program and needing to be signed by the VILLAGE and its residents, prior to free rain barrels being distributed, are attached hereto as Exhibit 1. In order to encourage as wide a distribution of rain barrels as possible, the maximum number of rain barrels to be distributed per home is four.

4. The VILLAGE shall return to the District all rain barrels that were delivered by the District in connection with the Rain Barrel Program but for any reason whatsoever were not installed or were subsequently disconnected from a resident's home.

### **ARTICLE 3. PERMITS AND FEES**

1. Federal, State, and County Requirements. In the event any federal, state or local permits are required, the VILLAGE shall obtain all such permits required by law in connection with the Rain Barrel Program, and shall assume any costs in procuring said permits. Additionally, the VILLAGE shall obtain all consents and approvals required by federal, state, and/or county regulations in connection with the Rain Barrel program, and shall assume any costs incurred in procuring all such consents and approvals.

2. Maintenance. The VILLAGE shall obtain any and all permits necessary for the performance of any maintenance work associated with the improvements in connection with the Rain Barrel Program, and in accordance with Article 5 of this Agreement.

#### **ARTICLE 4. INSPECTION AND MAINTENANCE**

The District shall have the right (including any necessary right of access) in conjunction with the VILLAGE to conduct a joint annual inspection of the installed rain barrels upon reasonable notice to the VILLAGE and the homeowner(s).

#### **ARTICLE 5. EFFECTIVE DATE**

This Agreement becomes effective on the date that the last signature is affixed hereto.

#### **ARTICLE** **6. DURATION**

Subject to the terms and conditions of Article 2 and Article 10, Section 4, this Agreement shall remain in full force and effect for perpetuity.

#### **ARTICLE 7. NON-ASSIGNMENT**

Neither party may assign its rights or obligations hereunder without the written consent of the other party.

#### **ARTICLE 8. WAIVER OF PERSONAL LIABILITY**

No official, employee, or agent of either party to this Agreement shall be charged personally by the other party with any liability or expenses of defense incurred as a result of the exercise of any rights, privileges, or authority granted herein, nor shall he or she be held personally liable under any term or provision of this Agreement, or because of a party's execution or attempted execution of this Agreement, or because of any breach of this Agreement.

#### **ARTICLE 9. INDEMNIFICATION**

The VILLAGE shall defend, indemnify, and hold harmless the District, its Commissioners, officers, employees, and other agents ("District Party") from liabilities of every kind, including losses, damages and reasonable costs, payments and expenses (such as, but not limited to, court costs and reasonable attorneys' fees and disbursements), claims, demands, actions, suits, proceedings, judgments or settlements, any or all of which are asserted by any individual, private entity, or public entity against the District Party and arise out of or are in any way related to: (1) the distribution, installation and use of rain barrels through the Rain Barrel Program within the corporate limit of the VILLAGE within Cook County; or (2) the exercise of any right, privilege, or authority granted to the VILLAGE under this Agreement.

The VILLAGE covenants, represents, and warrants as follows:

1. By submitting an application on behalf of its residents for rain barrel(s), the VILLAGE represents that it has the full authority and permission from the homeowner(s) and that such permission includes:
  - a. the right of the District, or its vendor, to deliver the rain barrel(s) to the individual homeowner, including but not necessarily limited to reasonable access to the homeowner's real property for purposes of delivering the rain barrel(s); and
  - b. that the VILLAGE and the District may access the homeowner's property to conduct a joint annual inspection of the installed rain barrels upon reasonable notice to the recipient of the rain barrel(s).
2. The individuals signing this Agreement and all other documents executed on behalf of the VILLAGE are duly authorized to sign same on behalf of and to bind the VILLAGE;
3. The execution and delivery of this Agreement, consummation of the transactions provided for herein, and the fulfillment of the terms hereof will not result in any breach of any of the terms or provisions of or constitute a default under any agreement of the VILLAGE or any instrument to which the VILLAGE is bound or any judgment, decree, or order of any court or governmental body or any applicable law, rule, regulation; and
4. The VILLAGE acknowledges and accepts that the Rain Barrel Program being offered by the District is a voluntary program, wherein the VILLAGE residents are receiving complimentary rain barrels and as such, the District may discontinue the Rain Barrel Program at any time, without notice and without obligation to provide any additional rain barrels.

#### **ARTICLE 11. REPRESENTATIONS OF THE DISTRICT**

The District covenants, represents, and warrants as follows:

1. The District has full authority to execute, deliver, and perform or cause to be performed this Agreement;
2. The individuals signing this Agreement and all other documents executed on behalf of the District are duly authorized to sign same on behalf of and to bind the District; and

3. The execution and delivery of this Agreement, consummation of the transactions provided for herein, and the fulfillment of the terms hereof will not result in any breach of any of the terms or provisions of or constitute a default under any agreement of the District or any instrument to which the District is bound or any

Judgment, decree, or order of any court or governmental body or any applicable law, rule, or regulation.

### **ARTICLE 12.** **DISCLAIMERS**

This Agreement is not intended, nor shall it be construed, to confer any rights, privileges, or authority not permitted by Illinois law. Nothing in this Agreement shall be construed to establish a contractual relationship between the District and any party other than the VILLAGE.

### **ARTICLE 13. WAIVERS**

Whenever a party to this Agreement by proper authority waives the other party's performance in any respect or waives a requirement or condition to performance, the waiver so granted, whether express or implied, shall only apply to the particular instance and shall not be deemed a waiver for subsequent instances of the performance, requirement, or condition. No such waiver shall be construed as a modification of this Agreement regardless of the number of times the performance, requirement, or condition may have been waived.

### **ARTICLE 14. SEVERABILITY**

If any provision of this Agreement is held to be invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability will not affect any other provisions of this Agreement, and this Agreement will be construed as if such invalid, illegal, or unenforceable provision has never been contained herein. The remaining provisions will remain in full force and will not be affected by the invalid, illegal, or unenforceable provision or by its severance. In lieu of such illegal, invalid, or unenforceable provision, there will be added automatically as part of this Agreement a provision as similar in its terms to such illegal, invalid, or unenforceable provision as may be possible and be legal, valid, and enforceable.

### **ARTICLE 15. DEEMED INCLUSION**

Provisions required (as of the effective date) by law, ordinances, rules, regulations, or executive orders to be inserted in this Agreement are deemed inserted in this Agreement whether or not they appear in this Agreement or, upon application by either party, this Agreement will be amended to make the insertions. However, in no event will the failure to insert such provisions before or after this Agreement is signed prevent its enforcement.

## **ARTICLE 16. ENTIRE AGREEMENT**

This Agreement, and any exhibits or riders attached hereto, shall constitute the entire agreement between the parties. No other warranties, inducements, considerations, promises, or interpretations shall be implied or impressed upon this Agreement that are not expressly set forth herein.

## **ARTICLE 17. AMENDMENTS**

This Agreement shall not be amended unless it is done so in writing and signed by the authorized representatives of both parties.

## **ARTICLE 18. REFERENCES TO DOCUMENTS**

All references in this Agreement to any exhibit or document shall be deemed to include all supplements and/or authorized amendments to any such exhibits or documents to which both parties hereto are privy.

## **ARTICLE 19. JUDICIAL AND ADMINISTRATIVE REMEDIES**

The parties agree that this Agreement and any subsequent Amendment shall be governed by, and construed and enforced in accordance with, the laws of the State of Illinois in all respects, including matters of construction, validity, and performance. The parties further agree that the proper venue to resolve any dispute which may arise out of this Agreement is the appropriate Court of competent jurisdiction located in Cook County, Illinois.

This Agreement shall not be construed against a party by reason of who prepared it. Each party agrees to provide a certified copy of the ordinance, bylaw, or other authority to evidence the reasonable satisfaction of the other party that the person signing this Agreement for such party is authorized to do so and that this Agreement is a valid and binding obligation of such party. The parties agree that this Agreement may be executed in quadruplicate.

The rights and remedies of the District or the VILLAGE shall be cumulative, and election by the District or the VILLAGE of any single remedy shall not constitute a waiver of any other remedy that such party may pursue under this Agreement.

## **ARTICLE 20. NOTICES**

Unless otherwise stated in this Agreement, any and all notices given in connection with this Agreement shall be deemed adequately given only if in writing and addressed to the party for whom such notices are intended at the address set forth below. All notices shall be sent by personal delivery, UPS, Fed Ex or other overnight messenger service, first class registered or certified mail, postage prepaid, return receipt requested, or by facsimile. A written notice shall be deemed to have been given to the recipient party on the earlier of (a) the date it is hand-delivered to the address required by this Agreement; (b) with respect to notices sent by mail, two days (excluding Sundays and federal holidays) following the date it is properly addressed and placed in the U.S. Mail, with proper postage prepaid; or (c) with respect to notices sent by facsimile, on the date sent, if sent to the facsimile number(s) set forth below and upon proof of delivery as evidenced by the sending fax machine. The name of this Agreement i.e., INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE VILLAGE OF INDIAN HEAD PARK AND THE METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO FOR THE DISTRIBUTION OF RAIN BARRELS must be prominently featured in the heading of all notices sent hereunder.

Any and all notices referred to in this Agreement, or that either party desires to give to the other, shall be addressed as set forth in Article 21, unless otherwise specified and agreed to by the parties:

## **ARTICLE 21. REPRESENTATIVES**

Immediately upon execution of this Agreement, the following individuals will represent the parties as a primary contact and receipt of notice in all matters under this Agreement:

### For the District

Director of Maintenance & Operations   Mayor  
Metropolitan Water Reclamation District   Village of Indian Head Park  
100 East Erie Street   201 Acacia Drive  
Chicago, Illinois 60611   Indian Head Park, IL 60525  
Phone: (312) 751-7905   Phone: 708-246-3080  
FAX: (312) 751-5681   FAX: 708-246-7094

Each party agrees to promptly notify the other party of any change in its designated representative, which notice shall include the name, address, telephone number and fax number of the representative for such party for the purpose hereof.

**IN WITNESS WHEREOF**, the Metropolitan Water Reclamation District of Greater Chicago and the VILLAGE OF INDIAN HEAD PARK, the parties hereto, have each caused this Agreement to be executed in quadruplicate by their duly authorized officers, duly attested and their seals hereunto affixed.

BY: \_\_\_\_\_  
TOM HINSHAW, MAYOR

ATTEST: \_\_\_\_\_

LAURIE SCHEER, VILLAGE CLERK

**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

Chairman of the Committee on Finance    Date

Executive Director    Date

ATTEST:

Clerk    Date

APPROVED AS TO OPERATIONS, AND TECHNICAL MATTERS:

Assistant Director of Maintenance & Operations    Date

Director of Maintenance & Operations    Date

APPROVED AS TO FORM AND LEGALITY:

Head Assistant Attorney    Date

General Counsel    Date

# **EXHIBIT 1**

## Metropolitan Water Reclamation District of Greater Chicago

# Rain Barrel Program

### *A component of the District's Green Infrastructure Program*

## I. PROGRAM DESCRIPTION

Rain Barrels are a form of green infrastructure that are designed to capture and reuse rain water. The largest benefit of rain barrel use is achieved by disconnecting the roof runoff from the system and installing rain barrels to reuse water. Roofs comprise 41% of the impervious surface in Cook County. Many of these surfaces are directly connected to the public drainage system.

The goal of the Metropolitan Water Reclamation District of Greater Chicago's (District's) Rain Barrel Program is removing the direct load from entering the sewer system, reducing basement backups, and reducing combined sewer overflow volume, overland flooding, and infiltration and inflow. The District believes the value of keeping water out of the system will benefit the community.

The District's Rain Barrel Program will utilize three distribution networks throughout its service-delivery area to distribute and promote the use of rain barrels. These networks are described in Section II. Each rain barrel distributed will display a specially-designed label that summarizes the environmental benefits of using rain barrels (see Attachment A).

## II. DISTRIBUTION NETWORKS

The three networks that will be utilized to distribute rain barrels are: municipalities, community groups/non-governmental organizations and campus- type facilities.

### A. Municipalities

Cook County has 129 communities within the District's service area. Each community will be encouraged to adopt the Rain Barrel Program as its own. This program is contingent on funding approval by the Board of Commissioners on an annual basis. Until otherwise indicated, the Program will provide free rain barrels to residents who live in the District's service area.

Municipalities are required to enroll in this free program via an Intergovernmental Agreement (IGA). Once an IGA is signed, municipalities may order rain barrels, connection hardware, and delivery for their residents from the District's vendor at no cost to the municipality. The District will cover the cost of the rain barrels, the connection hardware and home delivery as the District has a contract with a vendor in place; the vendor will furnish and deliver rain barrels, and municipal partners will be

provided with an email address and telephone number that can be used to order the rain barrels for delivery to residents. Distribution will be limited to a maximum of four rain barrels per home.

The District will provide the following templates for municipalities to use:

- **Sample letter and rain barrel reservation form** – The letter and form can be adapted and mailed to residents; the form is designed to collect the information needed to place an order on the resident’s behalf.
- **Sample brochure that can incorporate your logo** – Upon request, the District will provide municipalities with a supply of brochures imprinted with their municipal logo.
- **Generic press release** – The language in this generic press release can be used in newsletters, on websites or submitted to local publications.

#### B. Community Groups/Non-Governmental Organizations

Cook County has many community groups and non-governmental organizations (NGOs) that work to educate residents about stormwater management, green infrastructure and environmental improvement. Community groups and NGOs will have access to the District's rain barrel program. To enroll in this free program, they will be asked to sign a Memorandum of Understanding (MOU). Once the MOU is signed, the community group/NGO may order rain barrels, connection hardware, and delivery for their constituents from the District at no cost to the community group/NGO.

In order to participate, the community group or NGO must:

- Submit a plan to the District describing the utilization of rain barrels;
- Provide detailed ordering information to the District ;
- Periodically ensure proper installation of rain barrels;
- Ensure proper education, care and maintenance of the rain barrels;
- Provide a follow-up report on rain barrel distribution. The report should include the following information:
  - email addresses of constituents receiving the rain barrel(s)
  - street addresses where rain barrels were installed
  - number of rain barrels installed, with a maximum of four rain barrels per home or location
  - a brief report of project successes and/or lessons learned in implementing the project.

#### C. Campus-Type Facilities

Campus-type facilities include: schools, municipal properties (i.e. town halls, libraries, park district facilities, fire and police stations, garage/outbuilding), churches,

community centers, senior centers, hospitals and clinics. The District will provide free rain barrels to any such facility committed to be a community partner and good steward of stormwater. The facility representative should contact the District regarding execution of a template IGA or MOU and to complete an appropriate application which shall include at a minimum:

- Size of campus
- Number of rain barrels requested
- Percent of downspouts intercepted
- Any other additional stormwater controls implemented on the site

After the rain barrels have been delivered and installed, the facility representative should submit a post-implementation plan or "As-Built" document that provides at minimum:

- addresses and locations where rain barrels were installed
- number of rain barrels installed
- a brief report of project successes and/or lessons learned in implementing the project.

### **III. MARKETING AND PROMOTION**

In addition to providing technical assistance to residents, municipalities, community groups/non-governmental organizations and campus-type facilities on the proper use of rain barrels, a combination of tools will be provided by the District's Office of Public Affairs to promote and market rain barrels to the distribution networks. The tools include the District website, community outreach, public service announcements, email campaigns, press releases, promotion on social media, a rain barrel installation video and distribution of brochures.

Templates for applying for free rain barrels will be provided. In addition, the District can provide materials that utilize logos from the municipalities, community groups/non-governmental organizations and campus-type facilities for program purposes. The District will assign a District liaison to interested municipalities, community groups/non-governmental organizations and campus-type facilities. The liaison can provide assistance and direction during program implementation.

District Commissioners will also play a role in the marketing and promotion of the Rain Barrel Program. Commissioners may use and distribute rain barrels at community events as a means of educating and informing the public about the importance of green infrastructure, promoting the District's Rain Barrel Program, and instructing on proper installation. Upon request of each rain barrel for such events, Commissioners will provide the date, location, and purpose of the event for which the rain barrel(s) is/are being used, acknowledging by signature that the use and distribution is in compliance with the District's Ethics Ordinance policy on political activity.

#### **IV. PROGRAM PERFORMANCE**

The District's Maintenance and Operations Department will continue to administer the Rain Barrel Program in cooperation with Engineering and Public Affairs. An assigned resident engineer will administer the rain barrel contract, coordinate deliveries, and document distribution for reporting purposes. The resident engineer will collect the addresses and number of rain barrels delivered and installed. The Office of Public Affairs will document marketing, community outreach and technical assistance and submit this information to the resident engineer for inclusion in an annual report.

#### **V. LABEL**

A label will be affixed to every rain barrel distributed (see Attachment A). The label summarizes the environmental benefits of using rain barrels and green infrastructure.

#### **VI. FORMS**

Draft forms pertaining to this program are attached and will be modified to include information pertaining to the specific participating municipality, community group/non-governmental organization or campus-type facility:

1. Municipal and Community Group/NGO Ordering Instructions - Attachment B
2. Resident Application Sample Form – Attachment C
3. Campus-Type Facility Application Sample Form – Attachment D

**Attachment A**

SAVE WATER    PREVENT FLOODING    IMPROVE WATER QUALITY

55 GALLON  
FROST-PROOF  
RECYCLED

# Rain Barrel

including:  
MOSQUITO SCREEN  
OVERFLOW DRAIN  
SPIGOT

**This rain barrel is part of the Metropolitan Water Reclamation District of Greater Chicago's green infrastructure program.**  
Green infrastructure helps prevent flooding and improve water quality by keeping clean water out of the sewer system.



**Use water from your rain barrel to wash your car, water your garden or lawn, or wash your pet. Do not drink water from a rain barrel.**  
For installation instructions and more information, visit [mwr.org](http://mwr.org).  
Find the MWRD on Facebook and Twitter and show off your rain barrel!

**Attachment B**



# **MWRD Rain Barrel Program**

## **Municipal and Community Group/ Non-Governmental Organization Ordering Instructions**

Municipalities and Community Groups/Non-Governmental Organizations (NGOs) in the District's service area may order free rain barrels for their residents.

To qualify for free rain barrels, residents must either live in a municipality that has signed an Intergovernmental Agreement with the District or request them through an organization that has signed a Memorandum of Understanding with the District.

If the resident meets the above criteria, then the municipality or community group/NGO may contact Roland Derylo at [derylor@mwrdd.org](mailto:derylor@mwrdd.org) to order rain barrels\*; please write **MWRD Rain Barrel Program** in the subject line.

The municipality or community group/NGO will be provided a spreadsheet and will be required to fill in the following resident information: **Name, Address [City, State & Zip], Phone Number, Email Address, Number of Rain Barrels and Color Requested.**

\*A maximum of four rain barrels may be ordered per location.

Bulk deliveries will continue to be made to organizations and agencies wishing to purchase rain barrels at cost from the District.

Need more information? Visit [www.mwrdd.org](http://www.mwrdd.org) or call (312) 751-6633.

# Free Rain Barrel Program Municipal Application Form for Residents

We are pleased to offer free rain barrels to our residents. Please complete the information needed for delivery.

## Resident's information:

Name: \_\_\_\_\_  
(Please print)

Home address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Number of rain barrels requested: \_\_\_\_\_

Rain Barrel Color (indicate #): \_\_\_ Terra Cotta \_\_\_ Blue \_\_\_ Black \_\_\_ Gray

Notice to Resident: All rain barrels no longer in use must be returned to the municipality. If you decide to remove your rain barrel, please contact [insert name, phone number, email address] to arrange for its return.

**Attachment D  
Sample Form**

# **Free Rain Barrel Program Campus-Type Facility Application Form**

The Campus-Type Facility may contact Roland Derylo at [derylor@mwrld.org](mailto:derylor@mwrld.org) to order rain barrels; please write **MWRD Rain Barrel Program** in the subject line. Please include the information needed for delivery below.

## **Facility and Ordering information:**

Name of Campus-Type Facility: \_\_\_\_\_  
*(Please print)*

Rain Barrels' Delivery Location Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Number of rain barrels requested: \_\_\_\_\_

Rain Barrel Color (indicate #): \_\_\_ Terra Cotta \_\_\_ Blue \_\_\_ Black \_\_\_ Gray

## **Campus-Type Facility Representative Contact Information:**

Contact Name: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

# **EXHIBIT 2**

# Installation Instructions

Please read these instructions and warnings thoroughly before beginning installation and retain for future reference.

## INCLUDED

- Rain barrel body (A)
- Rain barrel lid (B)
- Mesh filter (preinstalled in lid) (C)
- 1 overflow hose and 1 hose clamp (D)
- 1 spout, 1 rubber gasket, 1 nut (E)
- 4 screws

## NEEDED

- Slothead and Phillips (crosshead) screwdrivers
- Wrench
- Tape measure and marker
- Safety glasses, safety gloves
- Hacksaw
- Hammer or chisel

## Step 1 Locate

Choose a location below a downspout for your rain barrel. The location must have level, firm ground. A 3'x3' paving stone can be used to provide stability. Avoid locations near ground-level basement windows or window wells.

## Step 2 Assemble

Put the rubber gasket on the spout and place it through the hole at the front of the barrel. Thread the nut onto the back of the spout from inside the barrel. Hold the nut in place with a wrench and hand tighten only. It only needs to be tight enough to prevent water leakage. Use caution as over-tightening can crack the barrel.

## Step 3 Cut Downspout

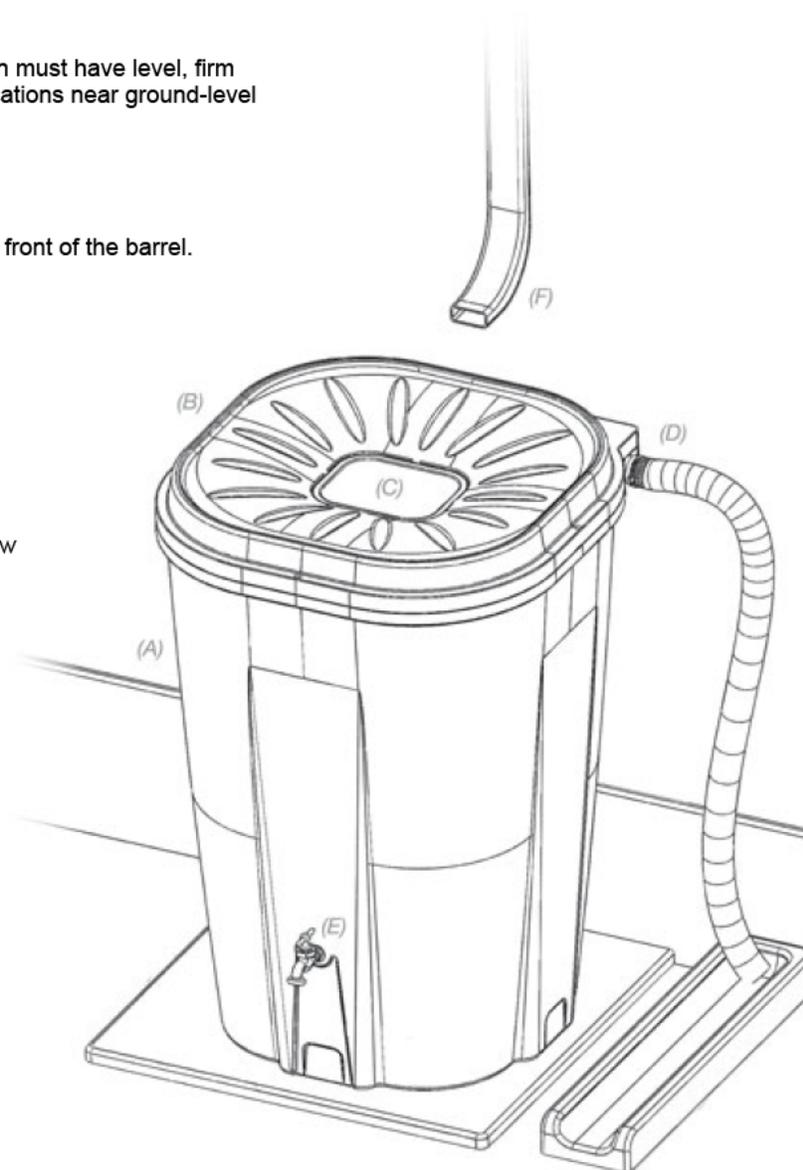
Place the barrel beside the downspout to measure and mark your required cut. Make sure to allow enough room for the barrel, lid and elbow spout. **Wearing safety glasses and gloves**, cut the downspout using a hacksaw. Attach your existing elbow spout (F) to the new downspout end.

## Step 4 Overflow

Choose which side overflow spout you will use. Both spouts are blocked by a plastic disc by default. Remove the disc by inserting a slot screwdriver or chisel into the overflow tube from the outside, and gently tap with a hammer around the edges of the disc until it pops free. Attach the overflow hose using the hose clamp and a slot screwdriver. Direct the other end of the hose to wherever your downspout originally drained, which should be either a splash pad or sewer drain.

## Step 5 Attach Lid & Place

Place the lid on the barrel and affix using the four provided screws (#6 x 1.5") and a crosshead screwdriver. Hand-tighten only. Over-tightening may crack the plastic. Place assembled bin under downspout and ensure it is level and stable.



## Option Connecting Multiple Barrels

Multiple FreeGarden™ RAIN barrels can be connected to collect additional water from the same downspout. On each additional barrel tap out BOTH plastic discs in the overflow spouts as in Step 4 above, then connect and clamp the end of the first barrel's overflow hose to one of the spouts of the additional barrel. Clamp and connect another overflow hose to the other spout of the additional barrel and direct the open end to wherever your downspout originally drained (usually a splash pad or sewer drain).

## Usage

Congratulations! You can use your collected rainwater for many purposes, such as:

- Watering lawns
- Watering gardens
- Washing cars
- Cleaning outdoor furniture
- Washing garden tools and containers
- Watering indoor and outdoor potted plants

Note: **NEVER DRINK OR INGEST STANDING WATER.** Do not allow ingestion by pets and animals, and do not cook or wash anything in collected rainwater in any way that may result in ingestion. Ingestion may cause serious illness or death. See below for further important warnings.

## Maintenance

### SUMMER

Clean the screen once a month to prevent clogging. Check for erosion under/around rain barrel; platform/support must remain level and stable at all times.

### WINTER

Drain barrel and store in shed or garage. If left outside with freezing water inside, the barrel may crack.



## WARNINGS

### Drowning Hazard

Never permit children to play on, in, or near a rain barrel. Always affix the lid securely to avoid drowning. Never use a rain barrel without the lid securely affixed, or with a damaged, cracked, warped or broken cover. Never place a rain barrel near a deck, stairs, chair, or other structures or items that may allow a child to climb above, on, or in the rain barrel.

### Water Contamination Hazard

Do not use collected water for drinking, cooking, washing or in any way that may result in ingestion of the water by humans and/or animals. Water in rain barrels may become stagnant and/or contaminated. Ingesting rain barrel water may cause serious illness or death. Use only for watering plants and cleaning of outdoor items not related to eating or drinking.

### Tipping Hazard

A misinstalled rain barrel may tip over causing bodily injury or property damage. Never place rain barrels on non-level or uneven surfaces. Always use a solid, stable platform under the rain barrel. Water is very heavy. The preparation and placement of the installation are critical; the platform must be level and provide robust support for a filled rain barrel.

### Electrical Hazard

If the downspout contains heating cables, there is a potential electrocution or fire hazard during installation. Ensure power is disconnected at the electrical panel before manipulating heated downspouts. Consult a qualified electrician for modifications to heated downspouts.

### Installation Hazards

Rain barrels are for water collection and outdoor use only. No other uses are recommended. Downspout edges may be sharp. Wear protective gloves when cutting and handling downspouts. Always wear safety glasses when cutting or drilling to prevent eye injuries. Protect siding from damage by inserting a sheet of plywood between the downspout and siding. Read all instructions and warnings thoroughly before installing this product.

### Warning and Limitations

Improper installation and maintenance may result in property damage, bodily injury and/or death. Enviro World Corporation is not responsible for any damages or injuries caused by or resulting from improper installation and/or continued maintenance. Retain this sheet for future reference.

### International Headquarters

Enviro World Corporation  
7003 Steeles Ave. W., Unit 6  
Toronto, ON Canada M9W 0A2  
Tel 416-674-0033 Fax 416-679-0368  
Toll-free 877-634-9777 solutions@enviroworld.ca

[www.enviroworld.ca](http://www.enviroworld.ca)

# Maintaining and Using Your Rain Barrel

You can use rain barrel water to wash your car, water your lawn, or clean work boots and tools. Rain barrel water is naturally free of chlorine, lime, and calcium, and some gardeners swear their plants prefer it.

Rain barrel water is runoff from your roof, so do not drink it or use it for bathing! Disconnect your rain barrel if you need to use a moss killer on your roof. Wait for a few rainy days before reconnecting your rain barrel to allow the moss killer to rinse away. Do not use rain barrel water on plants if your home has a copper roof or gutters.

## Oh No, Overflow!

Don't worry, your rain barrel is meant to overflow once it is full. Overflow water will spill from the opening on the top and the overflow fitting. Connect a hose to the overflow fitting to direct the water away from your house. You can also connect a second rain barrel to the first one using the included connecting hose and double the amount of water captured before it overflows.

Check on your rain barrel when it is raining to make sure the overflow is not causing flooding or flowing into your neighbor's property. If your rain barrel is properly installed on a pervious surface, overflow water should be absorbed into the ground. If you see water pooling on your property, consider installing a rain garden, which is a type of landscaping designed to absorb water.

## Regular Maintenance

Regularly check your gutters, downspouts, rain barrel water intake screen, rain barrel mosquito screen and rain barrel spigot for leaks, obstructions or debris. Also, confirm that the lid is secure so children and animals cannot fall into the rain barrel.

## Winterizing

Drain your rain barrel before temperatures drop below freezing and keep the spigot open in the winter so water does not accumulate and freeze.

You can also turn it upside down or bring it inside to ensure no water accumulates in the barrel.

## Preventing Mosquitoes

Your rain barrel comes with a mosquito-proof screen under the lid. When the mosquito netting is intact, and there are no leaks where mosquitoes can enter the barrel, your rain barrel should be mosquito-free.

Remove accumulated water from the top of the barrel every 3-4 days during the rainy season. Mosquitoes need at least 4 days of standing water to develop larvae.

If you believe mosquitoes may be breeding in your rain barrel, empty it completely and let it dry out to kill all mosquitoes.

If you want to customize the appearance of your rain barrel, you can

## Paint Your Rain Barrel

Follow these steps to paint your rain barrel:

1. Wash it thoroughly with soapy water to remove any dust or dirt.
2. Once the barrel is dry, apply a plastic primer designed to adhere to polyethylene plastic. Follow the instructions for the primer, including safety precautions.

Note: Don't skip this step. Primer is important! Paint will not stick to a rain barrel without primer, and house paint primers will not adhere well to rain barrel plastic.

3. Gently buff the primer surface with fine sandpaper to remove any glossy areas.
4. Paint the barrel with artist's acrylic paint. Acrylic paint is durable and won't chip or crack as easily as other paints.
5. Allow several days for the paint to dry completely and apply a clear spray sealant to protect your artwork. Follow the instructions for the spray sealant, including safety precautions. This will protect your work of art from the elements.

**ORDINANCE NO. 2016-14**

AN ORDINANCE AMENDING ORDININANCE 2016-06 INCREASING THE SCOPE OF  
WORK AND COST FOR WELL #3 REPAIR AND IMPROVEMENTS FOR THE VILLAGE  
OF INDIAN HEAD PARK, ILLINOIS

PASSED AND APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES THE 14<sup>TH</sup>  
DAY OF JULY 2016

Published in pamphlet form by  
authority of the Corporate Authorities  
of Indian Head Park, Illinois, the 14<sup>th</sup>  
day of July 2016.

**ORDINANCE NO. 2016-14**

**AN ORDINANCE AMENDING ORDINANCE 2016-06 INCREASING THE SCOPE OF WORK AND COST FOR WELL #3 REPAIR AND IMPROVEMENTS FOR THE VILLAGE OF INDIAN HEAD PARK, ILLINOIS**

WHEREAS, in the corporate authorities of the Village of Indian Head Park (hereinafter the "Village") have determined that the scope and cost to repair the previously authorized work to repair and improve Well #3 (hereinafter the "Project") have increased beyond the original scope and cost of the project; and

WHEREAS, the corporate authorities of the Village have determined that it is in the best interests to continue with the project and

WHEREAS, the Village has requested a revised proposal from Layne Christensen Company, to perform all of the work required for the Project; and

WHEREAS, the Layne Christensen Company has submitted its revised proposal for the Project, based on specifications and needs provided by the Village;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Indian Head Park, Cook County, Illinois, as follows:

Section 1: The corporate authorities hereby incorporate the foregoing preamble clauses into this Ordinance.

**Section 2:** The corporate authorities hereby determine that it is in the best interest of the Village to amend ordinance 2016-06.

**Section 3:** The Village does hereby determine that it is in the best interests of the Village to revise the contract for the Project per the attached quote from Layne Christensen Company for the Project at the prices set forth in its Proposal.

**Section 4:** The terms and conditions set forth in Ordinance 2016-06 are continued as part of this Ordinance.

**Section 5:** The general prevailing rate of wages in Cook County, Illinois, for each craft or type of worker or mechanic needed to execute the contract or perform the work, also the general prevailing rate for legal holiday and overtime work, as ascertained by the Illinois Department of Labor shall be paid for each craft or type of worker needed to execute the contract or to perform such work.

**Section 6:** This ordinance shall take effect upon its passage and approval in pamphlet form.

ADOPTED this 14<sup>th</sup> day of July 2016, pursuant to a roll call vote as follows:

AYES:  
NAYS:  
ABSENT:  
ABSTENTION:

APPROVED by me this 14<sup>th</sup> day of July 2016.

---

Tom Hinshaw, Mayor of the  
Village of Indian Head Park, Cook County, Illinois

ATTESTED and filed in my office, this 14<sup>th</sup> day of July 2016

---

Laurie Scheer, Clerk of the Village of  
Indian Head Park, Cook County, Illinois



Strand Associates, Inc.®

1170 South Houbolt Road

Joliet, IL 60431

(P) 815-744-4200

(F) 815-744-4215

July 5, 2016

Mr. Ed Santen, Director of Public Works  
Village of Indian Head Park  
201 Acacia Drive  
Indian Head Park, IL 60525

Re: Well No. 3 Pump and Column Repairs Quote Review

Dear Ed:

We reviewed the attached price proposal from Layne for Well No.3 repairs. We also reached out to Tom Healy from Layne, and he forwarded me the photographs from their inspection. Upon review of the photographs, we agree with the scope of work they propose. We offer the following comments:

Pitting on the column pipe and the end deterioration means complete replacement of a water lube line shaft pump. The price of \$27.32 per foot appears reasonable.

Because this pump's maintenance interval is greater than ten years, the spiders and rubber bearings should also be replaced with new. All eight of the deteriorated line shafts should be replaced with new, and the bowls should be rebuilt. Costs of \$13.20 per foot of line shaft for a total of eight replaced, and \$123 each for replacement of the spiders and rubber bearings are reasonable.

Twenty-four hours for bowl repair may be considered generous, and detailed billing for the time required should be requested and verified. There may be room for some savings with this item and Layne should be asked to document its time clearly for this item.

Because of the age of the check valve and the air release valve, we would recommend including replacement of those items in the scope of work. Labor for the check valve replacement appears reasonable, but the remaining cost for materials seems high. We questioned Layne about this and were informed that this was the pricing they received from their Val-matic distributor for a flanged silent check valve similar in style and laying length as the existing valve. Layne spoke with Clow, manufacturer of the existing valve, and Clow referred Layne to Val-matic for a similar valve because Clow no longer makes this style of check valve. Switching styles of valves may save on the price of the valve, but overall could be more expensive if additional fittings and flange adapters are necessary to install the differently styled valve. If the Village is able to purchase the valve directly at a lower price and supply it to Layne for installation with the rest of the work, this is one option for savings. However, for the minimal saving and the risk of issues that could be created, we would recommend that Layne be responsible for the valve purchase so any impacts to the schedule caused by delays in shipping or errors in ordering information remain Layne's issues to resolve.

An additional \$529 to purchase American-made column pipe, while recommended, should include paperwork certifying that it is a US-manufactured product.

CJU:\dfe\strand.com\projects\JOL\1300--1399\1335\002\PDF\Well 3\Well 3 Repair Review Letter.docx

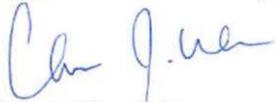
Mr. Ed Santen, Director of Public Works  
Village of Indian Head Park  
Page 2  
July 5, 2016

We would recommend you consider moving forward with the scope of work for a total not-to-exceed amount of \$57,338.50. If this pump and motor continue to provide the security of a backup water supply for another 20 years, this results in about \$2,900 a year for this redundancy.

Please let me know if you have any questions or would like me to further review any aspect of this well pump and motor repair.

Sincerely,

STRAND ASSOCIATES, INC.®



Chris J. Ulm, P.E.  
Senior Associate



Anthony J. Spinelli, P.E., CFM

Enclosures



WATER · MINERAL · ENERGY

June 14, 2016

Village of Indian Head Park  
ATTN: Mr. Ed Santen, Director of Public Works  
201 Acacia Drive  
Indian Head Park, IL 60525

**RE: Well No. 3 Pump Repair**

Dear Ed:

The pumping assembly at Well No. 3 was recently removed for inspection by Layne and transported to our yard in Aurora for disassembly and inspection as part of this project. You reported last year that the capacity has dropped to less than 200 GPM pumping rate, thus triggering the need to inspect the pumping assembly and restore the capacity. The water-lubricated pump has been completely disassembled, sandblasted, and inspected – see our enclosed Pump Inspection Report, which details the repairs necessary. Per your approval, we also brought the 40 HP U.S. VHS electric motor in for inspection.

In addition to the repair of pump, this project gave us the opportunity to confirm what pumping equipment was below grade, since the record on it was not so clear. The final report will include a pump installation plan that has all details pertaining to your pumping equipment. Well No. 3 is furnished with a 4-stage, 10" 10LB Peerless Pump, all bronze bowl assembly, with 215' of 6" x 1" column pipe with a 5' top piece and stainless steel sleeve type line shaft.

**A brief summary of the necessary pump component repairs is detailed as follows:**

**40 HP VHS Electric Motor:**

The motor repair shop performed a megger check on the resistance of the windings, did a hi pot test, and surge-tested the windings. The windings appear to be suitable for reuse with a routine repair consisting of dipping and re-baking the windings, perhaps multiple times. Upon disassembly and inspection, they recommended a replacement of both motor bearings.

**Discharge Head and Stuffing Box:**

The Layne discharge head will need to be refurbished by sandblasting, cleaning, and repainting. The Layne stuffing box needs to be rebuilt. These are routine repairs.

**6" Column Pipe:**

There are 21 – 10' pieces and 1 – 5' pieces of 6" column pipe. Per the pictures in the Pump Inspection Report, you will see the exposed thread erosion/corrosion and a healthy amount of corrosion and pitting

**WATER RESOURCES**

on the inner and outer surfaces. These facts, in addition to the age of the pipe, lead us to recommend replacing all of the pipe with threaded and coupled pipe.

#### **Bronze Bearing Retainers w/ Rubber Inserts (Spiders)**

The spiders previously installed were the screw-in type/threaded, with rubber bearings. The rubber bearings on all the spiders must be replaced, while several of the spiders are reusable, with the exception of a few which could not be salvaged. This is largely due to the fact that these spiders are threaded, which causes unnecessary difficulty in removal and reinstallation, which leads us to recommend the installation of new "drop-in" style spiders. The labor associated with the removal of the old rubber bearings and installation of new rubber bearings, in addition to replacing the couple of spiders which were unsalvageable, causes us to believe that it is most cost effective for the Village to purchase and install new spiders. This will likely avoid any future complications associated with the screw-in threaded spiders, and the price difference to purchase a new set of spiders rather than reuse the old ones is only an approximate \$364. For this reason we strongly recommend the installation of new spiders for your newly refurbished pumping equipment.

#### **1" Stainless Steel Line Shafts and Couplings:**

The line shaft is made of stainless steel, which is generally very resistant to corrosion. In this case there were a couple of line shaft joints which were severely pitted, which we strongly recommend the replacement of with new line shaft. When we inspected the remaining line shaft with you, we saw a few more that did have some pitting around the threads and along the shaft. These shafts we recommend you replace another six pieces of shaft, if you are able to budget it; otherwise they should be fine, especially given the usage of the pump, once or so a month.

The Carbon Steel combination head/motor drive shaft was badly corroded and must be replaced.

#### **Peerless 10" LB All Bronze Bowl Assembly**

The all bronze bowl assembly was in moderate condition, as seen in the Pump Inspection Report, but does require some repairs before rebuild. Due to the clearances (wear rings at 0.094"-0.099" {±} & bushings at 0.043"-0.099"), which are over the recommended limits, we recommend installing new custom bronze wear rings and replacing the bronze bushings.

The S.S. impeller shaft was severely worn, and thus a new impeller shaft must be fabricated.

From our TV survey, the measured total depth was 410 feet, and the measured static water level was 85 feet.



A summary of the updated, total repair costs is as follows:

<ul style="list-style-type: none"> <li>Work to date, including: mobilization to and from the site; preliminary pump test; pulling the pump; and hauling all in for sandblasting, cleaning, disassembly, and inspection  <b>Invoice #: 8983728</b></li> </ul>	\$16,869.50
<ul style="list-style-type: none"> <li>Rebuild bronze bowl; wear ring fabrication/installation, replacement bushings, fabrication of new impeller shaft, and reassembly, est. 24 hrs @ \$169.00/hour           <ul style="list-style-type: none"> <li>(4) Brz. Wear rings @ \$50/each</li> <li>(5) 1-3/16" bushings @ \$40/each</li> <li>Misc.</li> </ul> </li> </ul>	\$5,670.00
<ul style="list-style-type: none"> <li>Discharge head and stuffing box refurbishments</li> </ul>	\$1,521.00
<ul style="list-style-type: none"> <li>Fabricate new stainless steel head shaft, pull new 1" carbon steel shafts from stock (\$171.00), check straightness, and install stainless steel shafts, sleeves, est. 11 hours @ \$169.00/hour</li> </ul>	\$2,030.00
<ul style="list-style-type: none"> <li>New 6" spiders with new rubber bearings- Qty. (22)</li> </ul>	\$2,706.00
<ul style="list-style-type: none"> <li>New 6" column pipe, 215 feet</li> </ul>	\$5,874.00
<ul style="list-style-type: none"> <li>New 10', 1" x 10' S.S. line shaft- Qty. (2)</li> </ul>	\$264.00
<ul style="list-style-type: none"> <li>40 HP U.S. VHS motor repair</li> </ul>	\$2,200.00
<ul style="list-style-type: none"> <li>Pump reinstallation, testing, demobilization, <i>per initial estimate</i></li> </ul>	\$15,800.00
<ul style="list-style-type: none"> <li>Miscellaneous materials – water sampling tap, stuffing box bushings, airline, gauges, etc.</li> </ul>	\$400.00
<b>Total Estimated Project Cost</b>	
	<b>\$53,334.50</b>

<b>Alternate Items- Adjustments to the above estimate</b>	
<ul style="list-style-type: none"> <li>New 6" Val-Matic, FLG silent check valve &amp; 2 hrs @ \$380.00/hr</li> </ul>	\$2,068.00 (additional)
<ul style="list-style-type: none"> <li>New Valv-Matic, 2" air release valve</li> </ul>	\$615.00 (additional)
<ul style="list-style-type: none"> <li>US-made column pipe</li> </ul>	\$529.00 (additional)
<ul style="list-style-type: none"> <li>Replacement of (8) 1" S.S. Line shaft</li> </ul>	\$792.00 (additional)
<ul style="list-style-type: none"> <li>Reuse of old spiders</li> </ul>	\$364.00 (savings of)

If you have any questions, please don't hesitate to contact us. If you would like to move forward, please provide your authorization to us by signing and dating the bottom of this letter.



Village of Indian Head Park  
ATTN: Mr. Ed Santen  
June 9, 2016  
Page 4

Yours very truly,

*Ahmad Hamdan, E.I.T.*

Ahmad Hamdan, E.I.T  
Account Manager  
Layne Christensen Company

*Thomas P. Healy, P.E.*

Thomas P. Healy, P.E.  
Manager of Projects  
Layne Christensen Company

PROPOSAL ACCEPTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)





Layne Christensen Co.  
 721 W. Illinois Ave. Aurora, IL 60506  
 630.897.6941 phone 630.897.6976 fax

**INDIAN HEAD PARK, IL WELL #3  
 INSPECTION REPORT**

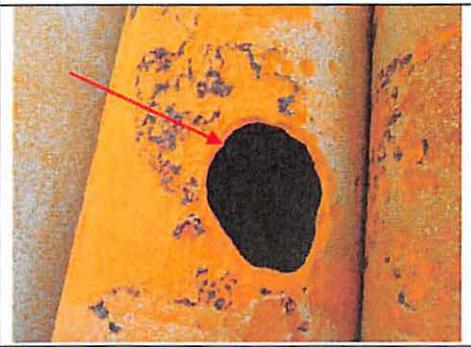
JOB NAME	INDIAN HEAD PARK, IL #3		WELL NO.	3	DATE	5/20/16
JOB NO.	40369	INSPECTED BY	T. Healy/J. Poppen/A. Hamdan			
		MOTOR	40HP U.S. VHS 230/460 volt, Frame 324TPH			
PUMP NO.	Peerless	BOWL ASSEMBLY	4 stage – 10" 10LB Peerless all bronze			
		COLUMN ASSEMBLY	215 ft. – 6" x 1" (S.S.) sleeve type w/ top 5' piece			



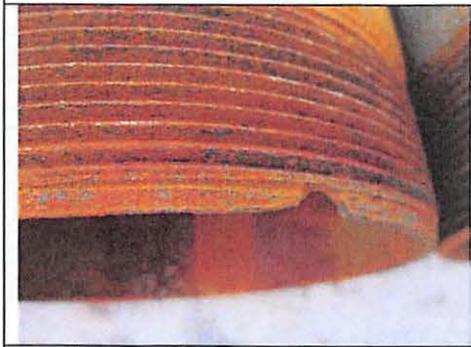
*Non-coupling end pipe face erosion*



*Pipe O.D. pitting above threads*



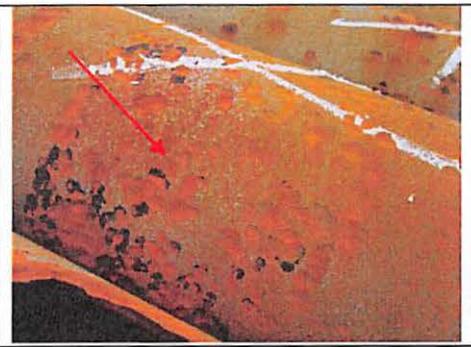
*2" (±) hole in pipe, 1' from end*



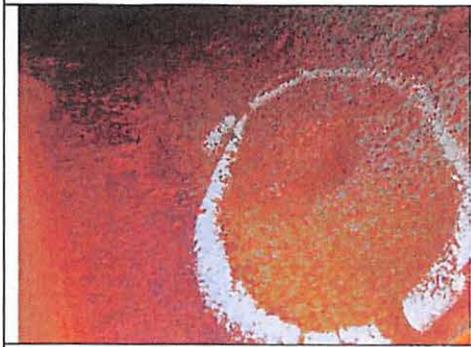
*Pipe face erosion/corrosion*



*Most pipe faces have some erosion*



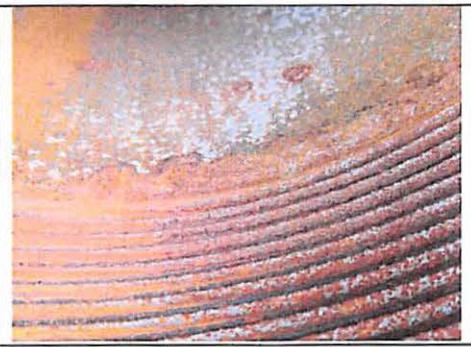
*Pipe O.D. corrosion*



*Pipe I.D. corrosion*



*Pipe I.D. corrosion*



*Coupling end pipe erosion*

<p><i>Pipe &amp; coupling O.D. corrosion</i></p>	<p><i>Impeller shaft heavily worn</i></p>	<p><i>Spider bearings very worn</i></p>
<p><i>Stuffing box</i></p>	<p><i>Impeller in good condition, some pitting due to insufficient raise</i></p>	<p><i>Bowls in good condition</i></p>
<p><i>Pipe coupling in poor condition</i></p>	<p><i>Collects-good condition</i></p>	<p><i>Pumping assembly</i></p>
<p><i>A few shafts are in poor condition</i></p>		

**Comments**

1. Discharge head & stuffing box need to be refurbished – new stuffing box bushing
2. 6” Pipe sandblasted for inspection – needed repairs:
  - Replace all pcs. due to significant pitting
  - Recommend purchasing new spiders with new bearings
    - If not: Rubber bearings – install new

<ul style="list-style-type: none"><li>• Pipe was epoxy coated.</li><li>• No suction pipe</li></ul>
3. <b>Bowl:</b> all bronze - wear ring & bushing areas/clearances – 0.094"-0.099" {±} & 0.043"-0.099" respectively. SS impeller shaft SEVERELY worn - replace. Bronze castings are in good condition. <b>RECOMMEND to fabricate new impeller shaft, replace bolting, wear rings, bushings &amp; paint bowl assembly</b>
4. <b>1" S.S. shafts (no shaft sleeves) – Replace</b> a couple shafts which are severely pitted. A few other shafts are also worn mildly. Clean shafts and shaft couplings; & check straightness. <b>Need to replace</b> corroded C.S. top combination head/motor drive shaft = 1" X 95" <b>Recommend:</b> replace 7 shafts which are pitted
5. <b>TV Survey</b> – see Survey report, minimal issues.
6. <b>Well work:</b> none required. Measured <i>TD = 412'</i> – <i>SWL = 88'</i> <p style="text-align: right;"><b>Layne Christensen</b></p>