

VILLAGE OF INDIAN HEAD PARK, ILLINOIS

201 Acacia Drive

Indian Head Park, Illinois 60525

**BOARD OF TRUSTEES
OPEN SESSION MINUTES**

October 11, 2018

“Pursuant to 5ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”

CALL TO ORDER: Mayor Hinshaw

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, October 11, 2018 at the Municipal Facility, 201 Acacia Drive and was convened at 7:30 P.M. by Mayor Hinshaw

ROLL CALL: John DuRocher, Village Administrator/Recording Secretary

PRESENT (and constituting a quorum):

- Mayor Tom Hinshaw
- Trustee Amy Wittenberg
- Trustee Sean Conboy
- Trustee Rita Farrell-Mayer (Absent)
- Trustee Christian Metz
- Trustee Brenda O’Laughlin
- Trustee Glenn Mann

ALSO PRESENT:

- John DuRocher, Village Administrator
- Maureen Garcia, Village Treasurer (Absent)
- Robert Cervenka, Chief of Police (Absent)
- Kyle O’Connor Public Works Superintendent
- Argelia Garbacz, Finance Manager
- Linda Merrifield, Staff Assistant
- Patrick Brankin, General Counsel, Schain, Banks, Kenny & Schwartz
- Nick Tantillo, Cable Station Manager

VISITORS: 6

PLEDGE OF ALLEGIANCE: Recited

MAYOR'S REPORT:

- Niche, an online ranking service. We were recently ranked the 27th best suburb in the country.
- 294 Update given, planning continues. A tree survey by the toll authority in the Village will begin shortly.

PUBLIC COMMENTS: Michael Vucinic of Indian Woods Drive, spoke against the proposed parking changes that will be discussed later on in the meeting. Anthony Przeklasa, of Indian Woods Drive (Board Member of the Townhome Association) spoke in favor of the changes and that his Townhome Board was asking for the change. Mr. Vucinic also asked about some needed repairs in a ComEd vault.

MOTION TO ESTABLISH CONSENT AGENDA ITEMS A THROUGH D, a. Approval of Board Meeting Minutes September 13, 2018 Regular Meeting, b. Approval of Payables for the Period Ending September 30, 2018, in the amount of \$262,326.86 c. Approval of Preliminary Financial Report - Month Ending September, 2018 d. Resolution 14-18 Destruction of Closed Session Recordings

Moved by Trustee Mann, seconded by Trustee Conboy.

Motion carried by roll call vote (5-0). Trustees Mann, Metz, Conboy, O'Laughlin, and Wittenberg voted yes. No Nay Votes. Trustee Farrell-Mayer absent.

MOTION TO APPROVE CONSENT AGENDA ITEMS A THROUGH D, a. Approval of Board Meeting Minutes September 13, 2018 Regular Meeting, b. Approval of Payables for the Period Ending September 30, 2018, in the amount of \$262,326.86 c. Approval of Preliminary Financial Report - Month Ending September, 2018 d. Resolution 14-18 Destruction of Closed Session Recordings

Moved by Trustee O'Laughlin, seconded by Trustee Wittenberg.

Financial report was given by Trustee Metz.

Motion carried by roll call vote (5-0). Trustees O'Laughlin, Wittenberg, Conboy, O'Laughlin, and Metz voted yes. No Nay Votes. Trustee Farrell-Mayer absent.

NEW BUSINESS:

A. Resolution 15-18 A Resolution Calling for Immediate Action Regarding Sterigenics

Trustee Wittenberg made a motion to pass Resolution 15-18 A Resolution Calling for Immediate Action Regarding Sterigenics

Motion seconded by Trustee O'Laughlin

Administrator DuRocher explained the reason for the resolution. Mayor Hinshaw gave the back ground stating that the Village is seeking Sterigenics to close due to suspected pollution emissions being beyond EPA limits

Motion carried by voice vote (5-0). All yea, no Nay Votes. Trustee Farrell-Mayer absent.

B. 2017-2018 Audit Report/Presentation- Fred Lantz, Sikich

Auditor Fred Lantz of Sikich, presented the 2017-2018 Audit and Management Letter to the Village Board. He gave a review of the Village's financial position and stated that the Village had a "clean" opinion. This means that the financial reports that staff provides the Board are in compliance with Generally Accepted Accounting Principles. Their review of the Village's financial controls place us within the top 1% of all units of government in Illinois as to financial reporting integrity.

Trustee Metz made a motion to accept the audit and management letter from Sikich. Motion seconded by Trustee Mann. Motion carried by voice vote (5-0). All yea, no Nay Votes. Trustee Farrell-Mayer absent.

C. Ordinance No. 2018-23-An Ordinance Approving A Franchise Agreement with Comcast of Illinois /West Virginia

Trustee Wittenberg made a motion to pass Ordinance No. 2018-23-An Ordinance Approving A Franchise Agreement with Comcast of Illinois /West Virginia

Motion seconded by Trustee O'Laughlin

Administrator DuRocher gave a summary of the franchise agreement with Comcast. He stated that this was in the making since 2013 when the agreement expired. It is a ten year agreement and that the agreement will provide broadcast funding not only for the Village's but will provide funding to the audio visual programs to Lyons Township High School and Brookfield Riverside High School. Funding from Comcast can only be used for capital programming.

Trustee Conboy left at this time (8:20)

Motion carried by roll call vote (4-0). Trustees O'Laughlin, Wittenberg, O'Laughlin, and Metz voted yes. No Nay Votes. Trustee Farrell-Mayer and Conboy absent.

D. Ordinance 2018-24 An Ordinance Amending the Parking Agreement with Indian Woods

Trustee O'Laughlin made a motion to pass Ordinance 2018-24 An Ordinance Amending the Parking Agreement with Indian Woods

Motion was seconded by Trustee Wittenberg

Administrator DuRocher gave an overview of the ordinance and the history behind the parking agreement. It is a private street and is not maintained by the Village. We do parking enforcement with their permission.

Motion carried by roll call vote (4-0). Trustees O'Laughlin, Wittenberg, O'Laughlin, and Metz voted yes. No Nay Votes. Trustee Farrell-Mayer and Conboy absent.

E. Ordinance 2018-25 An Ordinance Declaring Certain Property to be Surplus Property and to Authorize the Sale Thereof 2018-25 An Ordinance Declaring Certain Property to be Surplus Property and to Authorize the Sale Thereof

Trustee Mann made a motion to pass Ordinance 2018-25 An Ordinance Declaring Certain Property to be Surplus Property and to Authorize the Sale Thereof 2018-25 An Ordinance Declaring Certain Property to be Surplus Property and to Authorize the Sale Thereof

Motion seconded by Trustee Wittenberg

Administrator DuRocher stated that staff wished to sell two pieces of equipment no longer needed. A 1996 Dodge Charger and a Kubota tractor. He gave the background on the purchase. The Village will look to use the money from the sale of the equipment to purchase improved riding lawn mowers.

Motion carried by roll call vote (4-0). Trustees O'Laughlin, Wittenberg, O'Laughlin, and Metz voted yes. No Nay Votes. Trustee Farrell-Mayer and Conboy absent.

F. Resolution 16-18 Honoring the Heritage Center Docents

Trustee Metz made a motion to pass Resolution 16-18 Honoring the Heritage Center Docents

Motion was seconded by Trustee Wittenberg.

Trustee Metz gave the background. A number of long term docents have retired and having them go away without recognition just did not seem right.

Motion carried by voice vote (4-0). All yea, no Nay Votes. Trustees Conboy and Farrell-Mayer absent.

REPORTS:

TRUSTEES:

Trustee Mann, the Village is taking a continuous hard look at infrastructure maintenance. We are now using pavement rejuvenation as part of a pavement life extension. This year's rejuvenation project was not completely done and will probably not be done until the spring. The firm will not be paid until that time.

Trustee Metz Heritage Center Committee meeting next Wednesday at the Village Hall. Volunteers are putting in pavers and steps to the front door.

The Finance Committee will meet in mid-November.

VILLAGE CLERK: No report

VILLAGE TREASURER: No report

VILLAGE ATTORNEY: No report

VILLAGE ADMINISTRATOR:

We are looking at 70th Place as a potential entertainment district. We are taking the process developed during the Triangle review process. Capri to Go is finally open. The reconstruction of the Plainfield Road Bridge is being discussed at the County level. One of the questions is whether or not all of it should be torn down at once with a shorter construction time or a longer construction time with ½ of the bridge done at a time. The consensus was shorter construction time.

DEPARTMENT HEAD REPORTS:

Public Works- Kyle O'Connor. Gave a status report on the work being done by ComEd on Wolf Road. We are ready for winter with a full supply of salt.

At 8:51 pm Trustee Metz made a motion to adjourn the meeting, motion seconded by Trustee Mann. Motion passed by voice vote

John DuRocher
Village Administrator/Recording Secretary