

**VILLAGE OF INDIAN HEAD PARK, ILLINOIS**

**201 Acacia Drive**

**Indian Head Park, Illinois 60525**

**BOARD OF TRUSTEES  
OPEN SESSION MINUTES**

**September 12, 2019**

*“Pursuant to 5ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”*

**CALL TO ORDER: Mayor Hinshaw**

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, September 12, 2019, at the Municipal Facility, 201 Acacia Drive and was convened at 7:00 P.M. by Mayor Hinshaw.

**ROLL CALL: Sharon Allison, Village Clerk**

- **PRESENT (and constituting a quorum):**
- Mayor Tom Hinshaw
- Trustee Sean Conboy
- Trustee Rita Farrell-Mayer
- Brenda O’Laughlin
- Trustee Amy Wittenberg
- **ABSENT:**
- Trustee Shawn Kennedy
- Trustee Christian Metz

**ALSO PRESENT:**

- John DuRocher, Village Administrator
- Robert Cervenka, Chief of Police
- Patrick Brankin, General Counsel, Schain, Banks, Kenny & Schwartz
- Maureen Garcia, Village Treasurer
- Brian LeFevre, Sikich Certified Public Accountants and Advisors
- Linda Merrifield, Deputy Clerk and Administrative Assistant
- Argelia Garbacz, Finance Manager
- Nick Tantillo, Cable Station Manager

**VISITORS: 18 Indian Head Park Residents and Others**

## **MAYOR'S REPORT:**

- Sterigenics—The court system has opened a possibility of Sterigenics re-opening their plant if they can reduce the amount to 85 pounds of ethaline oxide emissions.
- IS 294 Update—The tollway has been doing some major trimming of trees on their right-of-way in the area that is adjacent to IHP. No further moves at this time.
- Public Hearing—there will be a Public Hearing regarding the sale of adult cannabis in the Village. This meeting will take place as part of the Planning and Zoning Meeting on Tuesday, October 1. There will also be a discussion about a special use variance on a shed on Wolf Road at this meeting.
- Road Work—Strand Engineering is working with the County regarding the Phase I plan for work to be done on Wolf Road. The issue at hand regards finances—not jeopardizing or double-billing between village, and county.
- Smart 911—Please sign up for this service if you have not already done so. Presently there are 698 people receiving e-mail emergency notifications from the Village.

## **PUBLIC COMMENTS:**

Numerous residents reported an incident regarding a dog (dogs) that was attacking other dogs in the Acacia area. One dog was seriously injured. Residents are fearful and anxious. Police Chief Cervenka stated that he is aware of the situation. An investigation is ongoing. Citations will be issued. Another resident stated that the policy about impounding dogs without a leash or rabies tag is existent in Western Springs.

Another issue brought up was a sidewalk on the north side of Joliet Road from Willow Springs Road to Wolf Road. One resident stated that he is against this sidewalk because of possible interference by people living in Briar Place. Mayor Hinshaw indicated that since construction of that sidewalk would cost 4 million dollars, and since we have heard of no additional monies contributed by the state for this project, in all likelihood, there will not be such a sidewalk.

## **CONSENT AGENDA:**

### **Motion to Establish Consent Agenda as Printed.**

Moved by Trustee Farrell-Mayer. Seconded by Trustee Conboy.

**Motion carried by roll call vote (4-0). Trustees Conboy, Farrell-Mayer, O'Laughlin, and Wittenberg voted Yay. No Nay Votes. Trustees Kennedy and Metz were absent.**

### **Motion to Approve Consent Agenda.**

Moved by Trustee O'Laughlin. Seconded by Trustee Wittenberg.

Financial report given Village Treasurer Maureen Garcia. Approval of Payables for the Period Ending, August 31, 2019, in the amount of \$331,000 was accepted. A payout to Austin-Tyler Construction was made in August in the amount of \$729,299.92.

Mayor Hinshaw reappointed Michael Vitale to the Fire and Police Commission for a term expiring 11/13/2022. Mayor thanked Mr. Vitale for his excellent service on the commission. He stated that all village commissions are comprised of interested residents without pay. There are no openings on the commissions as of now. But if anyone is interested, please let the mayor, trustees, or village administrator know of a desire to serve on a commission in the future.

**Motion carried by roll call vote (4-0). Trustees Conboy, Farrell-Mayer, O’Laughlin, and Wittenberg voted Yay. No Nay votes. Trustees Kennedy and Metz were absent.**

**NEW BUSINESS:**

**A. AUDIT PRESENTATION for May 1, 2018--April 30, 2019:**

Brian LeFevre of Sikich Public Accountants and Advisors gave an entire audit presentation. He stated that we are in the same position as other municipalities of our size and scope. He also thanked and complimented our village staff, particularly Angelia Garbacz, Village Finance Manager, and John Durocher, Village Administrator, for the professional manner in presenting the financial information, always accurate and on-time. The full audit will be available on the Village website.

**Motion to accept the Audit and Management Letter as presented by the Village’s Auditor, Sikich.**

Moved by Trustee O’Laughlin. Seconded by Trustee Farrell-Mayer.

**Motion carried by voice vote.**

**B. TREE REMOVAL BIDS:**

**Motion to reject the sole bid received for the Village’s tree removal program.**

Moved by Trustee Farrell-Mayer. Seconded by Trustee Wittenberg.

Administrator DuRocher stated that our usual bid to remove trees in the right-of-way was higher than usual. In order to save money for the Village, he would like to get another bid. This must be done for any job that is more than \$10,000 per year. Thus, he is seeking better pricing.

**Motion carried by roll call vote (4-0). Trustees Conboy, Farrell-Mayer, O’Laughlin, and Wittenberg voted Yay. No Nay votes. Trustees Kennedy and Metz were absent.**

**C. CAFÉ LICENSE/OUTDOOR SALES OF ALCOHOLIC BEVERAGES:**

A discussion took place regarding Driftwood Café which would like to have a section of the parking lot cordoned off for the purpose of tailgating events during Bears games and other occasions. Trustees questioned the size of the lot, primarily lack of space. The Board decided to get more information before making a decision. No further action was taken.

**D. LOCAL TAX ON GASOLINE PURCHASES:**

**Motion to pass Ordinance 2019-18 authorizing the Village to adopt a Municipal Fuel Tax pursuant to 65 ILCS 5/8-11-2.3.**

Moved by Trustee Wittenberg. Seconded by Trustee O’Laughlin.

Administrator DuRocher informed the Board that as of June of 2019, Non-Home Rule municipalities are allowed to charge a 3% tax on gas. IHP could now charge this tax and receive between \$30,000-45,000 per year. If collected, this tax must go into the specific Road Fund.

**Motion carried by roll call vote (4-0). Trustees Conboy, Farrell-Mayer, O’Laughlin, and Wittenberg voted Yay. No Nay votes. Trustees Kennedy and Metz were absent.**

**E. STATE OF ILLINOIS CANNABIS LEGISLATION:**

A discussion took place led by Administrator DuRocher and Counsel Patrick Brankin regarding the sale of cannabis in the Village. We are presently in the process stage of considering what to do. One decision involves accepting the retail sale of cannabis. If this decision is made, then we must decide on the rate of tax (up to 3%) and how to regulate the sales. Another decision is a denial altogether of cannabis sales. Ultimately, over the next 2-3 years, 550 sales licenses will be granted by the State. We don’t know how much revenue IHP could likely earn if the retail sale is accepted. In order to get a better idea of how village residents feel, the Village Planning and Zoning Committee will offer a Public Hearing at its next meeting on Tuesday, October 1. There is also a Survey on the Village Website that asks residents for feedback regarding this issue.

**REPORTS:**

**TRUSTEES:**

**Trustee O’Laughlin and Wittenberg**—In conjunction with SEASPAR, the Village will be sponsoring a Movie Night at Blackhawk Park at 6:30 P.M. on Saturday, September 14. The movie will be “Mary Poppins.” Refreshments will be available.

**Trustee Metz**—The upcoming Yoga in the Park (August) has been cancelled.

**VILLAGE CLERK:** None

**VILLAGE TREASURER:** None

**VILLAGE ATTORNEY:** None

**VILLAGE ADMINISTRATOR:**

- Adjudication Process—The Adjudicator holds local court on the third Wednesday of every month at 9:30 A.M. There has been one case thus far. All is going well. The Adjudicator will mostly be dealing with minor local violations such as building codes. Basically, the adjudicator will be looking for compliance rather than money.
- Garbage Franchise/Leaf Pick-Up is still being evaluated. Several options are being considered. One involves an Amnesty Day several times a year. Another involves garbage pickup for the entire Village.
- Water Main Project is in full swing. The project should be completed by October 15.
- Wolf Road—Phase I has had no response from the county. The same holds true for the Wolf Road Patch repair. Both projects are waiting to hear about financial sharing of the cost. If a response is not forthcoming, a phone call will be made to the County President.
- Plainfield Road Sidewalk—The Tollway has about 60% of its plans completed for the highway reconstruction. We have not yet heard the final plans for a sidewalk on the south side of Plainfield at the bridge and eastward.

**CHIEF OF POLICE:** Chief Cervenka reported that a great deal of officer training took place in the month. All else was normal.

**PUBLIC COMMENTS:**

A resident requested clarification regarding the amount of the gas tax that the Village will receive. It will be 3% with a projected amount of \$30,000-45,000 per year.

At 8:25 P.M. Trustee Farrell-Mayer motioned to adjourn the meeting. Motion was seconded by Trustee Conboy.

Motion carried by a voice vote.

**Sharon Allison**  
**Village Clerk**