

VILLAGE OF INDIAN HEAD PARK, ILLINOIS

201 Acacia Drive

Indian Head Park, Illinois 60525

**BOARD OF TRUSTEES
OPEN SESSION MINUTES**

August 9, 2018

“Pursuant to 5ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”

CALL TO ORDER: Mayor Tom Hinshaw

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, August 9, 2018 at the Municipal Facility, 201 Acacia Drive and was convened at 7:30 P.M. by Mayor Hinshaw

ROLL CALL: Josef F. Weiner, Village Clerk

PRESENT (and constituting a quorum):

- Mayor Tom Hinshaw
- Trustee Amy Wittenberg (Absent)
- Trustee Sean Conboy
- Trustee Rita Farrell-Mayer (Absent)
- Trustee Christian Metz
- Trustee Brenda O’Laughlin (Absent)
- Trustee Glenn Mann

ALSO PRESENT:

- John DuRocher, Village Administrator
- Maureen Garcia, Village Treasurer
- Robert Cervenka, Chief of Police
- Linda Merrifield, Staff Assistant
- Patrick Brankin, General Counsel, Schain, Banks, Kenny & Schwartz

VISITORS: 3

PLEDGE OF ALLEGIANCE: Recited

MAYOR'S REPORT:

- North bound entrance I-294 to be closed temporarily at some point in the near future. More information to come.
- Smoke testing was done.
- Vehicle stickler reminder letters went out.
- The Village received an Invest in Cook Grant in the amount of \$68,000 for a feasibility study for a multipurpose path along Wolf Road.

PUBLIC COMMENTS: None

MOTION TO ESTABLISH CONSENT AGENDA ITEMS A THROUGH D, (a. Approval of Minutes- May 10, 2018, June 14, 2018, July 12, 2018 b. Approval of Payables for the month ending July 31, 2018 in the amount of 279,941.84; c. Approval of financial report for the month ending July 31, 2018; d. Approval of Task order 18-05 from Strand Associates.

Moved by Trustee Mann, seconded by Trustee Conboy.

Motion carried by roll call vote (4-0). Mayor Hinshaw; Trustees Metz, Mann, and Conboy voted yes. No Nay Votes. Trustees Wittenberg, O'Laughlin, Farrell-Mayer absent.

MOTION TO APPROVE CONSENT AGENDA ITEMS A THROUGH D, (a. Approval of Minutes- May 10, 2018, June 14, 2018, July 12, 2018 b. Approval of Payables for the month ending July 31, 2018 in the amount of 279,941.84; c. Approval of financial report for the month ending July 31, 2018; d. Approval of Task order 18-05 from Strand Associates.

Moved by Trustee Mann, seconded by Trustee Metz.

Financial report read by Treasurer Garcia.

Motion carried by roll call vote (4-0). Mayor Hinshaw; Trustees Metz, Mann, and Conboy voted yes. No Nay Votes. Trustees Wittenberg, O'Laughlin, Farrell-Mayer absent.

NEW BUSINESS:

1. **Resolution 09-18 A Resolution 09-18- Approving an Intergovernmental Agreement with Cook County for the Invest in Cook Grant Acceptance**

Trustee Metz made a motion to pass Resolution 09-18- a resolution approving an Intergovernmental Agreement with Cook County for the Invest in Cook Grant

Acceptance. Motion was seconded by Trustee Mann.

Motion carried by roll call vote (4-0). Mayor Hinshaw; Trustees Metz, Mann, and Conboy voted yes. No Nay Votes. Trustees Wittenberg, O'Laughlin, Farrell-Mayer absent.

2. **Storm Water Management Funding Presentation (Joe Soave)**

Mayor Hinshaw introduced Mr. Soave who gave a presentation as to what other communities in the area do to fund storm water management projects. Some use general fund resources only, some have a special fee. He provided funding options to the Village.

3. **Report from Chief Cervenka, next Steps Dispatch Conversion to Cook County.**

Chief Cervenka updated the Board as to the Village's request for early withdrawal and the process of switching over to the County for dispatching services.

4. **Cleaning Services Award of Bid- Ordinance Number 2018-22**

Trustee Conboy made a motion to pass Ordinance number 2018-22, an ordinance awarding a contract to Ecco-Clean for cleaning services. Motion seconded by Trustee Metz.

Administrator DuRocher explained that the Village solicited bids for cleaning services and that the lowest responsible bidder was Eco-Clean Services. He gave a summary of cleaning requirements and scheduling. The price is similar to what we are paying today.

Motion carried by roll call vote (4-0). Mayor Hinshaw; Trustees Metz, Mann, and Conboy voted yes. No Nay Votes. Trustees Wittenberg, O'Laughlin, Farrell-Mayer absent.

5. **Road Repair-Motion to Approve Proposal-Sole Source Supplier**

Trustee Mann made a motion to approve the proposal from American Road Maintenance in an amount not to exceed \$24,999, a sole source contract. Motion seconded by Trustee Conboy

Administrator DuRocher explained that this is surface rejuvenation. It is not the same method that we used in prior years. Trustee Mann stated that the GSB-88 method softens the surface filling in micro and hairline cracks, it provides for extension of pavement life.

Motion carried by roll call vote (4-0). Mayor Hinshaw; Trustees Metz, Mann, and Conboy voted yes. No Nay Votes. Trustees Wittenberg, O'Laughlin, Farrell-Mayer absent.

6. Potential Ordinance Discussion-Tarped Vehicles

Administrator DuRocher gave some background. He stated that there were only four or five instances of long term tarped vehicles in the Village.

Trustee Mann stated that he was more concerned with commercial vehicles being parked overnight.

It was the general consensus is that it is not a big issue and should not be addressed further.

REPORTS:

TRUSTEES:

Trustee Metz reported that Heritage Center sign has been rotated for better visibility, yoga in the park is coming to the Heritage Center.

Trustee Mann reported on power outages in the Village.

Trustee Conboy- Heritage Center meeting next week.

VILLAGE CLERK: No report

VILLAGE TREASURER: No report

VILLAGE ATTORNEY: No report

VILLAGE ADMINISTRATOR:

Crack sealing will be commencing soon. We are bidding out the water main replacement program in the fall for next spring construction. Reported on stormwater management activities, including some problem areas in the Village. Three areas of concern, north end of Blackhawk. Run off from Hiawatha. Estimated cost \$33,000. Cochise (run off from Pontiac) estimated cost \$20,000 in total. The Planning and Zoning Commission will be looking at 70th Place for economic development purposes.

DEPARTMENT HEAD REPORTS:

Chief of Police Cervenka presented statistic hours for police calls, hours worked by Village police officers for the month of April, traffic citations written by officers for the month, and training that was conducting for Village officers.

He reported that he had started on the transition plan for 9-1-1 dispatching with the County.

PUBLIC COMMENTS: None

At 8:21 pm motion was made by Trustee Metz, seconded by Trustee Mann to close the open session and adjourn to closed session for the purposes of reviewing closed session minutes per Section 2(c) (21) of the Illinois Open Meetings Act.

Motion carried by roll call vote (4-0). Mayor Hinshaw; Trustees Metz, Mann, and Conboy voted yes. No Nay Votes. Trustees Wittenberg, O'Laughlin, Farrell-Mayer absent.

At 8:34 the regular meeting reconvened with the following in attendance: Mayor Hinshaw; Clerk Weiner, trustees: Conboy, Mann, and Metz; Administrator DuRocher, Attorney Brankin.

Motion was made to adjourn the regular meeting. Motion Carried by voice vote 4-0. Trustees Farrell-Mayer, Wittenberg, and O'Laughlin absent

Josef Weiner
Village Clerk