



VILLAGE OF
INDIAN HEAD PARK
ILLINOIS

AGENDA

Meeting of President and Board of Trustees Village of Indian Head Park 201 Acacia Drive Indian Head Park, IL 60525

Notice and Agenda Regular Meeting 7:30 p.m. July 12, 2018

- I. Call to Order & Roll Call
- II. Pledge of Allegiance
- III. Mayor's Report
 - A. Retiring Police Officer Richard Goluszka
 - B. I-294 update
 - C. Smoke Testing
 - D. Sale of Vehicle Stickers

IV. Public Comments

V. Consent Agenda-Motion to Establish

V. Consent Agenda Approval

Vote to establish (must be unanimous), then a vote on the Consent Agenda.

(All items are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or member of the public so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The purpose of this is to consolidate and approve several routine administrative items into one motion.)

- A. Approval of Board Meeting Minutes
 - I. May 10, 2018 Regular Meeting-To be distributed
 - II. June 14, 2018 Regular Meeting-To be distributed
- B. Approval of Payables for the Period Ending June 30, 2018, in the amount of \$238,277.02
- C. Approval of Preliminary Financial Report - Month Ending June, 2018
- D. Appointment of Police Officer Michael Kurinec as an Additional Freedom of Information Act Officer

VI. New Business

1. Face Time Social Liquor License (Ordinance Number 2018-17)
2. Face Time Social Gaming License (Ordinance Number 2018-18)
3. Motion to Remove Proposed Ordinance 2018-15 from the Table
4. Ordinance 2018-15 An Ordinance Allowing for the Sale of Surplus Property (Two International Trucks)
5. Ordinance 2018-19 Approving Settlement Agreement Involving Lyons Township ex rel. John H. Kielczynski vs. Village of Indian Head Park
6. Ordinance 2018-20 Extending Water Operations Contract with Illinois American Water for a Period of Six Months
7. Motion to Award Bid for Geotechnical Services. Water Main Replacement Project.
8. Motion to Purchase of Replacement HVAC Systems for a Cost not to Exceed TBD
9. Ordinance 2018-21 Small Cell Antennas (DuRocher)
10. Potential Ordinances Discussion Airbnb Regulation (Administrator DuRocher)
11. Report from Chief of Police PSAP-Next Steps

VII. Reports

1. Trustees
 - i. Mann
 - Cameras in the Village
 - Road Program
2. Village Clerk
3. Village Treasurer
4. Village Attorney
5. Village Administrator
 - i. Update on Acacia Drive Project
 - ii. Water Main Replacement Program
 - iii. Storm Water Management Issues
 - iv. Key Performance Indicators
 - v. Economic Development Activities-Next Steps Triangle
 - vi. Public Works Activities
6. Department Head Reports
 - i. Police Department

VIII. Public Comments

IX. Executive Session- Litigation 5ILCS120/2/c(11) and (c21) Review of Closed Session Minutes

X. Next Meeting Date & Adjournment

VILLAGE OF INDIAN HEAD PARK, ILLINOIS

201 Acacia Drive

Indian Head Park, Illinois 60525

BOARD OF TRUSTEES

OPEN SESSION MINUTES

July 12, 2018

“Pursuant to 5ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”

CALL TO ORDER: Mayor Tom Hinshaw

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, July 12, 2018 at the Municipal Facility, 201 Acacia Drive and was convened at 7:30 P.M. by Mayor Pro-Tem Wittenberg

ROLL CALL: Josef F. Weiner, Village Clerk

PRESENT (and constituting a quorum):

- Mayor Tom Hinshaw (Absent)
- Trustee Amy Wittenberg
- Trustee Sean Conboy
- Trustee Rita Farrell-Mayer
- Trustee Christian Metz
- Trustee Brenda O’Laughlin (Absent)
- Trustee Glenn Mann

ALSO PRESENT:

- John DuRocher, Village Administrator
- Maureen Garcia, Village Treasurer (Absent)
- Robert Cervenka, Chief of Police
- Linda Merrifield, Staff Assistant
- Patrick Brankin, General Counsel, Schain, Banks, Kenny & Schwartz (Absent)

VISITORS: 15

PLEDGE OF ALLEGIANCE: Recited

MAYOR'S REPORT:

- Honoring of Retiring Police Officer Rich Goluszka. Comments were made by several people thanking Officer Goluszka for his service. He was presented with a plaque and several gifts.
- Mayor Pro-Tem Wittenberg gave an update on the I-294 project. More information is available on the website.
- Smoke testing will be conducted in August.
- We are in the penalty phase for vehicle stickers.
- Library decent position is available.

PUBLIC COMMENTS:

Chris Trufilio 6477 Thunderbird Drive asked is something could be done as to vehicles being perpetually parked in driveways with tarps over them and that it was unsightly.

Lori Davis 6482 Apache expressed similar concern.

MOTION TO ESTABLISH CONSENT AGENDA ITEMS B THROUGH D, (b. Approval of Payables for the month ending June 30, 2018 in the amount of 238,277.02; c. Approval of financial report for the month ending June 30, 2018; d. Approval of Appointing Mike Kurinec as a Freedom of Information Act Officer. Item a. approval of Minutes was removed.

Moved by Trustee Farrell-Mayer, seconded by Trustee Mann.

Motion carried by roll call vote (5-0). Trustees Metz, Wittenberg, O'Laughlin, Farrell-Mayer, Mann and Conboy voted yes. No Nay Votes.

MOTION TO APPROVE CONSENT AGENDA ITEMS B THROUGH F, (b. Approval of Payables for the month ending June 30, 2018 in the amount of 238,277.02; c. Approval of financial report for the month ending June 30, 2018; d. Approval of Appointing Mike Kurinec as a Freedom of Information Act Officer. Item a. approval of Minutes was removed.

Moved by Trustee Mann, seconded by Trustee Metz.

The consent agenda items were explained.

Motion carried by roll call vote (5-0). Trustees Metz, Wittenberg, Farrell-Mayer, Mann and Conboy voted yes. No Nay Votes. Trustee O'Laughlin absent.

NEW BUSINESS:

- 1. Ordinance 2018-17 ordinance 2018-17 an ordinance amending the provisions of chapter 8 (business licenses) article iv (alcoholic liquor sales, division 2 (licenses) paragraph 8-120 schedule B ("number of licenses)" pertaining to alcoholic liquor sales of the Indian Head Park municipal code**

Trustee Mann made a motion pass ordinance 2018-17 an ordinance amending the provisions of chapter 8 (business licenses) article iv (alcoholic liquor sales, division 2 (licenses) paragraph 8-120 schedule B ("number of licenses)" pertaining to alcoholic liquor sales of the Indian Head Park municipal code

Motion seconded by Trustee Conboy

Administrator DuRocher explained the ordinance. He stated that this was at the Village's sole discretion

Trustee Farrell-Mayer expressed concern as to the number and amount of liquor licenses and gaming licenses at the shopping center.

Motion carried by roll call vote (4-1). Trustees Metz, Wittenberg, O'Laughlin, Mann and Conboy voted yes. Trustee Farrell-Mayer voted Nay. Trustee O'Laughlin absent.

- 2. Ordinance 2018-18 an ordinance amending the provisions of chapter 8 (business Licenses) division 2 (video gaming); paragraph 274 (number of Licenses) of the code of Indian head park to increase the maximum Number of video gaming location licenses and the maximum number Of video gaming terminal licenses (RDSGA, LLC, d/b/a Facetime Social)**

Trustee Metz made a motion pass ordinance 2018-18 an ordinance amending the provisions of chapter 8 (business Licenses) division 2 (video gaming); paragraph 274 (number of Licenses) of the code of Indian head park to increase the maximum Number of video gaming location licenses and the maximum number Of video gaming terminal licenses (RDSGA, LLC, d/b/a Facetime Social)

Motion was seconded by Trustee Mann

Administrator DuRocher explained the ordinance. He stated that this was at the Board's discretion. He stated that the Village sets the number. He stated that the applicant needs to apply to the State of Illinois, but that he has not done so. He gave a report as to his analysis of gaming revenue to date.

Trustee Metz stated that he felt it was a market issue. Trustee Farrell-Mayer restated her position.

Motion carried by roll call vote (4-1). Trustees Metz, Wittenberg, O'Laughlin, Mann and Conboy voted yes. Trustee Farrell-Mayer voted Nay. Trustee O'Laughlin absent.

3. Motion to remove Ordinance 2018-15 from the table

Motion was made by to remove Ordinance 2018-15 from the table.

Motion was seconded by

Motion passed by voice vote 5-0. Trustee O'Laughlin absent.

4. Motion to pass Ordinance 2018-15 An Ordinance Allowing for the Sale of Surplus Property (Two International Trucks)

Trustee Mann made a motion to pass Ordinance 2018-15 An Ordinance Allowing for the Sale of Surplus Property (Two International Truck.

Motion seconded by Trustee Metz.

Administrator DuRocher explained the process for selling the two proposed vehicles and the rationale behind his request. He stated that when the Village purchased the 2016 International that we were supposed to sell the 1996 International but the Village had not done so as of yet.

Administrator DuRocher stated that there is not a lot of data available as to determining the value. Both at he set the minimum sale price fairly high to "make it worth our while" He will target the October municipal auction.

Trustee Mann stated that there was utility to the Village in keeping the newer of the vehicles and that he was not in favor of selling the 2016

DuRocher stated that the Village has budgeted a new F-350 and is proceeding with its purchase through State bid.

Motion carried by roll call vote (4-1). Trustees Farrell-Mayer, Metz, Wittenberg, and Conboy voted yes. Trustee Mann voted Nay. Trustee O'Laughlin absent.

5. Motion to approve the settlement of the Kielczynski lawsuit. Ordinance 2018-19

Trustee Metz made a motion to approve Ordinance 2018-19 an ordinance authorizing the execution of a settlement agreement involving Lyons Township ex. rel. John H. Kielczynski vs. Village of Indian Head Park.

Motion seconded by Trustee Mann.

Motion carried by roll call vote (5-0). Trustees Mann, Farrell-Mayer, Metz, Wittenberg, and Conboy voted yes. No Nay votes. Trustee O'Laughlin absent.

6. Motion to pass Ordinance 2018-20 Illinois American Water Contract extension for Six Months (Trustee Mann)

Trustee Mann made a motion to pass Ordinance 2018-20 An Ordinance extending the Water Operations Contract with Illinois American Water for Six Months

Motion seconded by Trustee Metz

Mayor Pro Tem Wittenberg asks Administrator DuRocher to explain the ordinance

DuRocher stated that Illinois American Water is doing an excellent job. In the meantime we have hired a new water operator, Justin Fuller, and that he will be taking over the water system at some point in the future. One of their tasks will be working with the Village with the implementation of our system control and data acquisition system.

Motion carried by roll call vote (5-0). Trustees Mann, Farrell-Mayer, Metz, Wittenberg, and Conboy voted yes. No Nay votes. Trustee O'Laughlin absent.

7. Motion to award Geotechnical Services Contract

Trustee Conboy made a motion to award the bid for geotechnical services for the water main replacement program to Testing Services Corporation in the base amount of \$18,000.

Motion seconded by Trustee Mann

Trustee Mann explained the purpose of the motion

Motion carried by roll call vote (5-0). Trustees Mann, Farrell-Mayer, Metz, Wittenberg, and Conboy voted yes. No Nay votes. Trustee O'Laughlin absent.

8. Motion to Purchase Replacement HVAC System

Trustee Conboy made a motion to authorize the purchase/installation of a replacement HVAC system from Dahme Mechanical of Arlington Heights for a cost not to exceed \$34,3740

Motion seconded by Trustee Mann

Mayor Pro tem Wittenberg asked Administrator DuRocher to explain the motion.

Motion carried by roll call vote (5-0). Trustees Mann, Farrell-Mayer, Metz, Wittenberg, and Conboy voted yes. No Nay votes. Trustee O'Laughlin absent.

9. Motion to pass Ordinance 2018-21 Small Cell Antennas

Trustee Farrell-Mayer made a motion to pass Ordinance 2018-21 an ordinance amending division 11, property maintenance code. Of chapter 6-346 of the Indian head park municipal code providing for the regulation of and application for small wireless facilities

Motion seconded Trustee Metz

Mayor Pro Tem Wittenberg asks Administrator DuRocher to explain the motion.

Administrator DuRocher stated that this is the model ordinance prepared by the Illinois Municipal League based on State law. The ordinance was reviewed by Attorney Brankin. He stated that it does offer the ability for plan preview and regulation of small cell towers.

Motion carried by roll call vote (5-0). Trustees Mann, Farrell-Mayer, Metz, Wittenberg, and Conboy voted yes. No Nay votes. Trustee O'Laughlin absent.

10. Chief of Police Cervenka presented statistic hours for police calls, hours worked by Village police officers for the month of April, traffic citations written by officers for the month, and training that was conducting for Village officers

He reported that he had started on the transition plan for 9-1-1 dispatching with the County.

He also reminded everyone to lock their vehicles.

11. Administrator DuRocher presented a draft ordinance regarding Airbnb regulation. He stated that short term rentals less than 30 days would be prohibited. Trustee Farrell-Mayer asked if there were any complaints to date. Administrator DuRocher

stated no. The general consensus was not to proceed further.

REPORTS:

TRUSTEES:

Trustee Mann reported that we are bidding out our road maintenance program. Ashbrook and Keokuk are our target areas. Thanks to Public Works for the repairs to Sacajawea Park

VILLAGE CLERK:

No report.

VILLAGE TREASURER: Absent

VILLAGE ATTORNEY: Absent

VILLAGE ADMINISTRATOR:

Reported that we hired a new public works employee, Justin Fuller.

Reported on stormwater management activities, including some problem areas in the Village. Three areas of concern, north end of Blackhawk. Run off from Hiawatha. Estimated cost \$33,000. Cochise (run off from Pontiac) estimated cost \$20,000 in total. The final area is Thunderbird/Cherokee, engineering is requested.

The Plaza's, 6493 Thunderbird Drive, stated that her neighbor to the east is pushing the storm water into their back yard. If the water could be piped to a new catch basin on Indian Head Trail would eliminate 70% of their problem. Administrator DuRocher stated that we could (the Village) could put in a catch basin on Indian Head Trail. The Plaza's stated that they would work with the neighbors to have this happen. Mr. Plaza stated that he would be willing to pay for the work in the neighbor's house.

Administrator DuRocher reported that the Village received notice that funding its grant application for the Invest in Cook grant was approved. The grant was for \$68,000. Our portion is \$20,000.

DEPARTMENT HEAD REPORTS: None

PUBLIC COMMENTS: None

At 8:58 pm motion was made by Trustee Conboy, seconded by Trustee Farrell-Mayer to adjourn the regular meeting. Motion Carried by voice vote 5-0. Trustee O'Laughlin absent

Josef Weiner

Village Clerk