



VILLAGE OF
INDIAN HEAD PARK
ILLINOIS

AGENDA

Meeting of President and Board of Trustees Village of Indian Head Park 201 Acacia Drive Indian Head Park, IL 60525

Notice and Agenda Regular Meeting 7:30 p.m. June 14, 2018

- I. Call to Order & Roll Call
- II. Pledge of Allegiance
- III. Mayor's Report
 - A. Honoring Outgoing PZ Commissioner Jack Yelnick
 - B. I-294 update (Mayor Hinshaw)
 - C. Sale of Vehicle Stickers
 - D. Direct debit of water bills

IV. Public Comments

V. Consent Agenda-Motion to Establish

V. Consent Agenda Approval

Vote to establish (must be unanimous), then a vote on the Consent Agenda.

(All items are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or member of the public so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The purpose of this is to consolidate and approve several routine administrative items into one motion.)

- A. Approval of Board Meeting Minutes
 - I. March 8, 2018 Regular Meeting-To be distributed
 - II. April 19, 2018 Special Meeting-To be distributed
 - III. May 10, 2018 Regular Meeting-To be distributed
- B. Approval of Payables for the Period Ending May 31, 2018, in the amount of \$370,321.83
- C. Approval of Preliminary Financial Report - Month Ending May, 2018
- D. Ordinance 2018-09 Prevailing Wage Ordinance
- E. Approval of Task Order 18-02 for Smoke Testing in an Amount not to Exceed \$25,200
- F. Approval of Task Order 18-03 for GIS Mapping in an Amount not to Exceed \$45,000

VI. New Business

1. Face Time Social Presentation (Ron Vari)
2. Ordinance 2018-10 Creation of a Planned Unit Development (PUD) District in the "Triangle" (Trustee Farrell-Mayer)
3. Ordinance 2018-11 An Ordinance Withdrawing the Village from Southwest Central Dispatch (Trustee Wittenberg)
4. Ordinance 2018-12 An Ordinance Withdrawing the Village from the Southwest Central Dispatch Emergency 9-1-1 Board (Trustee Wittenberg)
5. Ordinance 2018-13 An Ordinance Allowing the Village to enter into an Intergovernmental Agreement with the Cook County Sheriff (Cook County) (Trustee O'Laughlin)
6. Ordinance 2018-14 An Ordinance Allowing for an Intergovernmental Agreement with the Cook County Emergency Telephone System Board (Trustee O'Laughlin)
7. Motion to Direct the Request for Early Withdrawal from Southwest Central Dispatch and the Associated 9-1-1 Board
8. Ordinance 2018-15 An Ordinance Allowing for the Sale of Surplus Property (Two International Trucks)
9. Ordinance 2018-16 An Ordinance Allowing for the Regulation of Ordinance Portable On Demand Storage Units (PODS) and Dumpsters
10. 2018 Road Program (Trustee Mann)
11. Potential Ordinances Discussion Airbnb Regulation (Administrator DuRocher)
12. Potential Ordinance Discussion Small Cell Antennas (DuRocher)
13. Potential Ordinance Revision Tarped Vehicles/Inoperable Vehicles (DuRocher)
14. Security Cameras throughout the Village (Trustee Mann)
15. Heritage Center Discussion (Trustees Metz/Conboy)

VII. Reports

Trustees

1. Village Clerk
2. Village Treasurer
3. Village Attorney
4. Village Administrator
 - i. New PW Employee-Water
 - ii. Storm Water Management Issues
 - iii. Key Performance Indicators
 - iv. Economic Development Activities
 - v. Public Works Activities
5. Department Head Reports
 - i. Police Department

VIII. Public Comments

- IX. Executive Session- Litigation 5ILCS120/2/c(11) (if needed)
- X. Next Meeting Date & Adjournment

VILLAGE OF INDIAN HEAD PARK, ILLINOIS

201 Acacia Drive

Indian Head Park, Illinois 60525

BOARD OF TRUSTEES

OPEN SESSION MINUTES

June 14, 2018

“Pursuant to 5ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”

CALL TO ORDER: Mayor Tom Hinshaw

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, June 14, 2018 at the Municipal Facility, 201 Acacia Drive and was convened at 7:30 P.M. by Mayor Tom Hinshaw

ROLL CALL: Josef F. Weiner, Village Clerk

PRESENT (and constituting a quorum):

- Mayor Tom Hinshaw
- Trustee Amy Wittenberg
- Trustee Sean Conboy
- Trustee Rita Farrell-Mayer
- Trustee Christian Metz
- Trustee Brenda O’Laughlin
- Trustee Glenn Mann

ALSO PRESENT:

- John DuRocher, Village Administrator
- Maureen Garcia, Village Treasurer
- Robert Cervenka, Chief of Police
- Linda Merrifield, Staff Assistant
- Patrick Brankin, General Counsel, Schain, Banks, Kenny & Schwartz

VISITORS: 5 plus Dan Gardner-Houseal Lavigne, Martin Bennett, Executive Director Cook County 9-1-1 System

PLEDGE OF ALLEGIANCE: Recited

MAYOR'S REPORT:

- Hello and welcome to everyone especially those watching on Comcast Channel 6 and Facebook Live.
- Honored Jack Yelnick who is stepping down from Planning and Zoning Commission. Plaque was presented.
- The Mayor also stated that attendees will have two opportunities to speak tonight, during the public comments section and at the end of the meeting.
- The Mayor stated that Administrator DuRocher had another conference call with the 294 Commission last month to update them on the proposed changes to 294 that will impact the Village. He mentioned that lane closures are already being made on both Joliet and Wolf Roads and that residents should be aware that this is occurring. Info will be posted on the website as available to inform residents further.
- Please sign up for notices on our website.

PUBLIC COMMENTS: None

MOTION TO ESTABLISH CONSENT AGENDA ITEMS B THROUGH F, (b. Approval of Payables for the month ending May 31, 2018 in the amount of \$370,321.83; c. Approval of financial report for the month ending May 31, 2018; d. Prevailing Wage Ordinance; e. Approval of Task order with Strand for Smoke Testing; f. Approval of Task Order with Strand for GIS Mapping; Item a. approval of Minutes was removed.

Moved by Trustee O'Laughlin, seconded by Trustee Farrell-Mayer.

Motion carried by roll call vote (6-0). Trustees Metz, Wittenberg, O'Laughlin, Farrell-Mayer, Mann and Conboy voted yes. No Nay Votes.

MOTION TO APPROVE CONSENT AGENDA ITEMS B THROUGH F, (b. Approval of Payables for the month ending May 31, 2018 in the amount of \$370,321.83; c. Approval of

financial report for the month ending May 31, 2018; d. Prevailing Wage Ordinance; e. Approval of Task order with Strand for Smoke Testing; f. Approval of Task Order with Strand for GIS Mapping; Item a. approval of Minutes was removed.

Moved by Trustee Farrell-Mayer, seconded by Trustee O'Laughlin.

The consent agenda items were explained.

Motion carried by roll call vote (6-0). Trustees Metz, Wittenberg, O'Laughlin, Farrell-Mayer, Mann and Conboy voted yes. No Nay Votes.

NEW BUSINESS:

1. **Face Time Social Presentation Ron Vari.** Will be presenting a request for a liquor license and a gaming license probably at the July meeting. He stated that he was partnering with Capri to Go, a new business coming into the Village two doors away.

Discussion as to partnership with Capri to Go ensued. Mr. Vari stated that the existing use (business) is not working out and that he needs a new business model.

2. **Ordinance 2018-10 Creation of an ordinance establishing and setting criteria for a Planned Unit Development in the area commonly known as the "Triangle" in the Village of Indian Head Park.**

Moved by Trustee Farrell-Mayer, seconded by Trustee Wittenberg

Administrator DuRocher presented the process of the ordinance including working with the Planning and Zoning Commission, the Public Hearing and meeting with the area property owners.

Dan Gardner of Houseal Lavigne gave the intent of the ordinance. It is meant to be a guide for future development. It is a concept and measure of expectations. The plan will give a message to developers that we are serious about high quality development.

Trustee Farrell-Mayer gave special thanks to the Planning and Zoning Commission.

Motion carried by roll call vote (6-0). Trustees Metz, Wittenberg, O'Laughlin, Farrell-Mayer, Mann and Conboy voted yes. No Nay Votes.

3. **Motion to pass Ordinance 2018-11 An Ordinance Withdrawing the Village from Southwest Central Dispatch**

Moved by Trustee Wittenberg, seconded by Trustee O'Laughlin

Attorney Brankin explained the ordinance that the ensuing three other ordinances that are all related. He outlined the process that each ordinance had to be voted on individually.

Administrator DuRocher, explained that the safety of the community is paramount. He stated he expected the Village to save \$140,000 annually.

Martin Bennett Cook County 9-1-1 system gave a brief overview of the County Emergency dispatching operations.

Motion carried by roll call vote (6-0). Trustees Metz, Wittenberg, O'Laughlin, Farrell-Mayer, Mann and Conboy voted yes. No Nay Votes.

4. Motion to pass Ordinance 2018-12 An Ordinance Withdrawing the Village from the Southwest Central Dispatch Emergency 9-1-1 Board

Moved by Trustee Wittenberg, seconded by Trustee O'Laughlin

No discussion as this had been addressed in the prior ordinance.

Motion carried by roll call vote (6-0). Trustees Metz, Wittenberg, O'Laughlin, Farrell-Mayer, Mann and Conboy voted yes. No Nay Votes.

5. Motion to pass Ordinance 2018-13 An Ordinance Allowing the Village to enter into an Intergovernmental Agreement with the Cook County Sheriff

No discussion as this had been addressed in the prior ordinance.

Moved by Trustee O'Laughlin, seconded by Trustee Farrell-Mayer

Motion carried by roll call vote (6-0). Trustees Metz, Wittenberg, O'Laughlin, Farrell-Mayer, Mann and Conboy voted yes. No Nay Votes.

6. Motion to pass Ordinance 2018-14 An Ordinance Allowing for an Intergovernmental Agreement with the Cook County Emergency Telephone System Board

Moved by Trustee O'Laughlin, seconded by Trustee Wittenberg

No discussion as this had been addressed in the prior ordinance.

Motion carried by roll call vote (6-0). Trustees Metz, Wittenberg, O'Laughlin, Farrell-Mayer, Mann and Conboy voted yes. No Nay Votes.

7. Motion directing Staff to Request Early Withdrawal from the Southwest Central Dispatch and Associated 9-1-1 Board.

Moved by Trustee O'Laughlin, seconded by Trustee Wittenberg

No discussion as this had been addressed in the prior ordinance.

Motion carried by roll call vote (6-0). Trustees Metz, Wittenberg, O'Laughlin, Farrell-Mayer, Mann and Conboy voted yes. No Nay Votes.

8. Motion to pass Ordinance 2018-15 An Ordinance Allowing for the Sale of Surplus Property (Two International Trucks)

Trustee Mann made a motion to pass Ordinance 2018-15 An Ordinance Allowing for the Sale of Surplus Property (Two International Truck. Motion seconded by Trustee Metz.

Administrator DuRocher explained the process for selling the two proposed vehicles and the rationale behind his request. He stated that when the Village purchased the 2015 International that we were supposed to sell the 1996 International but the Village had not done so as of yet.

Administrator DuRocher stated that there is not a lot of data available as to determining the value.

Motion made by Trustee Mann to table Ordinance 2018-15 An Ordinance Allowing for the Sale of Surplus Property (Two International Trucks). Motion was seconded by Trustee Metz.

Motion carried by voice vote (6-0). No Nay Votes.

9. Motion to pass Ordinance 2018-16 An Ordinance Allowing for the Regulation of Ordinance Portable on Demand Storage Units (PODS) and Dumpsters.

Trustee Wittenberg made a motion to pass Ordinance 2018-16 An Ordinance Allowing for the Regulation of Ordinance Portable on Demand Storage Units (PODS) and Dumpsters. Motion was seconded by Trustee Mann.

Administrator DuRocher explained the purpose of the ordinance. This does not apply where there is a building permit. He stated that the associated proposed permit fee is \$25.00 per year and a permit is valid for 30 days annually.

Trustee Metz voiced that he liked the regulation but did not like the permit fee.

Trustee Wittenberg amended her motion to eliminate the permit fee required in the presented ordinance. Amended motion was seconded by Trustee Mann.

Motion carried by roll call vote (6-0). Trustees Metz, Wittenberg, O’Laughlin, Farrell-Mayer, Mann and Conboy voted yes. No Nay Votes.

10. Trustee Mann gave an update on the 2018 Road Program.
11. Administrator DuRocher presented information regarding the possibility of regulating short term residential rentals, commonly known as Airbnb’s. Trustee Metz asked if there were any issues to date. Administrator DuRocher stated not yet, Trustee Mann stated that he was concerned about short term rentals. Discussion ensued. There was interest in further discussion at the next meeting.
12. Discussion Small Cell Antenna Regulation. Administrator DuRocher presented information regarding recent State activity regulating small cell towers. Attorney Brankin gave further information. This will be addressed at the next Board meeting.
13. Tarped vehicles. Administrator DuRocher introduced the idea of further regulation of tarped and/or inoperable vehicles. General consensus was that we should discuss this further, Administrator DuRocher asked for input from the Board.
14. Trustee Mann stated that he is researching security cameras throughout the Village. There are issues that need to be addressed and more research is necessary. Attorney Brankin stated that more research is necessary.
15. Trustee Conboy reported on last night’s meeting. A recent survey of those using the Heritage Center showed a willingness to pay more for its use, upcoming potential uses include yoga instruction. Staff is looking for potential Wi-Fi use. Fund raising ideas were presented.

REPORTS:

TRUSTEES:

Trustee Mann reported on American Public Works Association infrastructure reports, especially pertaining to our aging infrastructure.

He is also looking at refuse contracts.

VILLAGE CLERK:

No report.

VILLAGE TREASURER: No report.

VILLAGE ATTORNEY: No report for “open session”

Trustee Metz Made a motion to reconsider the afore-approved minutes. Motion failed for lack of a second.

VILLAGE ADMINISTRATOR:

Reported that we were close to hiring a new public works employee.

Reported on stormwater management activities, including some problem areas in the Village.

DEPARTMENT HEAD REPORTS:

CHIEF OF POLICE:

Village Chief of Police Cervenka presented statistic hours for police calls, hours worked by Village police officers for the month of April, traffic citations written by officers for the month, and training that was conducting for Village officers.

PUBLIC COMMENTS: None

There being no further business, at 9:28 P.M. Trustee Wittenberg moved to adjourn the regular meeting, seconded by Trustee Metz. To go to closed session for the purposes of discussing litigation.

Motion carried by roll call vote (6-0). Trustees Metz, Wittenberg, O’Laughlin, Farrell-Mayer, Mann and Conboy voted yes. No Nay Votes.

The meeting was reconvened at 10:15 pm with the following in attendance: Mayor Hinshaw, Trustees Metz, Wittenberg, O’Laughlin, Farrell-Mayer, Mann and Conboy; Clerk Weiner, Administrator DuRocher, and Attorney Brankin.

At 10:15 pm motion was made by Trustee Wittenberg, seconded by Trustee Farrell-Mayer to adjourn the regular meeting. Motion Carried by voice vote 6-0

Josef Weiner

Village Clerk