

**VILLAGE OF INDIAN HEAD PARK, ILLINOIS**

**201 Acacia Drive**

**Indian Head Park, Illinois 60525**

**BOARD OF TRUSTEES  
OPEN SESSION MINUTES**

**May 9, 2019**

*“Pursuant to 5ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”*

**CALL TO ORDER:** Mayor Hinshaw

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, May 9, 2019, at the Municipal Facility, 201 Acacia Drive and was convened at 7:13 P.M. by Mayor Hinshaw

**ROLL CALL:** Sharon Allison, Village Clerk

**PRESENT (and constituting a quorum):**

- Mayor Tom Hinshaw
- Trustee Sean Conboy
- Trustee Shawn Kennedy
- Trustee Christian Metz
- Trustee Brenda O’Laughlin

**ABSENT:**

- Trustee Farrell-Mayer Rita
- Trustee Amy Wittenberg

**ALSO PRESENT:**

- John DuRocher, Village Administrator
- Robert Cervenka, Chief of Police
- Maureen Garcia, Village Treasurer
- Argelia Garbacz, Finance Manager
- Patrick Brankin, General Counsel, Schain, Banks, Kenny & Schwartz
- Linda Merrifield, Deputy Village Clerk & Administrative
- Nick Tantillo, Cable Station Manager

**VISITORS:** 24 Indian Head Park Residents

## **MAYOR'S REPORT:**

- Sterigenics Update –The Illinois EPA and the Attorney General of Illinois have been asked to keep Sterigenics located in Willowbrook closed in the future. A signed letter to the Attorney General and the DuPage County States Attorney have been signed and sent by the Mayors of Willowbrook, Burr Ridge, Hinsdale, Darien and Indian Head Park requesting the same. Continued testing at 7-8 sites around Sterigenics indicate that the plant should remain closed.
- I-294 Update – The Illinois Tollway will hold several Open House meetings to explain the current progress of this project. These Open House meetings will take place on May 20 in Burr Ridge, on May 21 in Justice, and on May 22 in Schiller Park. The 60% Plans of the project indicate that the Plainfield Road Bridge will be completed in 2022. Also, there has been a major alignment shift of the construction of 8 ½ feet to the Southwest, from the Willow Spring Road crossing north to the Flagg Creek crossing. This is good news for Indian Head Park as IHP is trying to reduce impact of construction on The Triangle. There will be a temporary closing of the ramp coming off Wolf Road in 2022. More to follow.
- Safest Communities—A recent report Safe Wise that rates home security and crime rates has rated IHP as the 81<sup>st</sup> best suburb in the country. In addition, in another website called Niche, IHP was declared the 27<sup>th</sup> best suburb in America.
- Thank You—The Village offers thanks to Glenn Mann for his service of 4 years as a trustee. Glenn served on the Public Works Committee.
- Sidewalks—ACACIA DRIVE: An official process regarding the construction of sidewalks on Acacia Drive is still in the works. After attending 3 meetings with various associations, Mayor Hinshaw is aware that many are against the sidewalks. However, since the process is still ongoing, and since we do not want to jeopardize the integrity of the process, the Village will try to remain as transparent as possible. WOLF ROAD: A study is in process to determine options for best use of sidewalks on Wolf Road. Presently, a \$60,000 grant as well as a \$28,000 cost to the Village will help determine these options. We are working with the county in this process as Wolf Road is a county road. PLAINFIELD ROAD and JOLIET ROAD: studies are in process. Improving pedestrian/sidewalk access in the Village is 1 of 3 goals established by the Village Board.
- To Trustees—Now would be the time for you to consider a change of committee service during this upcoming term of office.
- 60<sup>th</sup> Anniversary—On August 8, 2019, our Village will celebrate its 60<sup>th</sup> year of existence. This date happens to fall on the same date as our August meeting. We shall consider a small celebration on that date.

## **PUBLIC COMMENTS:**

Three residents from Acacia gave public comments against the sidewalk proposed for the Acacia Drive Roadway Improvement Project. One resident requested information about the status of the Wolf Road improvement project. One resident from Indian Ridge commented on the possibility of placing non-smoking regulations in condos and townhouses throughout the Village. Another resident stated that a similar request had been handled through her individual condo association. One resident thanked Mayor Hinshaw for sticking with the Sterigenics situation. Another questioned whether the job of the adjudicator would be to handle cannabis violations.

## **CONSENT AGENDA:**

**Motion to Establish Consent Agenda for Approval of Payables for the Period Ending April 30, 2019, in**

**the amount of \$289,409.76 and Approval of Preliminary Financial Report - Month Ending April 30, 2019.**

Moved by Trustee O'Laughlin, seconded by Trustee Conboy.

**Motion carried by roll call vote 4-0). Trustees Conboy, Metz, O'Laughlin, and Kennedy voted Yay. No Nay Votes. Trustees Farrell-Mayer and Wittenberg absent.**

**Motion to Approve Consent Agenda for Approval of Payables for the Period Ending April 30, 2019, in the amount of \$289,409.76 and Approval of Preliminary Financial Report - Month Ending April 11, 2019.**

Moved by Trustee O'Laughlin, seconded by Trustee Conboy.

Financial report was given by Treasurer Garcia who stated that there should an overage of funds of approximately \$404,000 at the end of the fiscal year.

**Motion carried by roll call vote (4-0). Trustees Conboy, Metz, O'Laughlin, and Kennedy voted Yay. No Nay Votes. Trustees Farrell-Mayer and Wittenberg were absent.**

#### **NEW BUSINESS:**

- A. Ordinance 2019-08 Appointment of Treasurer. Mayor Hinshaw nominated Maureen Garcia to be the Village Treasurer.**

Trustee Metz made a motion to accept the Mayor's nomination and to pass Ordinance 2019-08, an ordinance appointing Maureen Garcia as the Village Treasurer.

Motion was seconded by Trustee O'Laughlin.

Mayor Hinshaw and Trustee Metz (Finance Chair) thanked Ms. Garcia for her diligent work as Treasurer, particularly in assisting the Village in receiving budget awards and in helping achieve a \$404,000 credit in the budget.

**Motion carried by roll call vote (4-0). Trustees Conboy, Metz O'Laughlin and Kennedy voted Yay. No Nay Votes. Trustees Farrell-Mayer and Wittenberg were absent.**

- B. Appointment of Adjudicator. Mayor Hinshaw nominated Stephanie Posey to the Office of Municipal Adjudicator for the Village of Indian Head Park.**

Trustee O'Laughlin made the motion to appoint Stephanie Posey as the Village's Municipal Adjudicator.

Motion seconded by Trustee Conboy

Mayor Hinshaw stated that he interviewed 4 candidates for this position. Stephanie Posey was selected. Administrator DuRocher explained that issues such as box-trucks parked in the village and non-mowing of grass are situations that will be more easily handled from the office of the Adjudicator.

**A roll call vote was taken (4-0). Trustees Conboy, Kennedy, Metz and O'Laughlin voted Yay. No Nay Votes. Trustees Farrell-Mayer and Wittenberg were absent.**

**C. Ordinance 2019-06 Cannabis Control**

Trustee O’Laughlin moved to pass Ordinance 2019-06 adopting the Village’s Cannabis Control Ordinance

Motion seconded by Trustee Metz.

General Counsel Brankin reminded the Board that the Ordinance had been brought up at the last Board Meeting. Since there had been no further discussion, he recommended bringing the Ordinance up for a vote. Village Administrator DuRocher feels that the state of Illinois will ultimately make possession of Cannabis legal. Mayor Hinshaw stated that this would be a way to go through our in-house adjudicator rather than circuit court to soften the blow to young people who have made a mistake.

**A roll call vote was taken (4-0). Trustees Conboy, Kennedy, Metz and O’Laughlin voted Yay. No Nay Votes. Trustees Farrell-Mayer and Wittenberg were absent.**

**D. Ordinance 2019-07 Sprinkler Systems in New Residential Homes**

Trustee O’Laughlin moved to pass Ordinance 2019-07, an ordinance amending chapter 6 buildings and construction article ii construction codes division 6, one- and two-family residential code of the Indian Head Park municipal code.

Motion seconded by Trustee Kennedy.

Indian Head Park does not require sprinkler systems as other local communities do. This action will bring us up to date with the 2012 Code (Blanket Building Code). Local fire chiefs also recommend that we adopt this ordinance.

**A roll call vote was taken (4-0). Trustees Conboy, Kennedy, Metz, and O’Laughlin voted Yay. No Nay votes. Trustees Farrell-Mayer and Wittenberg were absent.**

**E. Ordinance 2019-09 Parking Agreement**

**Trustee O’Laughlin moved to pass Ordinance 2019-09, an ordinance providing the execution of a traffic enforcement agreement with the Wilshire Green Association and the Village.**

Motion seconded by Trustee Conboy.

Administrator DuRocher explained that an arrangement had been formulated between lawyers of Wilshire Green and IHP. The mutual agreement is that traffic laws can be expedited on private property (Wilshire Green parking area—but not in garage). And Wilshire Green can summon police to remove cars, etc., that do not belong in their parking area.

**A roll call vote was taken (4-0). Trustees Conboy, Kennedy, Metz, and O’Laughlin voted Yay. No Nay votes. Trustees Farrell-Mayer and Wittenberg were absent.**

**F. Ordinance 2019-10, Liquor License**

**Trustee O’Laughlin moved to pass Ordinance 2019-10, an ordinance amending chapter 8 article iv division 2 section 8-118 (alcoholic liquor sales) of the Village’s municipal code.**

Motion seconded by Trustee Metz.

Administrator DuRocher stated that owners of Salon Suites would like to sell beer/wine to clients while providing their services. This would add one more liquor license to the mix that can be removed if and when the owners give it up. A liquor license is a privilege, not a right. The Board recommends this action. Resident Karen Barthel stated that she thinks the state does not allow liquor in beauty shops. IHP is just creating the space for the license. It is up to the state to issue the license.

**A roll call vote was taken (4-0). Trustees Conboy, Kennedy, Metz, and O’Laughlin voted Yay. No Nay votes. Trustees Farrell-Mayer and Wittenberg were absent.**

**G. Ordinance 2019-11, Gaming License**

**Trustee O’Laughlin moved to pass Ordinance 2019-11, an Ordinance amending the provisions of chapter 8 (business licenses) division 2 (video gaming); paragraph 274 (number of licenses) of the code of Indian Head Park to increase the maximum number of video gaming location licenses and the maximum number of video gaming terminal licenses.**

Motion seconded by Trustee Conboy.

Administrator DuRocher stated that the Village controls the number of gaming licenses. The license first demands that the establishment has a liquor license which must be Village approved and State approved. Presently the Village gets \$75,000 a year from gaming. A new license would increase the Village revenue by \$10,000. Police Chief Cerenka reported that there are no issues coming from gaming facilities nor have there been in the past 3 years. The clientele is quiet and subdued. A resident questioned how many facilities are in IHP. Trustee Conboy asked if it appears that a decline would take place among existing facilities when new ones are added. The answer is no; the revenue keeps growing.

**A roll call vote was taken (4-0). Trustees Conboy, Kennedy, Metz, and O’Laughlin voted Yay. No Nay votes. Trustees Farrell-Mayer and Wittenberg were absent.**

**H. Resolution 02-19—Engineering Services Agreement**

**Trustee O’Laughlin moved to pass Resolution 02-19, a resolution to approve and authorize the execution of a general on-call municipal engineering services contract between the village of Indian Head Park, Illinois, and Thomas Engineering Group, Inc., for the furnishing of professional engineering services**

Motion seconded by Trustee Metz.

Administrator DuRocher felt the presence of rate-creep in the pricing of the current and only engineering firm, Strand, over the past 3 ½ years. When seeking professional services such as surveyors or architects, Illinois requires use of Qualified Based Selection. By adding a second engineer to the process allows for Competition between firms. Thomas Engineering would be that second firm. The Public Works Committee interviewed 3 engineering firms before making this choice. Trustee Metz is glad that the Village is spending its dollars wisely.

**A roll call vote was taken (4-0). Trustees Conboy, Kennedy, Metz, and O’Laughlin voted Yay. No Nay votes. Trustees Farrell-Mayer and Wittenberg were absent.**

**I. Engineering Services Task Order**

**Trustee Metz moved that this Agenda item be referred back to staff.**

Motion seconded by Trustee O’Laughlin.

**Motion was approved by Voice Vote.**

**J. Community Sign Award**

Trustee O’Laughlin presented a check to Sheldon Redner for his design of the sign to be placed In Arrowhead Point, on the corner of Plainfield and Wolf Road. His design was selected from 9 designs that had been submitted. Administer DuRocher and Trustee Metz announced that part of the reward had originally been donated to the Village by the IHP Homeowners Association.

**K. Village Wide Goals**

**\*See Milestones Info Sheet**

Administrator DuRocher explained the Village’s current main goals which are as follows;

- Watermain Replacement Program
- Non-watermain Road Resurfacing
- Leaf Vacuuming
- Sidewalks

**REPORTS:**

**TRUSTEES:**

**Trustee Conboy:** The Next Heritage Center Meeting will tke place on May 22

**Trustee O’Laughlin:** The Annual Village Easter Egg Hunt with the Easter Bunny and a petting zoo were a huge success. Next event—Seaspar Movie in the Park

**VILLAGE CLERK:**

**VILLAGE TREASURER:** None

**VILLAGE ATTORNEY:** None

**CHIEF OF POLICE:** The Village went live with joining the Cook County Dispatch System on Monday, April 8, 2019. The transition from Southwest Central Dispatch to Cook County Dispatch Center was a smooth transition. Officer Kurinec was instrumental in the system. The savings from switching systems is \$120,000 per year, which is roughly \$10,000 per month.

**PUBLIC COMMENTS:**

A resident requested clarification about the scope of sidewalk construction throughout the Village.

**At 8:29 p.m. Trustee O'Laughlin motioned to adjourn the meeting.  
Motion was seconded by Trustee Conboy.  
Motion carried by voice vote.**

**Sharon Allison  
Village Clerk**