

**VILLAGE OF INDIAN HEAD PARK, ILLINOIS**  
**201 Acacia Drive**  
**Indian Head Park, Illinois 60525**

**BOARD OF TRUSTEES**  
**OPEN SESSION MINUTES**

**April 13, 2017**

*“Pursuant to 5 ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”*

**CALL TO ORDER:** Mayor Tom Hinshaw

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, April 13, 2017 at the Municipal Facility, 201 Acacia Drive and was convened at 7:30 p.m. by Mayor Hinshaw.

**ROLL CALL:** John J. DuRocher, Village Administrator/Recording Secretary

**PRESENT (and constituting a quorum):**

Mayor Hinshaw  
Trustee Lopez  
Trustee Mann  
Trustee Metz  
Trustee Wittenberg  
Trustee Farrell-Mayer

**ABSENT:**

Trustee O’Laughlin

A quorum was declared.

**ALSO PRESENT:**

John DuRocher, Village Administrator  
Maureen Garcia, Treasurer  
Patrick Brankin, Counsel, Schain, Banks,  
Robert Cervenka, Police Chief  
Edward Santen, Public Works Superintendent  
Bob Tantillo-Planning and Zoning

**VISITORS – 10**

**PLEDGE OF ALLEGIANCE:** recited

**MAYOR’S REPORT:**

A big thank you to Mario Stefanini who is retiring from the Fire and Police Commission. He served the Village for 12 years. Since Commissioner Stefanini was absent, Dale Strazzante accepted the plaque on his behalf.

Appointment to Fire and Police Commission.

Mayor Hinshaw nominated Earl O’Malley to the Fire and Police Commission for a one year term commencing April 10, 2017 and expiring April 9, 2018. Mayor Hinshaw stated that he was looking to establish staggered terms on the Commission. Trustee Wittenberg motioned to accept the Mayor’s nomination of Earl O’Malley. Motion was seconded by Trustee Mann. Motion passed unanimously by voice vote.

Mayor Hinshaw nominated the following to the Planning and Zoning Commission:

- Diane Andrews, reappointment for a one year term expiring 4/12/18
- Jack Yelnick, reappointment for a one year term expiring 4/12/18
- Rachel Thompson, new appointment, for a three year term expiring 4/12/20
- Greg Scovitch, new appointment, for a three year term expiring 4/12/20

Trustee Farrell-Mayer made a motion to accept the Mayor’s nominations as listed above. Motion was seconded by Trustee Mann. Motion passed unanimously by voice vote.

The Village is not renewing its electrical aggregation agreement when it expires in July. Trustee Metz commented that he made the switch and that it was very easy.

Rain barrels ordered through the MWRD are being delivered.

Election results were reported -Amy Wittenberg and Brenda O’Laughlin were reelected. Sean Conboy (introduced) was also elected.

The Village is monitoring the status of the proposed I-294 work. As soon as the preliminary plans are available, we will post them on our website.

The Mayor announced the Edgar Fellows fellowship program. Interested persons should contact him.

New water meters recently installed are showing that we are seeing less water loss.

**PUBLIC COMMENTS: None**

**ESTABLISHING CONSENT AGENDA ITEMS A THROUGH E** Motion made by Trustee Farrell-Mayer

- A. Approval of Board Meeting Minutes
  - I. March 9, 2017 Regular Meeting
- B. Approval of Payables for the Period Ending March 31, 2017, in the amount of \$334,073.53
- C. Approval of Financial Report - Month Ending February 28, 2017
- D. Approval of Budget Report for the Period Ending February 28, 2017
- E. Tree City Proclamation

Motion seconded by Trustee Wittenberg. Motion carried by roll call vote (5-0-1). Trustees Farrell Mayer, Wittenberg, Metz, Lopez, and Mann voted yes. Trustee O’Laughlin absent.

**APPROVAL OF CONSENT AGENDA ITEMS A THROUGH E** Motion made by Trustee Lopez to approve the following consent agenda items:

- A. Approval of Board Meeting Minutes
  - I. March 9, 2017 Regular Meeting
- B. Approval of Payables for the Period Ending March 31, 2017, in the amount of \$334,073.53
- C. Approval of Financial Report - Month Ending February 28, 2017
- D. Approval of Budget Report for the Period Ending February 28, 2017
- E. Tree City Proclamation

Motion seconded by Trustee Mann. Motion carried by roll call vote (5-0-1). Trustees Lopez, Mann, Wittenberg, Metz, and Farrell-Mayer voted yes. Trustee O’Laughlin absent.

**NEW BUSINESS:**

- A. Planning and Zoning Report (Robert Tantillo)

Reported on the April 6 meeting of the Planning and Zoning Commission. A public hearing and subsequent regular meeting vote was held on the petition by the Village to change the zoning of 6101 Wolf Rd., commonly known as Arrowhead Pointe, from P-2 to R-1 Zoning. The Commission looked into a number of factors including development options, traffic, and the wishes of the neighbors. A written-signed petition was presented by neighboring objectors.

(See attached.) The Commission recommended against the rezoning of the parcel.

B. Rezoning Arrowhead Point- Ordinance 2017-13 (Trustee Farrell-Mayer)

Trustee Farrell-Mayer made a motion to approve Ordinance 2017-13 and Ordinance rezoning 6101 Wolf Road (commonly known as Arrowhead Pointe) from P-2 to R-1.

Motion was seconded by Trustee Metz.

Discussion-Trustee Farrell Mayer stated that a number of written and oral objections were received. Administrator DuRocher reported that the Village received written confirmation from the State of Illinois that there are no refunding obligations to the State should the Village decide to sell either Arrowhead Pointe or the Heritage Center. The Village did receive \$5,000 from the Indian Head Park Homeowners Association with the intention of it being used for the park.

Trustee Mann stated that this is the gateway to the Village and that changing the zoning would change our entryway. Trustee Lopez stated that she was against the rezoning and that it should be a passive park. She volunteered to create a vision for the gateway. Trustee Metz stated that although he did not have a problem with the rezoning, the input from the residents objecting to it is appreciated. Trustee Wittenberg stated that she is appreciative of the public input.

Motion failed (0-5-1). Trustees Farrell-Mayer, Metz, Wittenberg, Mann, and Lopez voted no. Trustee O'Laughlin absent

C. Engineering Resolution R-04-17-02 Seeking Grant Funding Acacia Drive  
Trustee Mann made a motion to approve Resolution R-04-17-02 A resolution seeking grant funding for STP funding for Acacia Drive. Motion was seconded by Trustee Lopez.

Administrator DuRocher explained that the street is a FAU (Federal Aid to Urban Systems) and is eligible for federal funding through the Council of Mayors. He stated that it has been at least ten years since the Village received grant funding (Administrator note: it turns out that it is at least 23 years.) The purpose of the resolution is to start the grant seeking process.

Motion passed (5-0-1) Trustees Mann, Lopez, Farrell-Mayer, Metz, and Wittenberg voting yes. Trustee O'Laughlin absent.

D. Ordinance 2017-14 1<sup>st</sup> Amendment to Engineering Services Agreement  
w/Strand Associates

Trustee Mann made a motion to approve Ordinance 2017-14 and ordinance amending the Engineering Service Agreement with Stand Associates. Motion was seconded by Trustee Wittenberg.

This is a requirement for us seeking loan money through IEPA for the proposed water main replacement program.

Motion passed (5-0-1) Trustees Mann, Wittenberg, Farrell-Mayer, Metz, and Lopez voting yes. Trustee O'Laughlin absent.

E. Engineering Presentation Water Main Replacement Program (Tony Spinelli-Strand)

Trustee Mann introduced Anthony Spinelli of Strand Associates who presented the proposed water main replacement program and the loan program. He presented slide show giving the history of the Village's water system and where they see the need for main replacement as the greatest.

He outlined the loan process and the replacement program in general. He gave a proposed timetable for the project.

Trustee Metz asked that tree protection be a priority.

Mayor Hinshaw asked about service interruption. He was answered by Chris Ulm of Strand that service interruption would be less than 6 hours.

F. Motion to Proceed with Further Work-Water Main Replacement Program  
(Trustee Mann)

Trustee Mann made a motion to direct staff to proceed with further work as needed to implement the loan application. Motion was seconded by Trustee Lopez.

Motion passed by voice vote. Trustees Mann, Lopez, Farrell-Mayer, Metz, and Wittenberg voting yes. Trustee O'Laughlin absent.

G. Presentation 2017-2018 Budget and Capital Plan Ordinance 2017-12 Budget  
(Trustee Metz)

Trustee Metz made a motion to approve Ordinance 2017-12 the 2017-2018 Budget and Capital Plan. Motion was seconded by Trustee Farrell-Mayer.

Administrator DuRocher presented the budget. He stated that it is a balanced budget. Revenues will exceed expenses for the year. He stated major projects: water main replacement, street repairs, sanitary sewer work, and storm sewer work. He stated that some of this work is a planned drawdown of motor fuel tax revenues. Future budgets will not include the draw down funds as revenue sources. Administrator DuRocher reported on the Village's increase in its bond rating stating that the Village received a 2 notch upgrade to AA+ from AA-. He also reported on the recent change from the appropriations act to the budget act. Motion passed by roll call vote (5-0-1) Trustee Metz, Farrell-Mayer, Wittenberg, Mann, and Lopez voting yes. Trustee O'Laughlin absent.

H. Sale of Arrowhead Point Ordinance 2017-09 (Mayor Hinshaw)

Motion was made by Trustee Wittenberg to approve Ordinance 2017-09 an ordinance directing the sale of the property located at 6101 Wolf Road (Arrowhead Pointe). Motion was seconded by Trustee Farrell-Mayer.

Motion failed (0-5-1). Trustees Wittenberg, Farrell-Mayer, Metz, Mann, and Lopez voted no. Trustee O'Laughlin absent.

I. Sale of Heritage Center Ordinance 2017-10 (Mayor Hinshaw)

Motion made by Trustee Wittenberg to approve ordinance 2017-10 an ordinance authorizing the sale of the property located at 6250 Wolf Rd. (the Heritage Center). Motion was seconded by Trustee Farrell-Mayer. Administrator DuRocher explained the bidding/sale process.

Trustee Metz stated that he is opposed to selling the Heritage Center and that although we should have never bought it in the first place, now that it is ours we should maintain it. He stated that it is a building that is used by the residents. Costs associated with the Heritage Center were discussed.

Mayor Hinshaw suggested tabling the motion so that the entire board could vote on it. Trustee Metz stated that this has been discussed for months and that it should be voted on as it seems that somebody is always absent. Trustee Farrell-Mayer agreed.

Attorney Brankin stated that it take a supermajority (6 votes including the Mayor) to sell the property.

Resident Meg Phinick asked about the non-binding referendum to sell. Mayor Hinshaw stated that it was about 66% in favor of selling.

Motion was made by Trustee Wittenberg table the motion until the next meeting. Seconded by Trustee Lopez. Motion passed 3-2-1. Trustees Wittenberg, Lopez, Mann voting yes. Trustees Farrell-Mayer and Metz voting no. Trustee

O’Laughlin absent. Motion Tabled to the next meeting.

- J. Resolution Opposing Cook County Paid Sick Leave and Minimum Wage Ordinance (Trustee Metz)-Discussion and Possible Vote. Trustee Metz made a motion to approve Resolution R-04-17-01 a Resolution Opposing Cook County Paid Sick Leave and Minimum Wage Ordinance. Motion seconded by Trustee Mann.

Administrator DuRocher stated that the County is looking to impose its will undercutting municipal authority. He stated that the local chamber is opposed to this as well. Attorney Brankin pointed out that we cannot opt out of this as we are a non-home rule and that he believes that there are statutory issues with the legality of the County doing this.

Motion passed 5-0-1. Trustees Metz, Mann, Lopez, Farrell-Mayer, and Wittenberg voting yes. Trustee O’Laughlin absent.

- K. Discussion Police Dispatching Services –Deferred

## VII. Reports

Trustee Lopez - *Special Projects/Communications* – Presented the current status of the new web page. She explained the development process and showed on the monitor display in the Board room the web page itself. She explained what the new website could do and how it increases the transparency of the Village. Community resources available as well as a way to report problems and concerns are part of the website.

Resident Mark Phinick commented that he really liked the new site and that it improves our image and identity. Heather Martinez asked about Code Red. (No changes to the program.) Resident Earl O’Malley asked about the status of the Comprehensive Plan- if it would be included in the new website. It is included in the new and old website. We expect a May go live date.

Trustee Mann reported on the recent public works committee meeting. Status of projects upcoming, road repair work, crack filling.

Trustee Wittenberg stated that the annual Easter Egg Hunt will be April 15. Petting zoo and 1,500 eggs. At Blackhawk Park.

Trustee Metz thanked Trustee Lopez for not including the “scooping dog” GIF in the current website in the conversion to the new one.

Trustee Farrell-Mayer. Smoke Signals to be published soon.

VILLAGE CLERK: Laurie Scheer - No report absent.

VILLAGE TREASURER: Maureen Garcia - No report.

ATTORNEY REPORT: Patrick Brankin - No report for open session.

ADMINISTRATOR'S REPORT: John DuRocher - No report.

**STAFF REPORTS:**

- a. Ed Santen Public Works – Renewal of our Tree City status from the Arbor Day Foundation. Tree planting April 28 in Blackhawk Park.3:30 pm.
- b. Robert Cervenka Chief of Police – Gave activity report for the department. Reported about a recent vehicle theft. Also the Village was named one of the ten safest cities in the state regarding burglaries.

**PUBLIC COMMENTS:**

None

**MOTION TO ADJOURN to closed session** Trustee Farrell-Mayer made a motion to close the Open Session and enter into Closed Session pursuant to Illinois Statutes to discuss for the purposes of discussing specific pending litigation per 5 ILCS 120 Section 2(c) (11); AND TO discuss the appointment, employment, compensation, discipline, performance, or dismissal of employees of the public body or legal counsel of the public body specifically 5 ILCS 120 Section 2(c) (1); seconded by Trustee Lopez,. Motion carried by voice vote (5-0-1).

Regular Meeting reconvened and adjourned at 9:25 p.m.

**John J. DuRocher, Village Administrator/Recording Secretary**