

VILLAGE OF INDIAN HEAD PARK, ILLINOIS

201 Acacia Drive

Indian Head Park, Illinois 60525

**BOARD OF TRUSTEES
OPEN SESSION MINUTES**

April 11, 2019

“Pursuant to 5ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”

CALL TO ORDER: Mayor Hinshaw

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, April 11th, 2019 at the Municipal Facility, 201 Acacia Drive and was convened at 7:00 P.M. by Mayor Hinshaw

ROLL CALL: John DuRocher, Village Administrator

PRESENT (and constituting a quorum):

- Mayor Tom Hinshaw
- Trustee Amy Wittenberg
- Trustee Sean Conboy
- Trustee Christian Metz
- Trustee Brenda O’Laughlin
- Trustee Rita Farrell-Mayer

ABSENT:

- Trustee Glenn Mann

ALSO PRESENT:

- John DuRocher, Village Administrator
- Robert Cervenka, Chief of Police
- Maureen Garcia, Village Treasurer
- Argelia Garbacz, Finance Manager
- Patrick Brankin, General Counsel, Schain, Banks, Kenny & Schwartz
- Linda Merrifield, Deputy Village Clerk & Administrative
- Nick Tantillo, Cable Station Manager

VISITORS: 32 Indian Head Park Residents

MAYOR’S REPORT:

- Sterigenics Update – Sterigenics located in Willowbrook has been shut down since February 2019. In most recent news the Illinois Department of Health released their Cancer Assessment Study for 1995 – 2015. This study is available on our website
- I-294 Update – The Illinois Tollway will be replacing the Plainfield Road Bridge in 2022, and the project will approximately take eighteen months. A pedestrian and bike path will be on both the north and south sides of the bridge. The Village will be working with Cook County to extend the sidewalks to accommodate all of south side Plainfield Road.
- Water & Sewer Revenue-Expense Report – Most of our water lines in the Village are 40 years or older. The Village will be replacing these throughout the next ten years. It is approximately \$875,000 to replace one mile of pipeline, and we have fourteen miles of pipeline that need to be replaced.
- Acacia Roadway Improvement Project – Alternative 3 was selected by the Board, and there will be a community open house on Tuesday, May 7, 2019 from 5 o'clock p.m. to 7 o'clock p.m.

PUBLIC COMMENTS:

Sixteen residents from Acacia, Wilshire and Indian Ridge all gave public comments against the sidewalk proposed for the Acacia Drive Roadway Improvement Project.

CONSENT AGENDA:

Motion to Establish Consent Agenda Items A through D, a. Minus Approval of Board Meeting Minutes March 14, 2019 b. Approval of Payables for the Period Ending March 31, 2019 in the amount of \$262,576.33 c. Approval of Preliminary Financial Report - Month Ending March 31, 2019 and d. Reappointment of Earl O'Malley to the Fire & Police Commission for a term ending April 30, 2020.

Moved by Trustee Wittenberg, seconded by Trustee Farrell-Mayer.

Motion carried by roll call vote (5-0). Trustees Conboy, Metz, O'Laughlin, Farrell-Mayer and Wittenberg voted Yay. No Nay Votes. Trustee Mann absent.

Motion to Approve Consent Agenda Items A through D, a. Minus Approval of Board Meeting Minutes March 14, 2019 b. Approval of Payables for the Period Ending March 31, 2019 in the amount of \$262,576.33 c. Approval of Preliminary Financial Report - Month Ending March 31, 2019 and d. Reappointment of Earl O'Malley to the Fire & Police Commission for a term ending April 30, 2020.

Moved by Trustee O'Laughlin, seconded by Trustee Conboy.

Financial report was given by Treasurer Garcia

Motion carried by roll call vote (5-0). Trustees Conboy, Metz, O'Laughlin, Farrell-Mayer and Wittenberg voted Yay. No Nay Votes. Trustee Mann absent.

Motion to continue approval of the March 14, 2019 Board Meeting Minutes to the May 9, 2019 Board of Trustees Meeting.

Moved by Trustee Wittenberg, seconded by Trustee O'Laughlin.

A voice vote was taken, Trustees O'Laughlin, Metz, Farrell-Mayer, Wittenberg, Conboy all voted Yay. Trustee Mann absent.

NEW BUSINESS:

A. A motion to pass Ordinance 2019-04. An ordinance adopting the Revision to the Schedule of Fees for the Village of Indian Head Park.

Trustee Metz made a motion to approve Ordinance 2019-04, an ordinance adopting the Revision to the Schedule of Fees for the Village of Indian Head Park.

Village Administrator John DuRocher explained that the fee scheduled was streamlined to make it more clear and concise. The water rate (service availability fee) was increased by 1.1% due to the cost of living going up.

Motion carried by roll call vote (5-0). Trustees Conboy, Metz, O’Laughlin, Farrell-Mayer and Wittenberg voted Yay. No Nay Votes. Trustee Mann absent.

B. A motion to pass Ordinance 2019-05, an ordinance adopting the Village of Indian Head Park’s 2019-2020 Budget and Capital Plan.

Trustee Metz made a motion to pass Ordinance 2019-05, an ordinance adopting the Village’s 2019-2020 Budget and Capital Plan.

Motion seconded by Trustee O’Laughlin

Administrator DuRocher explained that our fiscal year starts May 1, 2019. By law, we have to have a passed budget before the April 30th of the year, before the new fiscal year begins. The budget, which was prepared by Finance Manager, Argelia Garbacz and Village Administrator DuRocher, is balanced. Having a balanced budget means that revenues meet or exceeds expenses in all areas. DuRocher gave an explanation of major spending and the capital plan. He outlined the work to be performed over the upcoming several months.

Motion carried by roll call vote (5-0). Trustees Conboy, Metz, O’Laughlin, Farrell-Mayer and Wittenberg voted Yay. No Nay Votes. Trustee Mann absent.

C. Appointment of Adjudicator

Mayor Hinshaw explained that the Village has received four applicants for the Village Adjudicator position. Village Administrator, John DuRocher, Mayor Hinshaw, Chief of Police, Robert Cervenka, as well as Trustee Farrell-Mayer and Village Attorney, Patrick Brankin will be interviewing the applicants, and return to the May Board of Trustees Meeting with their recommendation.

Village Administrator DuRocher explained that local adjudication is a way to have court, at Village Hall for non-vehicle, low level offenses, instead of sending the violations to Cook County Court Systems.

D. First Reading of the Draft Cannabis Control Ordinance

Village Attorney Patrick Brankin, after speaking with Chief Cervenka and Mayor Hinshaw, presented to the Board suggestion to prosecute Cannabis Possession and Drug Paraphernalia, through our Adjudication Program, since Cook County has chosen to not prosecute on Cannabis Violations. The next step would be to present an ordinance and vote on this at the next May Board of Trustees Meeting.

E. Village Wide Goals

Mayor Hinshaw explains that the Village has three main goals this fiscal year 2019-2020 which are as follows;

- Water Infrastructure Improvements, along with Road Improvements
- Improved pedestrian paths, sidewalks and bike paths.
- Reinstate the leaf pickup program

REPORTS:

TRUSTEES:

Trustee O’Laughlin: The “Welcome to Indian Head Park Sign” contest winner will be announced at the May Board of Trustees meeting

Trustee Wittenberg: The Annual Village Easter Egg Hunt with the Easter Bunny and a petting zoo will take place on Saturday, April 20th, 2019 at 11:00 a.m.

VILLAGE CLERK: Clerk Weiner Absent

VILLAGE TREASURER: None

VILLAGE ATTORNEY: None

CHIEF OF POLICE: The Village went live with joining the Cook County Dispatch System on Monday, April 8, 2019. The transition from Southwest Central Dispatch to Cook County Dispatch Center was a smooth transition. Officer Kurinec was instrumental in the system. The savings from switching systems is \$125,000 per year, which is roughly \$10,000 per month.

PUBLIC COMMENTS:

Six residents from Acacia, Wilshire and Indian Ridge respectively voice their opposition against the proposed sidewalk on Acacia Drive.

At 8:56 pm Trustee Wittenberg made a motion to go to closed session to discuss collective bargaining, per 5ILCS 120 Section 2(c) (2), to discuss personnel per 5ILCS 120 section 2(c) (1), and to review closed sessions meeting minutes per 5ILCS 120 section 2(c) (21).

Motion seconded by Trustee O’Laughlin.

Motion carried by roll call vote (5-0). Trustees Conboy, Metz, O’Laughlin, Farrell-Mayer and Wittenberg voted Yay. No Nay Votes. Trustee Mann absent.

At 9:36 the Board returned to the open meeting.

At 9:36 p.m. Trustee Wittenberg motioned to adjourn the meeting.

Motion carried by voice vote.

Linda Merrifield

Deputy Village Clerk / Recording Secretary