

VILLAGE OF INDIAN HEAD PARK, ILLINOIS

201 Acacia Drive

Indian Head Park, Illinois 60525

**BOARD OF TRUSTEES
OPEN SESSION MINUTES**

March 14, 2019

“Pursuant to 5ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”

CALL TO ORDER: Mayor Hinshaw

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, October 11, 2018 at the Municipal Facility, 201 Acacia Drive and was convened at 7:00 P.M. by Mayor Hinshaw

ROLL CALL: Joe Weiner, Village Clerk

PRESENT (and constituting a quorum):

- Mayor Tom Hinshaw
- Trustee Amy Wittenberg
- Trustee Sean Conboy (Absent)
- Trustee Rita Farrell-Mayer
- Trustee Christian Metz
- Trustee Brenda O’Laughlin
- Trustee Glenn Mann (Absent)

ALSO PRESENT:

- Joe Weiner, Village Clerk
- John DuRocher, Village Administrator
- Maureen Garcia, Village Treasurer
- Robert Cervenka, Chief of Police (Absent)
- Argelia Garbacz, Finance Manager
- Linda Merrifield, Staff Assistant
- Patrick Brankin, General Counsel, Schain, Banks, Kenny & Schwartz
- Nick Tantillo, Cable Station Manager

VISITORS: 5

MAYOR'S REPORT:

- Commented on a letter from the Kallems' thanking us for excellent road plowing this winter.
- Sterigenics. Update given. Air quality testing is ongoing.
- I-294 update given, maps provided. Plainfield Road bridge 2022 reconstruction.

PUBLIC COMMENTS: None

MOTION TO ESTABLISH CONSENT AGENDA ITEMS A THROUGH D, a. Approval of Board Meeting Minutes February 14, 2019 Regular Meeting, b. Approval of Payables for the Period Ending February 28, 2019, in the amount of \$395,191.94 c. Approval of Preliminary Financial Report - Month Ending February 2019. d. Reappointment of Earl O'Malley to the Police and Fire Commission

Moved by Trustee Farrell-Mayer, seconded by Trustee Wittenberg.

Motion carried by roll call vote (4-0). Trustees Farrell-Mayer, Wittenberg, Metz, Conboy, O'Laughlin voted yes. No Nay Votes. Trustee Mann and Conboy absent.

MOTION TO APPROVE CONSENT AGENDA ITEMS A THROUGH D, a. Approval of Board Meeting Minutes February 14, 2019 Regular Meeting, b. Approval of Payables for the Period Ending February 28, 2019, in the amount of \$395,191.94 c. Approval of Preliminary Financial Report - Month Ending February 2019. d. Reappointment of Earl O'Malley to the Police and Fire Commission

Moved by Trustee O'Laughlin, seconded by Trustee Wittenberg.

Financial report was given by Treasurer Garcia.

Motion carried by roll call vote (4-0). Trustees Farrell-Mayer, Wittenberg, Metz, Conboy, O'Laughlin voted yes. No Nay Votes. Trustee Mann and Conboy absent.

NEW BUSINESS:

- A. Trustee Metz made a motion to open the public hearing to discuss the proposed 2019-2020 Budget and Capital Plan.**

Motion seconded by Trustee O’Laughlin

Motion passed by voice vote.

Mayor Hinshaw asked Administrator DuRocher to explain the proposed budget and capital plan.

First. And most importantly, it's a balanced budget. We are looking to do a lot of capital work this year. Revenues will meet or exceed expenses for the year. And that is probably the most important part of the budget. DuRocher noted that we are planning on the reconstruction of Acacia Drive in two years. He stated that it was a \$1.3 million dollar project with about a million coming in grant funding from the Federal Government. He turned the Acacia Drive presentation to Strand Associates. Strand Associated presented an overview of the project. Stand Associates presented three alternatives with the consensus being to select Alternative three which includes the installation of sidewalks along one side of the road.

Administrator DuRocher gave highlights of the operating budget. Highlights include the savings of about \$120,000 annually with conversion of dispatching operations. We are looking to do about \$2 million dollars with of water main work. This includes the repaving of the roads in the impacted areas. The budget includes a 1.1% increase in the fixed fee for the water and sewer bills.

Trustee Metz thanked the Finance Committee and staff.

The Mayor asked for public comment on the proposed budget and capital plan. There was none.

The Mayor asked for a motion to close the public hearing.

Trustee Wittenberg made the motion to close the public hearing. Motion was seconded by Trustee O’Laughlin.

Motion passed by voice vote.

Second reading of the Budget and Capital Plan Administrator DuRocher stated that his comments during the public hearing stood.

Village wide goals: Capital work, Sidewalks throughout Village, Leaf Vacuuming.

REPORTS:**TRUSTEES:**

Trustee Metz- Bee keeper discussion at last Heritage Center committee, we are looking to have bee hives located in a couple of places in the Village. Also looking to have legacy pavers at the Heritage Center as a fund raiser. Yoga/Pilates at the Heritage Center this spring/summer.

VILLAGE CLERK: No report

VILLAGE TREASURER: No report

VILLAGE ATTORNEY: Municipal Adjudication process is ongoing. May is the target date for adoption.

VILLAGE ADMINISTRATOR: Gave an update on the marketing plan for the Triangle

DEPARTMENT HEAD REPORTS:

Chief Cervenka gave the monthly police report. He gave an update on the conversion from Southwest Central Dispatching to Cook County Dispatching.

Public Comments:

Karen Barthel asked about maintenance of the sidewalks. The Village will maintain the sidewalks. Amy Eckert asked about the sidewalk width. Mayor Hinshaw stated that it would be a 5' sidewalk.

Trustee Wittenberg made a motion to go to closed session to discuss Collective Bargaining per 5ILCS 120 sec. 2(c)(2), personnel per 5ILCS 120 Section 2(c) (1), and Review of Closed Session Minutes per 5ILCS 120 sec. 2(c)(21)

Motion carried by roll call vote (4-0). Trustees Farrell-Mayer, Wittenberg, Metz, Conboy, O'Laughlin voted yes. No Nay Votes. Trustee Mann and Conboy absent. (7:44pm)

At 8:50 pm Trustee Metz made a motion to adjourn the meeting, motion seconded by Trustee Wittenberg. Motion passed by voice vote

John DuRocher
Village Administrator
Recording Secretary