

MEETING MINUTES  
BOARD OF FIRE AND POLICE COMMISSIONERS  
OF THE  
VILLAGE OF INDIAN HEAD PARK  
Thursday, March 1, 2018  
5:30 P.M.

*Pursuant to 5 ILCS 120/1.02 (from Ch. 02, par. 41.02) Open Meetings Act*  
A meeting of the Board of Fire and Police Commissioners of the Village of Indian Head Park was held on Thursday, March 1, 2018 at 201 Acacia Drive, Indian Head Park, Illinois.

**I ROLL CALL AND CALL TO ORDER**

**Commissioners present and constituting a quorum:**

Michael Doheny, Chairman  
Michael Vitale, Board Secretary  
Earl O'Malley, Commissioner  
Dale Strazzante, Recording Secretary

**Guests present**

Robert Cervenka-Police Chief

**Absent:** None

**II APPROVE OPEN BOARD MEETING MINUTES OF DECEMBER 27, 2017 AND JANUARY 4, 2018**

The Commissioners reviewed the open meeting minutes of December 27, 2017 and open meeting minutes of January 4, 2018. Secretary Vitale motioned to approve the open minutes of December 27, 2017 and January 4, 2018, seconded by Commissioner O'Malley. A vote was taken. AYE: Doheny, Vitale, O'Malley. NAY: None. Absent: None. Motion was carried by unanimous voice vote. 3/0/0

**III REVIEW AND APPROVE ANNUAL REPORT OF 2017**

The Commissioners reviewed the Annual Report of 2017. Commissioner O'Malley motioned to approve the 2017 Annual Report, seconded by Secretary Vitale. A vote was taken. AYE: Vitale, O'Malley, Doheny. NAY: None. ABSENT: None. Motion was carried by unanimous voice vote. 3/0/0

**IV ADJOURN TO EXECUTIVE SESSION**

At 5:37 p.m. Chairman Doheny motioned to adjourn to Executive Session, seconded by Secretary Vitale. Chief Cervenka was invited to stay on for Executive Session. A vote was taken: Aye: Doheny, O'Malley, Vitale. Nay: None. Absent: None. Motion was carried by unanimous voice vote. 3/0/0

## **OPEN MEETING OF MARCH 1, 2018 (CONTINUED)**

### **V RETURN TO OPEN MEETING**

Secretary Vitale motioned to return to open session at 5:40 p.m., seconded by Chairman Doheny. A vote was taken. AYE: Doheny, O'Malley, Vitale.  
NAY: None. ABSENT: None. Motion was carried by unanimous voice vote.  
3/0/0

### **VI VOTE TO RELEASE OR RETAIN EXECUTIVE SESSION**

**MINUTES OF SEPTEMBER 7, 2017:** *pursuant to (5ILCS 120/2.06)(from Ch.102, par. 42.06) (d), Semi-annual review of closed minutes.*

The Board reviewed the Closed Minutes of September 7, 2017 in Executive Session to vote in Open Session to Retain or Release for public review. Secretary Vitale motioned to retain the closed minutes of September 7, 2017, seconded by Commissioner O'Malley. A vote was taken: AYE: Doheny, O'Malley, Vitale.  
NAY: None. ABSENT: None. Motion was carried by unanimous voice vote.  
3/0/0

### **VII COMMUNICATIONS**

1. E-mail from Attorney Patrick O'Connor regarding eligibility testing scores.
2. Invitation to IFPCA 2018 Spring Seminar
3. 2018 IFPCA Membership cards.
4. Information from Conrad Polygraph Testing Agency

### **VIII NEW BUSINESS**

Chief Cervenka informed the Commissioners that Mayor Hinshaw wanted them to know that we are in discussion about changing our police dispatch service provider. We're looking at two options; Cook County Sheriff and LTACC (the Lyons Township Area Communications Center, which is located in LaGrange. LTACC covers LaGrange, LaGrange Park and Western Springs. Right now we're with Southwest Central Dispatch and their fees are a little high. That is why we started shopping around. At this time, we are down to two (2) other possibilities. We went up and toured the Cook County facility in Des Plaines and found it to be very nice.

## **OPEN MEETING OF MARCH 1, 2018 (CONTINUED)**

### **VIII NEW BUSINESS (continued)**

We toured LTACC, located in the LaGrange Police Department, which is very professional and well run. Right now we are more in favor of LTACC because the communities they serve are geographically similar to our community. There was some discussion regarding the two (2) services. Chief Cervenka said the Village Board will make the final decision and he will keep the Commissioners informed.

Chief Cervenka added; for your information, I notified the Board of Trustees that on Monday, we met with Cook County Commissioner Shawn Morrison at the Orland Park Fire Protection District and we got six (6) units of NARCAN that the officers are going to start carrying on a daily basis. The proper name for NARCAN is Naloxone. It's for any type of opioid overdose. The paramedics have it right now, but most of the time, when we get a call like that, we are probably the first on the scene. Most other departments in this area have it. Now we will have it, too. Chairman Doheny asked if the officers have to be trained to administer this drug. Chief Cervenka said Officer Karmia, Officer Kurinec and myself went through training when we went to pick up the drug,. It takes about five (5) minutes to train. It's an auto injector and it speaks to you and gives directions. Chairman Doheny asked how you would recognize the symptoms of an overdose vs. a heart attack. Chief Cervenka answered that you have to look at the pupils, are there pin point pupils, is the person lethargic, is there any opioid paraphernalia present, things like that.

Chief Cervenka said; and last, after placing an ad on The Blue Line, there were ten (10) applications received. One person did not meet the requirements, so nine (9) candidates were approved to take oral interviews. Instead of using COPS and FIRE to do the interviews, like we did for the last lateral list, we are going to conduct the interviews. So, I need you to start getting some dates that will be convenient for you, preferably sometime in the evening. The Commissioners went over some available dates. After some discussion it was agreed the last week of March would be suitable for the Commissioners. Chief Cervenka said; then we will have the interviews conducted the last week in March 2018. I will have Dale, recording secretary, contact the candidates and set up an interview schedule. Chairman Doheny asked how many openings are there right now. Chief Cervenka replied; there are two (2) or three (3) openings right now. One of our Police Officers is off on medical leave and is still on the books and we don't have an end date for him. However, if he does not come back, which I do not believe he will, then we would have three (3) openings. That's all I have at this time.

**OPEN MEETING OF MARCH 1, 2018 (CONTINUED)**

**IX ADJOURNMENT**

There being no other business to come before the board, Chairman Doheny motioned seconded by Commissioner O'Malley to adjourn the open meeting at 6:15 p.m. A vote was taken: AYE: Doheny, Vitale, O'Malley. NAY: None. ABSENT: None. Motion was carried by unanimous voice vote. 3/0/0

Respectfully submitted,

Prepared by

Secretary Michael Vitale  
Fire and Police Commissioners

Dale Strazzante  
Recording Secretary