

VILLAGE OF INDIAN HEAD PARK, ILLINOIS
201 Acacia Drive
Indian Head Park, Illinois 60525

BOARD OF TRUSTEES
OPEN SESSION MINUTES

January 12, 2017

“Pursuant to 5 ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”

CALL TO ORDER: Mayor Tom Hinshaw

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, January 12, 2017 at the Municipal Facility, 201 Acacia Drive and was convened at 7:30 p.m. by Mayor Hinshaw.

ROLL CALL: John DuRocher, Village Administrator, Recording Secretary

PRESENT (and constituting a quorum):

Trustee Wittenberg
Trustee Farrell Mayer
Trustee Mann
Trustee Metz
Trustee Lopez
Trustee O’Laughlin

ABSENT:

Clerk Scheer
Treasurer Garcia

ALSO PRESENT:

John DuRocher, Village Administrator
Patrick Brankin, Counsel, Schain, Banks, Kenny & Schwartz
Robert Cervenka, Chief of Police
Edward Santen, Public Works Superintendent

RESIDENTS/OTHERS IN ATTENDANCE – approximately 15.

PLEDGE OF ALLEGIANCE recited

MAYOR'S REPORT:

The MWRD free rain barrel program ended. 18 residents claimed 24 rain barrels. Thanks to Trustee Metz for the last minute push to increase participation.

Countryside Parade- The Mayor is looking for a Board member to coordinate our participation in the parade.

Three candidates are running for the three trustee positions in the April elections. Amy Jo Wittenberg, Brenda O'Laughlin, and Sean Conboy.

ComEd is replacing their meters in the Village.

The Mayor reminded residents that they have the ability to switch electricity providers.

State Rep. Durkin will be having office hours here next week from 5pm to 7pm.

Consent Agenda Trustee Farrell-Mayer made a motion to accept the consent agenda as printed removing the approval of the December meeting minutes. Motion was seconded by Trustee Lopez. Comments/information regarding each item on the consent agenda was discussed. Trustee Metz presented the warrant list, the financial reports, including comments on where we are from a revenue and expense perspective. The Mayor read the balance sheet for the month ending December 31, 2016. The consent agenda also including the ability for the Treasurer to establish two new certificate of deposit accounts at the State Bank of Countryside.

Motion carried by roll call vote 6-0. (Trustees Farrell-Mayer, Lopez, Metz, Wittenberg, O'Laughlin, and Mann voting aye. No nay votes.)

Motion to approve the consent agenda. Trustee Wittenberg made a motion to approve the consent agenda removing the December minutes reference. Motion was seconded by Trustee Farrell-Mayer. Motion carried by roll call vote 6-0. (Trustees Wittenberg, Farrell-Mayer, Metz, O'Laughlin, Mann, and Lopez voting aye. No nay votes.)

BUSINESS AGENDA ITEMS:

1. **Appointment of Michael Doheny to the Fire and Police Commission.** Mayor Hinshaw nominated Michael Doheny to serve a three year term on the Fire and Police Commission, said term commencing January 15, 2017, expiring January 14, 2020.

Motion to Approve the Appointment of Michael Doheny. Motion made by Trustee Wittenberg, seconded by Trustee O'Laughlin to approve the nomination of Mr. Doheny. Motion carried by roll call vote 6-0. (Trustees Wittenberg, O'Laughlin, Farrell-Mayer, Metz, Mann, and Lopez voting aye. No nay votes. Mr. Doheny was introduced after the vote.

2. **Travel Policy Ordinance** Motion to approve Ordinance 2017-01 (Trustee Metz)
Motion made by Trustee Metz, seconded by Trustee Lopez to approve the aforementioned ordinance. Administrator DuRocher explained the ordinance. Motion carried by roll call vote 6-0. (Trustees Metz, Lopez, Wittenberg, O’Laughlin, Farrell-Mayer, and Lopez voting aye. No nay votes.)
3. **Amendment to Zoning Code-Home Occupations Allowed** Motion to approve Ordinance 2017-02 (Trustee Farrell-Mayer)
Motion made by Trustee Farrell-Mayer, seconded by Trustee Mann to approve the aforementioned ordinance. Administrator DuRocher explained the ordinance. Motion carried by roll call vote 6-0. (Trustees Farrell-Mayer, Mann, Metz, Lopez, Wittenberg, and O’Laughlin, voting aye. No nay votes.)
4. **Discussion of the sale of the Heritage Center and Arrowhead Pointe.** Mayor Hinshaw gave the background as to the subject. The discussion of the possibility of the Heritage Center being relocated to Arrowhead Pointe as a welcome center was presented. Trustee Wittenberg pointed out that there was a non-binding referendum to sell the Heritage Center in 2014, she said that it is an underutilized asset. Trustee Metz pointed out that it is a place to bring the community together. Trustee Mann questioned the economics of keeping it. A consensus of a majority of the Board was in favor of selling the Heritage center property and not relocating the building.
5. **Administrator Goals:** Working with Planning and Zoning Commission for the development of the “Triangle and the Supersite”, establishing a new payroll package.

6. **TRUSTEE UPDATES/REPORTS:**

Trustee Lopez- *Special Projects* Working on the webpage.

Trustee Mann *Public Works* – Working on Infrastructure plan.

Trustee O’Laughlin- *Parks and Recreation* Santa came to town. She thanked all who participated.

Trustee Wittenberg *Police Department/911//Economic Development/Planning & Zoning* – No report.

Trustee Metz- *Finance/Public Works*- Upcoming meeting January 25

Trustee Farrell-Mayer *Communications/Planning & Zoning* – We are in the process of preparing the next written edition of Smoke Signals.

7. **TREASURER’S REPORT:** No report.

8. **ATTORNEY REPORT:** *Patrick Brankin*- No report for open session.
9. **ADMINISTRATOR REPORT:** In the process of bidding out emergency water main repair and tree removal services. We are progressing with the improvements to the video system which is paid for by a grant.
10. **STAFF REPORTS:**

Mr. Santen *Public Works* – Kyle O'Connor will be starting January 30th in his department. There is a small leak being investigated.

Chief Cervenka *Police Department* – Gave a report of police activities.
11. **Public Comments:** None
12. **Motion to Adjourn the Regular Meeting at 8:35 p.m.** moved by Trustee Metz seconded by Trustee Farrell-Mayer. Motion carried by voice vote

Submitted by John J. DuRocher, Village Administrator, Recording Secretary